

# Back to the Boro – Job Request Form

Event Date: Sunday, April 27, 2025 (1pm-3pm)

**\*Please print legibly\***

Recipient Name: \_\_\_\_\_

Work Site Address: \_\_\_\_\_

Email Address: \_\_\_\_\_

Preferred Phone Number: (\_\_\_\_) \_\_\_\_\_ (Home / Work / Cell)

|                                |       |
|--------------------------------|-------|
| <u>DATES - OFFICE USE ONLY</u> |       |
| Rec'd:                         | _____ |
| Call/Email:                    | _____ |
| Drive-by:                      | _____ |
| Site Visit:                    | _____ |

**Job Description**

Please indicate job(s) to be performed and describe specifically in the space provided below.

**Outside Jobs**

- Move Dirt / Digging
- Rake Leaves
- Trim Trees / Hedges
- Other Jobs: \_\_\_\_\_

**Inside Jobs (UNAVAILABLE FOR 2025)**

- Wash Windows (exterior permitted) Number of windows: \_\_\_\_\_
- ~~Cleaning/Sweeping~~
- ~~Move Boxes/Furniture~~

**\*\*\*Also list any tools that will be needed and whether you will be able to provide them.**

- Rakes (Provided by resident? – Y / N )
- Shovels (Provided by resident? – Y / N )
- Shears / Trimmers (Provided by resident? – Y / N )
- Other: \_\_\_\_\_ (Provided by resident? – Y / N )

|   |
|---|
| Return Completed job request form no later than <b>March 7, 2025</b> to:<br><a href="mailto:volunteer@rowan.edu">volunteer@rowan.edu</a><br><br>Andrew Perrone, Ed.D.<br>Volunteerism & Community Engagement<br>Chamberlain Student Center<br>201 Mullica Hill Rd.<br>Glassboro, NJ 08028 |
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Please include a detailed description of the requested job:

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**\*\*\* Please use back-side of this form for additional writing space, if needed.**

I certify that I am the owner or have obtained approval from the owner of the jobsite concerning the above requested improvement. I understand this is only a job request, and all job requests must be approved by the Back to the Boro Committee.

X \_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**\*Due to limited resources, we will accept jobs on a first come first serve basis by March 7, 2025\***

For more information please contact:  
Dr. Andrew Perrone – [volunteer@rowan.edu](mailto:volunteer@rowan.edu) – (856) 256-4597