

**FORM 8**

**SIGNATURE SHEET FOR EVALUATIVE CRITERIA  
APPROVED CRITERIA SHALL HAVE ALL REQUIRED SIGNATURES**

Department/Office: English Department

Department Chair : Dr. Zena Meadowsong  
Printortype

Zena Meadowsong  
Signature

Academic Year (circle):      16-17      17-18      18-19      19-20      **20-21**

Date Sent to Dean/Supervisor: 9/25/2020

Signature  
Naval Ammar  
Dean/Supervisor:

Date  
10/8/2020

Approved  
Y / P / N      ✓

Add'l Admin: \_\_\_\_\_

\_\_\_\_\_ Y / P / N

\_\_\_\_\_

Y / P / N Provost/designee:

[Signature]      02/15/21

\_\_\_\_\_ Y / P / N

President/designee:

Y = Approved	P = Approved pending modifications	N = Not approved
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For P or N decisions, the departmental committee should be provided with the reasons for non-approval, as well as suggested changes to the criteria within a reasonable time to ensure timely approval for first year candidates.

DIRECTIONS: Sign each line and print or stamp name below the line. This signature page must accompany the evaluative standards throughout the entire approval process and serves as a record that all levels have contributed to the approval process. After all levels have approved the evaluative standards, this cover page and the criteria shall be duplicated, and a copy sent to the Senate office for archiving. The original criteria packet is returned to the Department/Office.

<b>SUGGESTED TIMETABLE:</b>	<b>DATE</b>
Departmental approval, sent to Dean/Supervisor:	<b>September 25 (earlier if possible)</b>
Dean provides feedback regarding criteria	<b>October 9</b>
Final administrative approval and forwarding to Senate, Department, and Dean	<b>November 1</b>