

ROWAN UNIVERSITY ACKNOWLEDGEMENT OF STUDENT INTERNSHIP

Rowan University is a public research university within the system of Higher Education in the State of New Jersey, having its principal administrative offices located at 201 Mullica Hill Road, Glassboro, New Jersey 08028 ("Rowan"). Rowan offers instruction in selected disciplines and will provide credit to students participating in supervised experiential learning and student internships. The Site provides quality training opportunities for student interns in the form of an educational internship program (the "Program"). The purpose of this Acknowledgement is to document expectations with respect to the educational experience of a Rowan student participating in the Program.

1. Rowan will maintain general responsibility for didactic instruction, academic evaluation and related academic matters concerning student participation in the Program at the Site, including evaluation and grading of student interns. Rowan shall provide the basic academic preparation of the student interns through classroom instruction and laboratory practice and will assign to the Site only those students who possess a satisfactory record of completing prerequisite portion of the curriculum.
2. The primary purpose of the Program is the learning experience of student interns. Student interns shall perform duties as part of their training under the direct supervision of the Site. The Site will notify Rowan promptly of any situation or problem which threatens a student intern's successful completion of the Program. The Site will inform Rowan and student interns in advance of any eligibility requirements for participation in the Program, including academic, medical screening and/or criminal background requirements.
3. Upon Rowan's request, the Site will provide Rowan with its internship training program information, reports or other data to the extent specifically related to Rowan students who are participating in the Program.
4. The Site shall provide student interns with accessible and confidential mechanisms to report any instance of alleged mistreatment experienced or observed during their internship and shall assist students in making such reports.
5. If student interns participate in paid training experiences, they shall be considered W-2 employees of the Site, entitled to all protections afforded to the Site's other employees, and shall be covered under the Site's Workers' Compensation and Liability Insurance.
6. The Site shall maintain the confidentiality of all student intern records produced by it or furnished to it by Rowan and will not disclose information except as Rowan may request for its own use or as the student intern may direct or as required by law.
7. The Site will endeavor to assist any student intern requiring emergency medical care in the case of injury or illness during the Program.
8. The Site shall carry Comprehensive General Liability Insurance covering bodily injury and property damage, personal and advertising injury, products and completed operations, and contractual liability, with minimum limits of \$1,000,000 each occurrence/\$3,000,000 general aggregate. Such limits may be satisfied through a combination of primary and excess policies. The Site shall also carry Workers' Compensation Insurance in the statutory amounts required by the laws of the State of New Jersey and any other State or Federal jurisdiction, to protect the Site and its employees.
9. If required, Rowan will provide its student interns participating in unpaid internships with professional liability and general liability coverage with independent policy limits of not less than One Million Dollars (\$1,000,000) per occurrence and Three Million Dollars (\$3,000,000) aggregate per year. Coverage will extend to activities performed under this Acknowledgement. Evidence of insurance will be provided upon request.

Site/Company Name _____

Location _____

Sign: _____

Date: _____

Print Name _____

Print Title _____