



# Construction Management Cohort Kickoff

October 24<sup>th</sup>, 2024

Construction Management Earn and Learn Program

**Today's session  
will cover:**

**1 Introduction to Rowan University's  
Construction Management program**

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**2 Tips for a successful academic  
experience**

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**3 Q&A session**

# Meet the Rowan University Construction Management Team



**Dave Coyner**

Vice President of Academic  
Innovation and Online  
Programs



**Dr. Lorraine Ricchezza**

Associate Provost for  
Academic Strategic  
Initiatives



**Marren Magee**

Program Mentor,  
Construction Management  
Program

## About Rowan

Since its founding in 1923, Rowan University has grown into a public research institution ranked among best nation by U.S. News & World Report Rowan offers bachelor's through doctoral degrees and professional certificates, both in person and online, to 22,000 students. The university has earned national recognition for innovation and its commitment to high-quality, affordable education. Rowan is dedicated to economic development in the southern New Jersey community and nationwide by producing highly qualified graduates through its strong academic programs.

# What makes Rowan's program different?

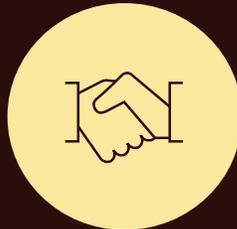
## Built by labor for labor

In cooperation with North  
America's Building Trades Unions



### Don't choose between union membership and college

Through partnerships with Rowan, union members have access to the best of both worlds. Combine gold-standard technical training with best-in-class education in industry fundamentals and project management



### Leverage union training to get a credential

Rowan awards college credit for union training at the most competitive level in America. Take advantage by earning a credential that is valuable today, as a future foreman or superintendent, and elsewhere in construction industry



### Learn 100% online and on your own time

Flex learning to accommodate the needs and availability of the working professional. Complete coursework at night, in between jobs, any time, without giving up the support structure of expert faculty and advisors

## About the Earn and Learn Program

- All classes in the Construction Management program are **fully online** and run asynchronously (**no zoom or webex meetings**)
- **Structured by week:** Classes start on a Tuesday and the week runs through the following Monday
- Classes run in **8 modules**
- **Discussion Questions are due Friday nights** and **assignments and quizzes are due Monday nights**
- Courses require approximately **3-5 hours of work a week**
- Add/drop is 10/29 – 11/4; late add/drop is 11/5 – 11/11

*(Add/drop = the period during which you can add or drop classes if taking multiple courses)*

# Four tips for a successful academic experience



## Get organized

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- Review your course syllabus and assignment deadlines
- Plan for your online classes in your weekly schedule
- Log into MyRowan at the start of your day



## Communicate often

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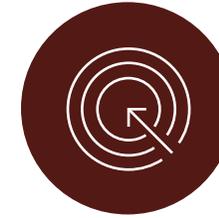
- Check your email to ensure that you are aware of deadlines
- Talk to your professors and make use of office hours
- If you run into trouble, reach out as soon as possible



## Find support

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- Start a study group with members of your union
- Talk to family, friends, or colleagues about how to balance your workload
- Make use of Rowan's online resources, such as Rowan Online Immersion



## Focus on the finish

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- Keep your goal in mind; every successful class puts you one step closer to achieving your goals

# Helpful resources for your Rowan Journey

**MyRowan:** *One platform with all your key tools (details to follow)*

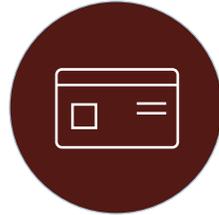
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## Program Mentor

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Marren Magee, your end-to-end support system for any and all questions

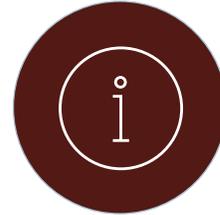


## Banner

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Where your transcripts and course information lives

Accessible through MyRowan platform



## Canvas

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How you access your classes, homework and assignments

Accessible through MyRowan platform



## Textbooks

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Information on how to buy required textbooks for your courses

