

Senate Executive Committee Agenda
April 6, 2018 at 2:00 PM in Library 404

1. Update on Middle States Self Study (Roberta Harvey)
2. Proposed revisions to Procedures on Chair Elections (page 2)
3. Task Force on First Year Rowan Core Requirements (page 3)
4. Resolution on Gender Inclusive Bathrooms Policy (page 4)
5. Task Force on Degrees of the Future
6. Budget update (Chris Simons)
7. Revision to Student Evals (Bonnie Angelone)
8. Update on Academic Building and other projects
9. Wellness Center fees
10. Senate and AFT Calendar for 2018-2019 (separate file)

**PROPOSED REVISION TO ELECTION OF DEPARTMENT
CHAIRPERSONS**

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Elections for all department chairpersons are to be held during the spring semester. Elections must be in accord with University Senate policy and the State/Union Agreement. All elections must be completed and reported to the appropriate Dean and the University Senate office by April 30.

Only the following are PEOPLE ELIGIBLE TO VOTE:

- All ~~full-time permanent~~ tenured and tenure-track faculty, including those on leave.
- All full-time professional staff assigned to a department, including those on leave.
- ~~All on-going three-quarter time faculty and professional staff assigned to an academic department, including those on leave.*~~
- Lecturers will be eligible to vote for, but not serve as chair.
- Faculty on full-time alternate out-of-unit assignments are NOT eligible to vote.

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Each election shall be by secret ballot and shall "be conducted in a formal, unquestionable procedure so that it will ensure a fair and just expression of each department member's preference." The elections are to be conducted by an odd-numbered election committee of the department. This committee will prepare ballots, make all other arrangements necessary for the balloting, EVEN IF THERE IS NO DECLARED OPPOSITION, and open and count ballots at the ballot box.

The ballot box is to be resealed and taken by members of the election committee to the office of the appropriate Academic Dean where it will be stored.

In any department, the election committee may request that a committee of the University Senate supervise election procedures. No member of that committee may be a member of the department conducting the election.

The person receiving a majority (ONE MORE THAN 50 PERCENT) of ALL ELIGIBLE VOTERS of a department shall be declared elected. The term of office for all newly-elected or re-elected chairpersons shall be three (3) years starting July 1st.

In the event that no candidate receives a majority of the votes of those eligible, a run-off election will be held. This could be the case if:

- * There is an election of three or more candidates, in which case the two candidates receiving the greatest number of votes will participate in the run-off election.
- * There is an election of two or more candidates and they receive an equal number of votes. In this case, a run-off between the same candidates will be held. This may be repeated in the case of another tie, or the department may vote to have the Dean or Vice President/Provost appoint a temporary chair as detailed below.

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In the event that an election result is contested, or called into question by a department member, upon his/her formal written complaint to the Vice President/Provost within ten (10) days of the election, the Vice President/Provost or the appropriate Academic Dean will, in the presence of the complainant and the department election committee, re-open and cause to be recounted the ballots cast in the election. If this does not satisfy the complainant, the Vice-President/Provost may call for another election, which will then be held under his/her supervision. The Vice President/Provost may request that the

University Senate also send a representative to aid in conducting the election. The Vice President/Provost may not in any way attempt to influence the outcome of this election. The Vice President/Provost's sole concern will be with the election procedures. No further appeals may be made following this election.

If a chairperson cannot be elected from among department members, the department may seek a chairperson outside the immediate department. In the event the department is unable to elect a chairperson, the department may then, by simple majority, vote to have the appropriate Academic Dean or the Vice President/Provost appoint a temporary chairperson for no more than one (1) year.

In the event that a chairperson resigns before the end of his or her term an election will be held according to the guidelines above. The person elected will then serve out the remainder of the term of the departing chairperson. In the event that a new department is created, a chair will be elected immediately from among the members who will constitute that department, and that chair will serve for three years. In the event that a new department is created from a merger or restructuring of two or more departments, a chair will be elected immediately from among the members who will constitute that department, and that chair will serve for three years.

