

Senate Executive Committee Agenda
October 19, 2018 at 2:00 PM in Lib 404

1. Police stop on Rowan campus
2. Update on curriculum software
3. Update on Camden County College
4. Adding members from Earth and Environment and Health and Exercise Sciences to committees
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**ROWAN UNIVERSITY STANDING
COMMITTEES
UNDER THE AUSPICES OF THE
UNIVERSITY SENATE**

Note: CHAIRS OF STANDING COMMITTEES SERVE ON THE SENATE EXECUTIVE COMMITTEE

ACADEMIC INTEGRITY: Develop expertise and serve as a resource on issues and strategies relating to academic integrity, including discipline-specific practices, copyright issues, the impact of digital media, and pedagogical best practices. Organize design and delivery of curricular and co-curricular¹ resources and activities to support instructors and students including the Academic Integrity Seminar (Note: The content of the Academic Integrity Seminar, along with the content of three faculty workshops and supporting materials and a presentation for doctoral students, has already been developed and will be made available to the committee.) Develop and deliver programming through the Division of Student Life to introduce new freshman and transfer students to our academic integrity policy and to support all students. **Total 23 members**

Eligibility: 9 Faculty (to include at least 1 representative from each College) and 2 from the College of Humanities & Social Sciences and 1 from the College of Science & Mathematics.

- 1 Global Learning & Partnerships Rep (Faculty or Prof. Staff)
- 1 Graduate Advisor
- 1 Librarian
- 1 AFT Rep
- 2 SGA Reps (plus alternate)
- 1 Instructional Technology Rep
- 1 Orientation & Student Leadership Rep
- 1 Res. Learning/Univ. Housing Rep
- 1 Academic Success Center Rep
- 1 Prof. Ethics liaison (non-voting)
- 1 Student Relations liaison (non-voting)
- 1 Academic Policies & Procedures liaison (non-voting)
- 1 Tech Resources liaison (non-voting)

ACADEMIC POLICIES AND PROCEDURES: Reviews and recommends academic policies and procedures of the University, including grading policies, academic dismissal and academic warning procedures, honors and dean's list policies. **Total 16 members**

Eligibility: 9 Faculty (to include at least 1 representative from each College)
1 Graduate Advisor
2 Professional Staff
1 AFT Rep
3 SGA Reps

CAMPUS AESTHETICS AND ENVIRONMENTAL CONCERNS: Reviews and recommends proposed changes that affect the aesthetic quality of the campus environment; recommends acceptance or rejection of proposals to the University President; reviews existing aesthetic qualities and recommends needed changes; and addresses campus environmental concerns that affect the health and well-being of the University community and/or the natural environment. **Total 20 members**

Eligibility: 8 Faculty
2 Professional Staff
1 Administrator

3 Additional Faculty and/or 3 Professional Staff
1 CWA Rep
1 IFPTE#195 Rep
1 AFT Rep
3 SGA Reps

CAREER DEVELOPMENT: Develops procedures for the receipt and processing of career development materials from candidates and academic department assessment committees; receives and considers the reports of the department assessment committees, the supporting documentation, and the statements of the President/designee concerning all employees being assessed; prepares a report to the President containing its recommendations concerning the allocation of Career Development funds. **Total 11 members.**

Eligibility: 8 Faculty (one from each College)
1 Librarian
1 AFT Rep
1 Professional Staff

COMMITTEE ON COMMITTEES: Polls eligible faculty/professional staff on committee membership choices; prepares a balanced list of suggested members for each committee and submits the lists for Senate approval; reviews the existing committee structure and recommends changes; oversees the following special committees to which the Senate appoints members: Awards Committee, University Scholarship Committee, Library Committee, Bookstore Committee, International Education Council, Interdepartmental Promotion/Tenure and Recontracting. **Total 6 members.**

Eligibility: 5 Faculty and/or 5 Professional Staff
1 AFT Rep

CURRICULUM: Reviews proposals for title and credit changes, minors, concentrations, specializations, major programs, courses, certifications, reorganization of academic department/college offerings, and new or revised University-wide curricular patterns; reviews proposals to create, dissolve or significantly reconstitute academic departments or colleges; forwards recommendations to the Senate and then to the executive vice president/provost.

