



Resolution Policy

	Action Item
	For Information Only

Date: February 1, 2019

RE: Senate Resolution: 190201_1

ROWAN UNIVERSITY INTERIM UNMANNED AERIAL SYSTEMS (DRONE) POLICY

Title: Unmanned Aerial System (Drone) Policy—Rowan University

Date: January 29, 2019

Purpose:

Rowan University supports the educational uses of unmanned aerial systems (“drones”) across its campuses and facilities. The University also recognizes the risks posed by drones to students, faculty, staff, the public and property. This policy offers guidance to operators of drone technology on Rowan University campuses and property.

Scope:

This policy applies to all members of the University community, including, but not limited to, faculty, staff, students, clubs, organizations, vendors, and any other individuals who are operating a drone as part of their employment or as part of any university-related research or activity. This policy also applies to any person or entity not affiliated with the university that operates a drone on university property, including recreational and non-recreational drones. This policy does not apply to Public Safety or any government agencies responding to emergency situations.

Federal and State Regulations:

All drone operators must comply with Federal Aviation Administration (“FAA”) regulations governing drone usage. Where applicable under federal law, some drones in a certain weight class must be registered with the FAA. While operating such drones on Rowan University premises, the operator must comply with Part 107 or Section 336 Operating Rules of FAA regulations, located here:

https://www.faa.gov/uas/getting_started/part_107/ and

https://www.faa.gov/uas/getting_started/model_aircraft/ and possess, if required, the relevant Certificate of Aircraft Registration. Additionally, operators must comply with the requirements of all New Jersey and municipal laws on drone usage. Specifically, N.J.S.A. 2C:40-27, et seq. and § 432-2(C)(1)(y) of the Glassboro Municipal Code prohibiting drone usage in the Town Square property.

Indoor Usage:

Indoor uses of small drones are permitted only for research and teaching purposes and must be done with appropriate faculty oversight. Indoor operation is permitted only once responsible faculty have determined that the proposed space is suitable for such experimentation and approval of the Department Chair and Public Safety have been obtained. Operators must exercise reasonable care and safety while operating indoors to ensure the safety of others and protection of property. Students and student groups wishing to operate drones must obtain the sponsorship of a faculty member and the permission of the member's department chair or head.

Outdoor Usage:

Outdoor uses of drones for research, teaching, or operational activities of the University may be proposed by members of the University community but operators must receive advance written permission from their respective Department Chairs and Public Safety. Additionally, Public Safety must be notified of any instance of drone operation prior to the operation of same. All outdoor drone operations must comply with FAA flight regulations for drones, such as flying under height ceilings, flying within a visual line-of-sight, flying in clear visibility, and flying in a manner that does not endanger the safety of others or property. Students and student groups wishing to operate drones must obtain the sponsorship of a faculty member and the permission of the member's department chair or head.

Review/Permitting Process:

All outdoor and indoor uses of drones must be reviewed and approved by Deans, Department Chair or Head, and Public Safety. Requests can be submitted for single-time operations or reoccurring operations of drones. All operators wishing to operate drones on Rowan University property complete the Rowan University Unmanned Aerial System (Drone) Permission Request Form which is available from Reed Layton, Senior Director of Public Safety, at LaytonR@rowan.edu, (856) 256-4506. Permission will be granted at the discretion of the above described approval authorities and Public Safety, taking into consideration safety concerns and all other appropriate factors. Approval of all operation requests will be reviewed in a timely manner.

No Drone Zones:

- No operator is to operate a drone over any University-controlled sporting facility or event while the facility is being used, including, but not limited to, the Richard Wacker Football Stadium and the Baseball Fields, the Soccer Fields, and the Tennis Courts, except by advance written permission from Public Safety.
- Drones outfitted with cameras are not to be operated in or around any University controlled housing, including student dorms and apartments without advance written permission from Public Safety.
- Drones shall not be operated in a manner to harass, annoy, or pester any individual on Rowan University premises.

Unauthorized Use:

Failure to comply with federal and state regulations and this policy may result in disciplinary action and could additionally lead to local, state, and federal civil and criminal penalties. In New Jersey, it is a

criminal offense to operate a drone while intoxicated. N.J.S.A. 2C:40-28(e). It is also a criminal offense to operate a drone in a manner that interferes with a first responder's responsibilities. N.J.S.A. 2C:40-28(c). Unauthorized drone operation on University property may result in appropriate student or faculty discipline. Updates to Policy: This policy may be updated in writing as necessary or appropriate in light of institutional experience and external regulatory changes.

Applicant:

Name: _____
Telephone: _____
Email: _____

Flight Information:

Date(s)/Time: _____
Location1: _____
Purpose: _____

Drone Information:

Size of Drone: _____
Description: _____

Comments: _____

1 No drone flight will be authorized over a University-controlled sporting facility while the facility is in use for sporting or other university-related activities including, but not limited to, Commencement events. Additionally, drone flights will not be authorized in or around any University-controlled housing.

Faculty Sponsor:

Name: _____
Department: _____
Email: _____

Department Chair/Approval Authority:

Name: _____
Signature: _____
Email: _____

Office of University Senate
Campbell Library
201 Mullica Hill Road
Glassboro, NJ 08028

856-256-4515
rowan.edu/senate