~~*Ongoing three-quarter time faculty who fill one-year temporary positions WILL BE eligible to vote. Temporary three-quarter time faculty who fill ongoing three-quarter time positions WILL NOT be eligible to vote.~~

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Task Force on First Year Rowan Core Courses

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In the Fall of 2016, the University Senate approved the creation of a Task Force on Diversity and Inclusion in the Rowan Core, which was charged with investigating how issues relating to Diversity and Inclusion could best be incorporated into the Rowan Core curriculum. That task force will be supplanted by a task force that seeks to examine whether first year students should be required to take a two semester experience that incorporates both diversity and inclusion, and other topics or subjects they find important. The goal is to develop an educational experience that will set Rowan apart from other institutions.

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The task force should:

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- Examine how other colleges and universities have implemented first year general education requirements, including requirements for diversity and inclusion
- Examine how existing courses might satisfy these requirements
- Develop and establish a standard for diversity and inclusion proficiency in Rowan Core
- Investigate the syllabi of existing courses to ensure they meet the established standard
- Examine if new courses need to be developed to meet the standards
- Consider staffing and training requirements, including the numbers of faculty
- Investigate existing and desirable campus resources to support the curricular and co-curricular advancement of diversity and inclusion
- Investigate the fiscal impact of potential changes
- Ensure the course (or courses) do not violate the Lampitt Law
- Determine how the Rowan Core would need to be modified
- Ensure the course (or courses) do not slow the time to graduation

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The task force membership will include:

One representative from College of Communication & Creative Arts:
One representative from the College of Business
One representative from the College of Engineering
One representative from the College of Science & Mathematics
One representative from the College of Performing Arts
One representative from the College of Education
One representative from the College of Humanities & Social Sciences
One representative from the School of Earth and the Environment
One representative from the School of Health Professions
One representative from the Office of Social Justice and Conflict Resolution
Chair of the Rowan Core Committee
Director of the Office of Social Justice, Inclusion, and Conflict Resolution
One representative from the Senate Diversity Committee
Four students

Timeline: The task force should convene no later than September 15, 2018 and submit their final recommendations to the Senate by September 15, 2019.

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Gender Inclusive Bathroom Policy

Purpose

The purpose of this policy is to affirm members of the Rowan University campus community including students, staff, faculty, and visitors in their right to safety, comfort, and respect in accessing campus facilities.

Accountability

At the direction of the President, the Sr. Vice President of Facilities, Planning and Operations, the Vice President for Student Life, and the Dean of Students shall implement this policy, and the Chief Equity Compliance Officer/Title IX Coordinator shall ensure compliance with this policy and address any complaints that may arise.

APPLICABILITY

This policy is applicable to all students, faculty, staff, and guests at all campuses of Rowan University.

Definitions

Gender - **the socially and culturally constructed performances associated with masculinity and femininity.**

Gender expression – the external presentation of gender to the world in and through dress, mannerisms, hairstyle, facial hair, etc. Gender expression may be used in an attempt to determine the gender/sex of an individual. However, gender expression may or may not coincide or indicate gender identity as a person's gender expression may not always match their identity.

Gender identity - A person's sense of self as masculine, feminine, both, or neither regardless of external genitalia or chromosomal, genetic constitution.

Policy

Rowan University affirms its students, staff, faculty, and visitors in their right to safety, comfort, and respect in accessing campus facilities.

To this end, Rowan University community members have the right to use, without harassment or questioning, the gender-designated multi-stall or gender-inclusive single-stall bathroom facility that reflects their gender identity or gender expression.

Attachment

Single-stall, gender-inclusive restrooms are available in many buildings across campus. A map locating these facilities [can be found here](#), or by visiting [the Resources page](#) for the LGBTQIA+ Center through the Office of Social Justice, Inclusion, and Conflict Resolution.