

- **Abstract:** Not more than 100 words as requested under 3.3 of *Obligations of the Candidate*. Attach to this form, clearly labeled.
- **Purpose:** Provide details as explained in 2.1 & 2.2 of *Guideline Interpretations*.
- **Supportive Data:** Requested under 2.3 of *Guideline Interpretations*.
- **Current Curriculum Vitae**
- **Notification letter to Dean and Department Chair:** Dated copy of memo of intent to apply for Sabbatical Leave

You must do the following two requirements:

1. You must submit ONE original hard copy application – on or before Thursday, October 13, 2016 by noon. Submitted to the University Senate Office – Suite 432 Campbell Library.

2. You must submit your completed application as a PDF file, by email to jonnalagadda@rowan.edu on or before Thursday, October 13, 2016 by noon.

It is no longer necessary to submit 10 additional copies of your original folder