Accessible through MyRowan platform

**Additional important tools on MyRowan: Rowan email, appointment scheduling**

## What is a Program Mentor?



**Marren Magee**

Program Mentor  
mageem@rowan.edu



**Rowan professional staff member who is here for you from start to finish**



**Can answer questions about the Construction Management program**



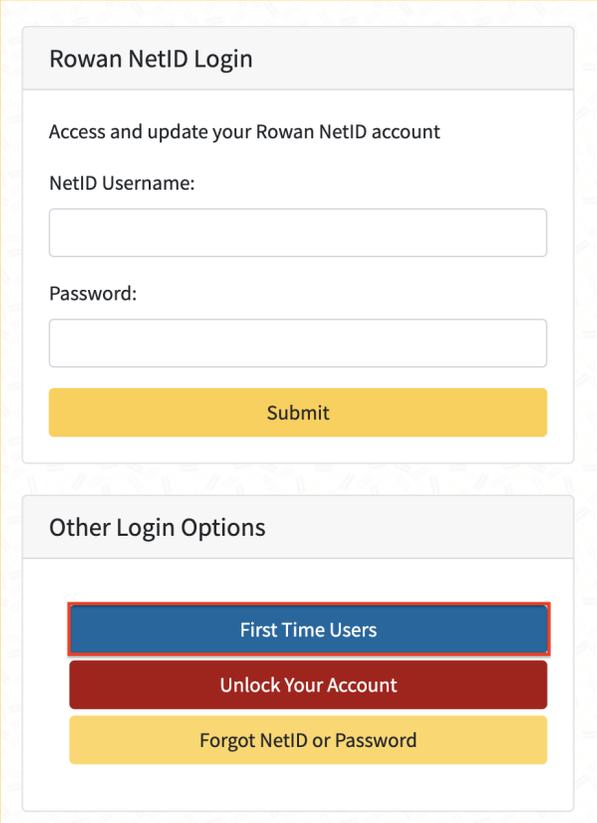
**Will register you for courses**



**Provides resources, such study tips or course advice, while you are on your journey here at Rowan**

# What's Next? Set up your NetID and Duo to access Rowan systems

[Account Set Up--NetID](#)



**Rowan NetID Login**

Access and update your Rowan NetID account

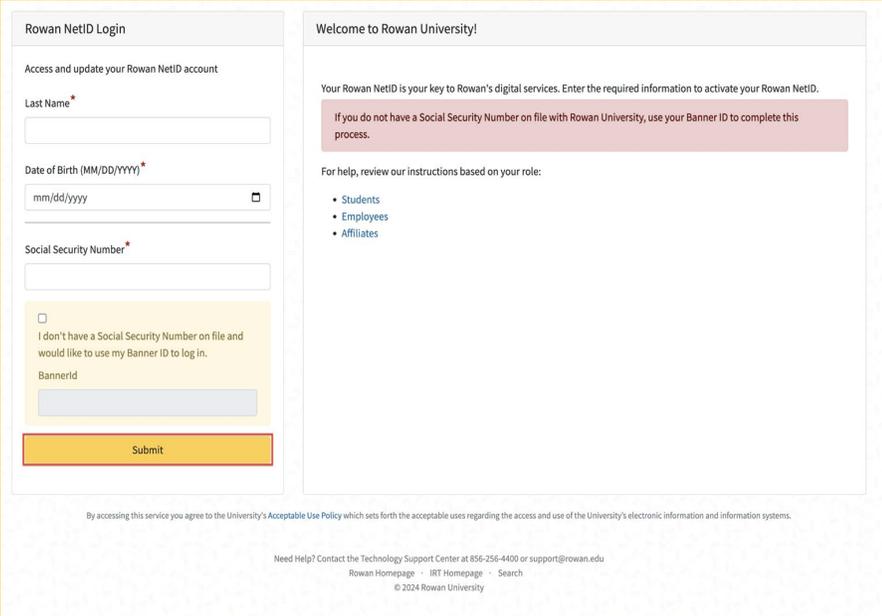
NetID Username:

Password:

**Submit**

**Other Login Options**

- First Time Users**
- Unlock Your Account**
- Forgot NetID or Password**



**Rowan NetID Login**

Access and update your Rowan NetID account

Last Name\*

Date of Birth (MM/DD/YYYY)\*

Social Security Number\*

I don't have a Social Security Number on file and would like to use my Banner ID to log in.