Eligibility: Note: Committee **Chair is not calculated in committee total. Total 22 members.**
2 Business Faculty
2 Engineering Faculty
2 Performing Arts Faculty
2 Communication & Creative Arts Faculty
2 Education Faculty
2 Science/Math Faculty
3 Humanities & Social Sciences Faculty
1 Professional Staff
1 AFT Rep
4 SGA Reps
1 Librarian

DIVERSITY: Monitors diversity throughout all areas and for all members of the Rowan University community, with special attention to issues of social justice; recommends practices and policies that will enhance diversity at Rowan; assists in the development and establishment of such practices and policies. **Total 17 members.**

Eligibility: 10 Faculty, Librarians and/or Professional Staff
1 Central Administrator
1 AFT Representative
1 CWA Representative
1 IFPTE #195 Representative
3 SGA Representatives

GRADUATE EDUCATION and GLOBAL LEARNING and PARTNERSHIPS: Reviews and recommends academic policies and procedures in the Division of Global Learning and Partnerships, including the development of online and hybrid courses, as well as traditional courses offered by DGLP. Will work with the Graduate Advisory Council. Also reviews and recommends academic policies and procedures for graduate programs not housed in DGLP. **Total 16 members.**

Eligibility: 8 faculty (to include at least 1 representative from each College)
2 Professional Staff
2 SGA Reps
2 Graduate Students
1 Rowan Global Rep
1 AFT Rep

INTERCOLLEGIATE ATHLETICS: Monitors the entire operation of intercollegiate sports on the campus. The NCAA faculty athletics representative may serve as the chair of the committee. The athletic director shall serve as an ex-officio (non-voting) member of the committee. **Total 20 members.**

Eligibility: *Co-Chairs: 1 appointed by Senate
1 appointed by University President*
4 Administrators (one is Co-Chair)
9 Faculty (one from each)
1 Director of Athletics
2 Professional Staff
2 SGA Reps
1 AFT Rep

LEARNING OUTCOMES ASSESSMENT: Engages in the ongoing review of the University's assessment principles and observes the application of the principles in practice; reviews and recommends assessment plans from academic programs, general education, and student development; assists in the establishment of a process for the systematic review of assessment information collected each year. **Total 16 members.**

Eligibility: *Note: Committee Chair is not calculated in committee total.*
9 Faculty (one from each College)
1 Curriculum Committee Rep
1 Institutional Research (non-voting) Rep
1 AFT Rep
1 Professional Staff

1 Academic Policies/Procedures Committee Rep
2 SGA Reps

PROFESSIONAL ETHICS AND WELFARE: Evaluates conditions under which faculty/professional staff function; recommends rules to ensure fair treatment for all faculty/professional staff members. **Total 12 members.**

Eligibility: 11 Faculty and/or 11 Professional Staff
1 AFT Rep

PROMOTION: Supervises the election of college promotion committees, develops procedures for receipt and processing of promotion materials from candidates and college promotion committees, reviews applicant portfolios in light of the procedures established by the institution and the department and approved by the dean, certifies to provost that the procedures have or have not been correctly carried out by both the department and college committees.

Total 9 members.

Eligibility: *Note: Only tenured faculty are eligible – Rank of Full Professor preferred.*
**Faculty cannot serve concurrently on College Promotion Committee and University Promotion Committee.*
**Librarians are not eligible.*

8 Teaching Faculty (one from each College)
1 AFT Rep

RECRUITMENT, ADMISSIONS AND RETENTION: Reviews and evaluates recruitment and admissions policies and procedures, specifically those which relate to curriculum, programs and instruction, and academic standards affecting progress toward a degree; recommends needed changes. **Total 19 members.**

Eligibility: 15 Faculty and/or 15 Professional Staff
1 AFT Rep
3 SGA Reps

RESEARCH: Monitors research and research services on campus to identify and address issues of research interest. The committee makes recommendations for (1) promoting research and research awareness on campus; (2) meeting resource needs for research; and (3) establishing policies to ensure that research related issues on campus are addressed appropriately. The committee solicits, compiles and disseminates input from the campus community to insure that the faculty, staff, students, and administration are aware of current research efforts, resources, and challenges. **Total 20 members.**

Eligibility: 9 Faculty (1 from each college)
5 additional Faculty from any college
3 Professional Staff
1 Librarian
1 AFT Rep
1 SGA Rep

ROWAN CORE: Reviews curriculum proposals for new and existing courses seeking inclusion within the Rowan Core. Evaluates the assessment outcomes submitted by departments for their Rowan Core courses. Develops goals and outcomes for any new literacies included in revisions to the Core. Recommends selection of the Rowan Core Director. **Total 21 members.**

Eligibility: Note: Committee Chair is not calculated in committee total.
2 College of Business faculty
2 College of Communication and Creative Arts faculty
2 College of Education faculty
2 College of Engineering faculty
2 College of Performing Arts faculty
2 College of Humanities and Social Sciences faculty
2 College of Science and Mathematics faculty
1 School of Earth and the Environment faculty
2 SGA Reps
2 Professional Staff Advisors
1 AFT Rep
1 Librarian

SABBATICAL LEAVE: The Sabbatical Leave Committee shall conduct its review of applications for sabbatical leave, and make its recommendations to the President in accordance with the current contractual agreement. **Total 13 members.**

Eligibility: 9 Faculty and/or Professional Staff
3 Faculty or Librarian
1 AFT Rep

STUDENT RELATIONS: Evaluates existing and proposed relations and procedures and initiates recommendations for changes. **Total 17 members.**

