

Academic Advising Syllabus

Mission: University Advising Services (UAS) is committed to creating a collaborative, learning-centered environment to engage students in the development and implementation of meaningful educational goals, academic planning, and access to University resources and services while providing support to achieve lifelong educational, personal, and career goals.

Students will work with their advisor to meet the following learning outcomes:

1. Student understands their role and responsibility in an effective academic advising relationship.
2. Student understands the requirements of their intended/declared major program.
3. Student is familiar with campus resources to help reach their academic and career goals.

Student Responsibilities

- Read your Rowan student email.
- Schedule an appointment with your academic advisor at least once a semester to discuss course selection, progress toward graduation, and career goals.
- Reach out for help when academic or personal challenges arise.
- Read and understand University policies and procedures, including self-registration, withdrawal deadlines, and others in the Student University Handbook.
- Use Rowan's online systems including the Rowan Success Network, Self-Service/Banner, Degree Works, and Section Tally.
- Learn your degree requirements, benchmarks, and graduation timeline.
- Identify and create your personal goals that are consistent with your interests and abilities.
- Utilize your campus resources, including Tutoring Services, Office of Career Advancement, Counseling & Psychological Services, etc.
- Invest yourself in the educational process and take responsibility for your decisions and actions.

Advisor Responsibilities

- Understand and effectively communicate degree requirements and University policies and procedures.
- Support students in attaining their educational and career goals.
- Refer students to appropriate campus resources.
- Provide reasonable accessibility to students for advising meetings.
- Assist students in the development of a plan for timely graduation.
- Maintain appropriate confidentiality and adhere to FERPA guidelines.

Who is my Advisor?

Name:

Phone/Email:

Location:

University Advising Services

856-256-4459

advise@rowan.edu

rowan.edu/rsn

Advising Resources

[University Advising Services](#) – Directory information for all academic advisors.

[College of Education Advising Center](#) – Assists students interested in and enrolled in teacher certification programs.

[University Transfer Services](#) – Supports transfer students as they join the Rowan community.

[Rowan Success Network \(RSN\)](#) – System to connect with an advisor and other members of your Rowan network.

[Self-Service/Banner](#) – System to register for classes and view student records including transcripts, billing, and financial aid information.

[Section Tally](#) – System to view course availability and identify General Education and Rowan Experience courses.

Campus Resources

[Academic Support Programs](#)

Savitz Hall, 2nd floor
856-256-4460
academicsupport@rowan.edu

[Bursar](#)

Savitz Hall, 1st floor
856-256-4150
bursar@rowan.edu

[Financial Aid](#)

Savitz Hall, 1st floor
856-256-4250
financialaid@rowan.edu

[International Center](#)

Hawthorn Hall
856-256-4105
studyabroad@rowan.edu

[Office of Accessibility Services](#)

Savitz Hall, 2nd floor
856-256-4259
successcenter@rowan.edu

[Office of Career Advancement](#)

Savitz Hall, 2nd floor
856-256-4456
careers@rowan.edu

[Public Safety](#)

Bole Annex
856-256-4922 - Non-emergency
856-256-4911 - Emergency

[Registrar](#)

Savitz Hall, 1st floor
856-256-4390
registrar@rowan.edu

[Rowan Card Services](#)

Savitz Hall, 2nd floor
856-256-4663
rowancard@rowan.edu

[Student Activities](#)

Chamberlain Student Center
[Contact Us!](#)

[The Wellness Center](#)

Winans Hall
856-256-4333
wellnesscenter@rowan.edu

[Tutoring Services](#)

Savitz Hall, 2nd floor
Schedule an appointment through your
[Rowan Success Network \(RSN\) Account](#)

[University Advising Center and Career Planning](#)

Savitz Hall, 3rd floor
856-256-4459
advise@rowan.edu

[University Bookstore](#)

Barnes & Noble
201 Rowan Boulevard
856-881-5960

[University Housing](#)

Savitz Hall, 1st floor
856-256-4226
housingquestions@rowan.edu

[Writing Center](#)

Campbell Library, 1st floor room 131
856-256-4376
writingcenter@rowan.edu

University Advising Services

Savitz Hall, 3rd floor
856-256-4459
advise@rowan.edu