Bannerid

**Submit**

**Welcome to Rowan University!**

Your Rowan NetID is your key to Rowan's digital services. Enter the required information to activate your Rowan NetID.

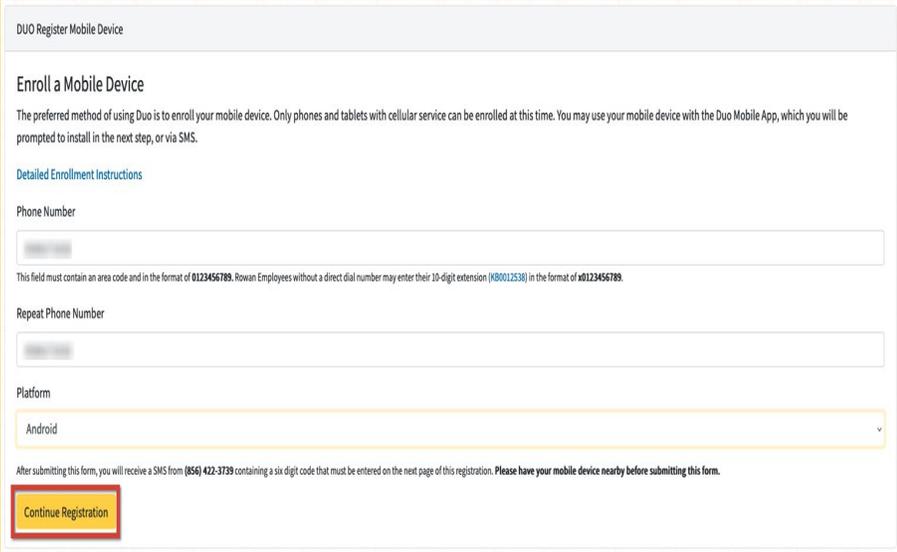
If you do not have a Social Security Number on file with Rowan University, use your Banner ID to complete this process.

For help, review our instructions based on your role:

- [Students](#)
- [Employees](#)
- [Affiliates](#)

By accessing this service you agree to the University's Acceptable Use Policy which sets forth the acceptable uses regarding the access and use of the University's electronic information and information systems.

Need Help? Contact the Technology Support Center at 856-256-4400 or support@rowan.edu  
Rowan Homepage · IRT Homepage · Search  
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**DUO Register Mobile Device**

**Enroll a Mobile Device**

The preferred method of using Duo is to enroll your mobile device. Only phones and tablets with cellular service can be enrolled at this time. You may use your mobile device with the Duo Mobile App, which you will be prompted to install in the next step, or via SMS.

[Detailed Enrollment Instructions](#)

Phone Number

This field must contain an area code and in the format of 0123456789. Rowan Employees without a direct dial number may enter their 10-digit extension (R9001238) in the format of x0123456789.

Repeat Phone Number

Platform

After submitting this form, you will receive a SMS from (856) 422-3739 containing a six digit code that must be entered on the next page of this registration. Please have your mobile device nearby before submitting this form.

**Continue Registration**

# MyRowan: Access to everything you need to get stuff done at Rowan

<https://my.rowan.edu/>

The screenshot displays a grid of service tiles on the MyRowan dashboard. Each tile includes an icon, a title, a provider name, a star rating, and a heart icon. The tiles are arranged in a grid with varying numbers of columns per row.

