

SIGNATURE SHEET FOR EVALUATIVE CRITERIA
APPROVED CRITERIA SHALL HAVE ALL REQUIRED SIGNATURES

Department/Office: Chemistry + Biochemistry
 Department Chair/Head: CAPUTO [Signature]
 Academic Year (circle): 15-16 16-17 17-18 18-19 19-20
 Date Sent to Dean/Supervisor: 9/23/15

Signature:	Date	Approved
<u>[Signature]</u>	<u>9/23/15</u>	<input checked="" type="radio"/> Y / P / N
Dean/Supervisor:		Y / P / N
_____	_____	_____
Add'l Admin:		Y / P / N
<u>[Signature]</u>	<u>9/30/15</u>	<input checked="" type="radio"/> Y / P / N
Provost/designee:		Y / P / N
_____	_____	_____
President/designee:		Y / P / N
_____	_____	_____

Y = Approved	P = Approved pending modifications	N = Not approved
--------------	------------------------------------	------------------

For P or N decisions, the departmental committee should be provided with the reasons for non-approval, as well as suggested changes to the criteria within a reasonable time to ensure timely approval for first year candidates.

DIRECTIONS: Sign each line and print or stamp name below the line. This signature page must accompany the evaluative standards throughout the entire approval process, and serves as a record that all levels have contributed to the approval process. After all levels have approved the evaluative standards, this cover page and the criteria shall be duplicated, and a copy sent to the Senate office for archiving. The original criteria packet is returned to the Department/Office.

SUGGESTED TIMETABLE:	DATE
Departmental approval, sent to Dean/Supervisor:	September 25 (earlier if possible)
Dean provides feedback regarding criteria	October 9
Final administrative approval and forwarding to Senate, Department, and Dean	November 1