

REGISTERING FOR CLASSES

SELF-SERVICE/BANNER INSTRUCTIONS

BEFORE YOU REGISTER:

- Meet with your academic advisor to discuss course selection and review prerequisites and restrictions.
- Be sure that you have no holds that will prevent you from registering.
- Be aware of Self-Service/Banner availability (open 7am-11pm).
- If you are registering for an online course for the first time, you must first register for the ROWAN ONLINE IMMERSION (ONL 00100), or you will get a prerequisite error.
- Look up course availability on Section Tally:
https://banner.rowan.edu/reports/reports.pl?task=Section_Tally

REGISTRATION ON SELF-SERVICE/BANNER:

1. Go to www.rowan.edu/selfservice.
2. Click “**Access Banner Services.**”
3. Enter your **Banner ID** (916xxxxxx) and **PIN**.
4. Click “**Student & Financial Aid.**”
5. Click “**Registration.**”
6. Select “**Register for classes.**”
7. Enter your **network username** and **password**.
8. Select the **term** you are registering for.
9. Once you have found classes using Section Tally, click the tab for “**Enter CRNS.**”
10. Enter all 5-digit CRNS and click “**Add to Summary.**”
(Course status will say “Pending” until you complete the final step below.)
11. Review your selections and click “**Submit**” to register for the courses.
(Course status will say “Registered” and turn green if there are no errors.)
12. To view schedule details, click “**Schedule and Options**” and select the email or print icon (right side).

Rowan University

Student » Registration » Select a Term » Register for Classes

Register for Classes

Find Classes **Enter CRNs** Schedule and Options

Enter Course Reference Numbers (CRNs) to Register

Term: Spring 2018

CRN:

[- Add Another CRN](#) [Add to Summary](#)

Class Schedule for Spring 2018

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
5pm		Elementary French II		Elementary French II			
6pm							
7pm							
8pm							
9pm							

Summary

Title	Details	Hours	CRN	Schedule	Status	Action
Elementary French II	FREN 0210...	3	23183	Lectur	Registered	None

Total Hours | Registered: 3 | Billing: 3 | CEU: 0 | Min: 0 | Max: 18

[Submit](#)