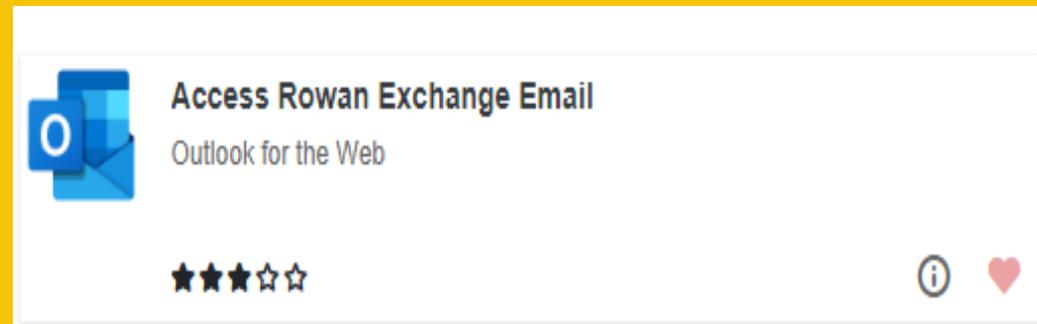
<b>Access Virtual Desktops &amp; Applications</b> Citrix ★★★★★	<b>Access the Undergraduate Slate CRM Platform</b> Slate CRM ☆☆☆☆☆	<b>Submit Employee Timesheet</b> Self-Service Banner ☆☆☆☆☆
<b>Request Facilities Help</b> RowanWorks ☆☆☆☆☆	<b>Stores Files in the Cloud</b> Google Drive ☆☆☆☆☆	<b>Access Rowan Exchange Email</b> Outlook for the Web ★★★★☆
<b>Request IT Support</b> Rowan Support Portal ☆☆☆☆☆	<b>View Payroll, Finance, Student &amp; HR Reports</b> Banner ePrint ☆☆☆☆☆	<b>Attend/Host Zoom Meeting</b> Zoom ☆☆☆☆☆
<b>View Employee Dashboard</b> Self-Service Banner ★★★★★	<b>Order Parking Permits</b> Rowan Parking Permits (Glassboro, Rowan-Virtua SOM) ☆☆☆☆☆	<b>Reserve Space on the Glassboro Campus</b> 25Live ☆☆☆☆☆
<b>Track Rowan Shuttle</b> ★★★★☆	<b>Access My Courses on Canvas</b> Canvas ★★★★★	<b>Quick Links</b> Quick Links
<b>Manage Your Rowan NetID</b> Rowan NetID ★★★★★	<b>Make an Advising Appointment</b> Rowan Success Network	<b>Look Up Course Offerings</b> Section Tally (Glassboro, Online, Camden) ★★★★★
<b>Find Course Materials</b> Rowan University Official Bookstore ☆☆☆☆☆		

## MyRowan: Email

-Access Rowan  
Exchange Email

**Remember:** Professional staff will only communicate with you through your Rowan Email account

This is important to keep your information safe so remember to check it often



**This way, you know all your Rowan-related communication lives in one place**

# MyRowan: Banner

- [Log in to Self-Service Banner](#)

- [DegreeWorks](#) (BA Students)

- [Transcripts](#)

- [Bursar Tab](#)

- [Student Agreement](#)

*Access your transcripts, pay tuition, and track degree progress (if completing the BACM)*



**Log in to Self-Service Banner**  
Self-Service Banner

★★★★★



**Track Degree Progress**  
Degree Works

★★★★☆



**View Unofficial Transcript**  
Self-Service Banner

☆☆☆☆☆



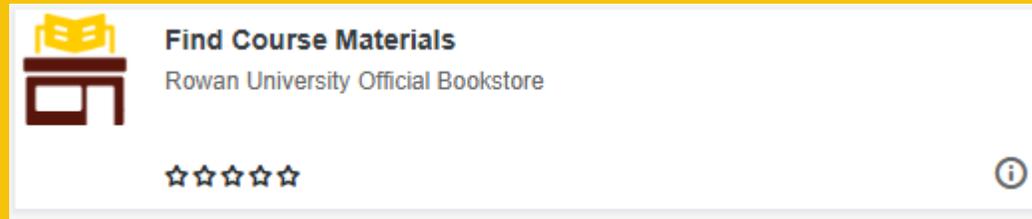
**Manage Your Student Bursar Account**  
ePay Center

