

## Proposed policy on transfer credit for WI requirement

Here are the relevant sections from the LARC policy page: [https://sites.rowan.edu/senate/policy\\_committees/larc-rc-policy.html#ReceivingCredit](https://sites.rowan.edu/senate/policy_committees/larc-rc-policy.html#ReceivingCredit) .

1. **Workflow for Establishing WI Transfer Credit**
2. A transfer course will not automatically fulfill the Writing Intensive (WI) requirement—even if its equivalent Rowan course does so. (Even if the two courses are established as being equivalent in disciplinary content, there is no guarantee that the transfer course is also being taught consistently with Rowan’s WI guidelines.) If a transfer course is equivalent to a Rowan course that has a non-WI version, Transfer Credit will make the transfer course equivalent to the non-WI Rowan version. If the Rowan equivalent lacks a non-WI version, Transfer Credit will make the course equivalent to a generic INTR substitute course. DegreeWorks will then be manipulated so that the generic INTR substitute course fulfills the appropriate program, Rowan Core and LIT requirements (i.e., all of the requirements fulfilled by the Rowan course—except WI).

Students can submit an appeal to have their transfer course fulfill the WI requirement. This appeal will be reviewed by the LARC Committee chair, based on the following criteria:

- At least 40% of the course grade based on writing assignments (as indicated on the syllabus);
- Significant course time dedicated to the teaching of writing (as indicated on the syllabus).

If the appeal is approved, Transfer Credit would make the transfer course equivalent to the WI version of the Rowan course.

### **Applying and Appealing Transfer Credit Decisions**

[...] Advisors and faculty are not permitted to add a Rowan Core or WI exception to a particular course or exam if there is not an established equivalency. However, students, faculty or advisors can appeal to have a transfer course or exam count as satisfying a Rowan Core literacy or the WI requirement. These appeals follow the existing credit appeal process run through the Coordinator of University Transfer Services, and they will be forwarded to the LARC Committee for review. The LARC Committee will maintain a record of all transfer credit decisions and their rationales, along with any appeals.