

Fall

- **September 1:** Prep Fall documents
 - **First day of classes:** Rowan Announcer requesting (current) Fall combined finals, runs 4 weeks
 - **October 1:** Fall send out
 - **Fifth week of semester:** schedule (current) Fall finals
 - Run announcer after finals are posted
 - **December 31:** Fall due
 - **January 1:** Enter Fall sections in Banner (finish by month's end)
 - **February 1:** Proofing of Fall begins, runs 2 weeks
 - **February 15:** GP classrooms open for Fall academic use
 - **Before Fall registration:** post Fall Final Exam Activity Week schedule
 - **~March 15:** Fall registration
 - **May 1:** GP classrooms open for Fall non-academic use
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Spring

- **First day of classes:** Rowan Announcer requesting (current) Spring combined finals, runs 4 weeks
- **Fifth week of semester:** schedule (current) Spring finals
 - Run announcer after finals are posted
- **March 1:** Prep Spring documents
- **April 1:** Spring send out
- **June 30:** Spring due
- **July 1:** Enter Spring sections in Banner (finish by month's end)
- **August 1:** Proofing of Spring begins, runs 2 weeks
- **August 15:** GP classrooms open for Spring academic use
- **Before Spring registration:** post Spring Final Exam Activity Week schedule
- **~October 15:** Spring registration
- **November 1:** GP classrooms open for Spring non-academic use

Winter

- **January 15:** Prep Winter documents
 - **February 15:** Winter send out
 - **March 31:** Winter due
 - **April 1:** Enter Winter sections in Banner (finish by month's end)
 - **~October 1:** Winter registration
 - **November 1:** GP classrooms open for Winter non-academic use
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Summer

- **July 15:** Prep Summer documents
- **August 15:** Summer send out
- **September 30:** Summer due
- **October 1:** Enter Summer sections in Banner (finish by month's end)
- **~February 15:** Summer registration
- **March 1:** GP classrooms open for Summer non-academic use