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# MyRowan: Textbooks

[Order Textbooks](#)



## Certificate in Construction Management

Your first class will be **CM 01301 Fundamentals of the Construction Industry I**

- Textbook: Construction Management JumpStart: The Best First Step Toward a Career in Construction Management by Jackson, Barbara J.
  - Edition : 3RD 20
  - Publisher : WILEY
  - ISBN 13 : 9781119451013

## Certificate in Construction Project Management

Your first class will be **CM 01306 Construction Project Planning and Scheduling**

- Textbook: Construction Project Scheduling and Control by Mubarak, Saleh A.
  - Edition : 4TH 19
  - Publisher : WILEY
  - ISBN 13 : 9781119499831

## BA in Construction Management

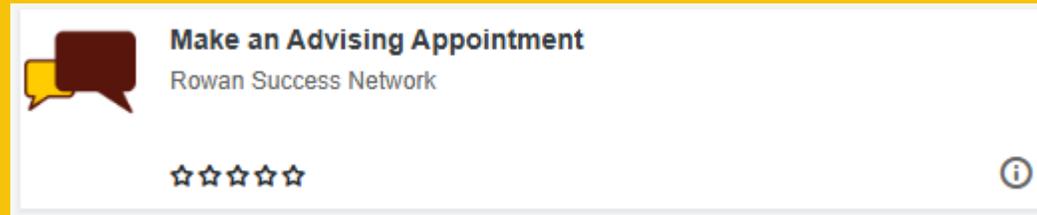
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  - ISBN 13 : 9781119451013

[Textbook Purchasing Guide](#)

# MyRowan: Make an Appointment

[Self-schedule an appointment in RSN](#)



- Connect with:
  - Advising
  - Military Services
  - Accessibility Services
  - Bursar's Office
  - Career Services

## Our suggestions for success in the program

- Log in each Tuesday to review the weekly overview
- Make note of assignments and tests coming up
  - Reach out to instructor with any questions
- Start reading and thinking about discussion board post and assignment(s)
- Don't forget to view lectures as well (typically located in the Media Gallery)
- Plan for first discussion board post by Friday, reply to at least one peer by Monday
- Schedule time (likely over the weekend) for assignments and tests due by Monday evening
- Stay on top of the work each week – it goes by very quickly and it's difficult to catch up if you fall behind
- Your instructor is here to help, don't be afraid to ask any question on your mind

## How to reach out to professors with questions

- 1 Directly through Inbox on Canvas or through Outlook using your Rowan email
- 2 Ask clarifying questions over email, schedule an appointment if you need to discuss live
- 3 Do not wait to reach out; the semester moves quickly so it is important to reach out if you are facing any challenges completing assignments

# Appendix

# Construction Management certificates can be finished within 2-3 semesters

**3 Semesters:** Mod 2 (Fall 24) , Mod 3 (Spring 25), Mod 4 (Spring 25), Mod 1 (Fall 25)

**2 Semesters:** Mod 2 (Fall 24) , Mod 3 (Spring 25), Mod 4 (Spring 25) Mod 4 (Spring 25)

## 2024-2025 Academic Year - Modules

 <b>Fall</b>	Module One	September 3 - October 28, 2024
	Module Two	October 29 - December 23, 2024
 <b>Spring</b>	Module Three	January 21 - March 17, 2025
	Module Four	March 18 - May 12, 2025
 <b>Summer</b>	Module Five	May 13 - July 7, 2025
	Module Six	July 8 - September 1 , 2025

## Additional resources

- 1 Visit our [Partnership website](#)
- 2 Check out the Construction Management Partnership [Handbook](#)
- 3 Schedule an [appointment](#) or send an email to [cmadvising@rowan.edu](mailto:cmadvising@rowan.edu)