Eligibility: 10 Faculty and/or 10 Professional Staff
1 AFT Rep
1 CWA Rep
5 SGA Reps

TECHNOLOGICAL RESOURCES: Monitors technological resources to insure that the services and resources meet the needs of the campus community in research and academic pursuits. By soliciting and compiling input from the campus community, the committee attempts to insure that the faculty, staff and students are aware of the current services on campus that can and do support these efforts. Responses to a periodic faculty and staff survey will insure that a collaborative effort exists in developing recommendations to enhance the University vision in the areas defined by the committee charge. **Total 19 members.**

Eligibility: 8 Faculty (1 from each college)

5 additional Faculty from any college
3 Professional Staff
1 Librarian
1 AFT Rep
1 SGA Rep

TENURE AND RECONTRACTING: Develops procedures ensuring equitable treatment for all faculty/professional staff, screens candidates not under tenure or multi-year contracts, and recommends to the University President those qualified for retention. Members cannot serve concurrently on Departmental Tenure & Recontracting Committee. **Total 21 members.**

Eligibility: 16 Tenured Faculty (at least one from each College)
1 Librarian
3 Professional Staff
1 AFT Rep

UNIVERSITY BUDGET & PLANNING: Maintains a meaningful dialogue on budget and planning decisions between the University Administration and the University Senate. **Total 21 members.**

Eligibility: Notes: 1 Executive Director of Budget & Planning serves as Co-Chair
1 Vice President of the Senate is required to serve on this committee
(Membership Resolution #871204-3 & #890517-23)
*Committee co-chairs are not included in committee total
1 VP Administration/Finance
3 Professional Staff
10 Faculty –1 from each College, 1 additional faculty
1 Librarian
1 CWA Rep
1 IFPTE#195 Rep
1 AFT Rep
1 SGA Rep

ALL-UNIVERSITY COMMITTEES UNDER THE AUSPICES OF THE UNIVERSITY SENATE

AWARDS: selects the students, whose names are submitted as nominees by their sponsors to receive honors for outstanding achievement in various areas, most of which are related to the curriculum. **Total 9 members.**

Eligibility: 4 Faculty
1 Faculty or AFT Rep
3 Professional Staff
1 AFT Rep

BOOKSTORE: Mediates faculty, student and bookstore relations and concerns. This committee provides an ongoing evaluation of staffing levels of the bookstore, works on improving the perceptions about the bookstore's work, both within the bookstore and externally among the rest of the campus, and facilitates cooperation of the faculty with bookstore needs and the bookstore with faculty and student needs. **Total 12 members.**

Eligibility: 8 College Reps (one from each College)
1 Professional Staff
1 Bookstore Director
1 VP Administration/Finance
1 Student Rep (possibly involved in PRSSA)

CHAIRS COUNCIL: To provide a channel through which department chairs may readily communicate with other chairs in order to share information and solve problems; enable junior chairs to take advantage of the expertise of more experienced chairs; act as a clearinghouse to share information that individual Chairs obtain from their respective professional societies; participate in the formation of hiring committees for Deans and the scheduling of interviews.

Eligibility: All Academic Department Chairs
College of Engineering Program Chairs

INTERNATIONAL EDUCATION COUNCIL: Plans and presents programs related to education in all countries.

Eligibility: *An open invitation to all faculty and professional staff.* **MAXIMUM TOTAL 22 members.**

LIBRARY: Reviews available learning resources of the University including those in the Campbell Library, the Camden Campus library, the music library and educational media. The committee also reviews the policies regarding the management and use of these centers and materials and makes appropriate recommendations. **Total 13 members.**

Eligibility: 5 Faculty
1 AFT Rep
3 Professional Staff
1 Library Dean
3 SGA Reps

UNIVERSITY SCHOLARSHIP: Reviews and revises application procedures for University-awarded scholarships and awards scholarships on the basis of academic achievement, financial need and contribution to the University and the community. **Total 11 members.**

Eligibility: 6 Faculty
4 Professional Staff
1 AFT Rep

AD HOC COMMITTEES UNDER THE AUSPICES OF THE UNIVERSITY SENATE

CALENDAR: Sets the academic calendar several years in advance. One representative is appointed by the Senate President.

CAMPUS HEARING BOARD: Is part of the student judiciary system. It hears alleged student misconduct in violation of University rules, then decides the guilt or innocence of students and makes cases of recommendations. Three representatives are appointed by the Senate President.

COMMENCEMENT: Meets to recommend commencement activity and appropriate speakers. One representative is appointed by the Senate President.

HONORARY DEGREE: Considers and recommends people for an honorary degree. One representative is appointed by the Senate President.

STUDENT GRIEVANCE: Listens to student appeals regarding grades and makes recommendations as to a final disposition of the complaints. Two representatives are appointed by the Senate President.

Revised: 9/18

