

**UNIVERSITY SENATE**  
**ANNUAL COMMITTEE REPORT 2019-20**

Committee Name: Sabbatical Committee, 2019-2020

Number of meetings held this year: 10 meetings

Committee Chair: Gustavo Moura-Letts, Chemistry and Biochemistry, CSM

Committee Members: (list here)

1	Gustavo Moura-Letts	Chair, Faculty-CSM
2	Leslie A. Elkins	Faculty-Performing Arts
3	Olcay Fatma Ilicasu	Faculty-CSM
4	Joseph D. Johnson	Faculty-Creative Arts
5	Philip R. Laporta	Faculty or Librarian
6	Kathryn M. Luet	Faculty or Librarian
7	Brianne W. Morettini	Faculty or Librarian
8	Manuel Pontes	Faculty-College of Business
9	Andrea P. Baer	Librarian
10	Carol C. Thompson	Faculty-Education
11	Joseph F. Stanzione	Faculty-Engineering
12	Christine Davidian	Librarian-AFT (non-voting)

**Purpose of/Charge to Committee:**

The Sabbatical leave committee shall conduct its review of applications for sabbatical leave, and make its recommendations to the President in accordance with the current contractual agreement.

**Summary of Activities this Year:**

The committee met 10 times on 10/24/19, 10/28/19, 11/7/19, 11/11/19, 11/14/19, 11/18/19, 11/21/19, 11/25/19, 12/2/19 and 12/6/19.

50 Semesters of sabbatical leave were requested by 33 applicants.

The senate committee recommended 32 applicants for sabbatical and following is the college breakdown of sabbatical leave recommendations by the senate committee:

COB (6), CCCA(6), COEd(3), COEng(2), CHSS (5), CSM(8), CPA(1), (LIS (1)

After the review at the provost office level, 22 out of 33 applicants were recommended for sabbatical leave (34 semesters of sabbatical leave). The college breakdown of sabbatical leave final recommendations by the Provost office is the following:

COB (3), CCCA(5), COEd(1), COEng(2), CHSS (5), CSM(5)\*, (LIS (1)

\*One recommendation is contingent.

All the applicants were notified by the provost office in writing by 02/28/2020.

## **SUGGESTIONS & RECOMMENDATIONS**

### **Suggestions:**

It is becoming more and more challenging to schedule the committee meetings due to the diverse members' schedules and increased volume of applications. The committee would like to suggest a more detailed drafting process to allow for the selection of members that have schedules suitable for the demands of the committee.

### **Recommendations:**

As the number of awards and applications continues to increase, the committee would like to recommend the scheduling of sabbatical leave workshops (one in the spring and one in the summer) that allow the potential applicants to fully grasp the requirements for a successful proposal. As the sabbatical proposal merit review process continues to evolve, the committee also recommends that each department's sabbatical leave committee chairs are also invited to attend these workshops, thus allowing their review process to fully align with the senate review.