

2018-2019  
**UNIVERSITY SENATE ANNUAL COMMITTEE REPORT**

***Committee Name: Academic Policies & Procedure***

Number of Meetings Held this Year: 1

Committee Chair: Eddie Guerra

Committee Members: (list here)

Barbro, Patrick	Mosher, Stephanie	
Behling, Kathryn	Poolos, Kimberly	
Fortunato, Tiffany	Shen, Yide	
Gallant, Mary	Sung, Kenzo	
Guerra, Eddie	Whitfield, Sharon	
Hostetter, Elisabeth	Winkler, Christopher	
Lindman, Janet		
Mason, Cristine		

**Purpose of/Charge to Committee:**

Reviews and recommends academic policies and procedures of the University, including grading policies, academic dismissal and warning procedures, honors and dean's list policies

**Summary of Activities this Year:**

1. Reviewed changes proposed by the administration for the following policies:
  - a. Credit by Examination for Life Experience, External Examination:  
New language on credits limits from military service that allows departments to determine the credit limit.
  - b. Academic Standing Policy  
Inclusion of the new stage before Academic Probation called Academic Warning.
  - c. Assignment of Credit Hour  
Changes to ensure compliance with the Middle States Credit Hour Policy and associated State and Federal regulations.
2. Revisited attendance policy changes from academic year.
3. Discussed incorporating aspects of Incomplete Grade "procedures" implemented by the Colleges of Science & Mathematics and Communication & Creative Arts.

**2018-2019**

**COMMITTEE SUGGESTIONS & RECOMMENDATIONS**

**SUGGESTIONS:**

Accept changes to the Academic Standing Policy with the following friendly amendment:

Add text similar to subsection 3.c. somewhere under section 2. Academic Warning -

“Full-time students must attempt 12 or more credits during the spring while under academic warning. An attempted credit is defined as credit for any courses in which a student receives a grade of A, B, C, D, F, P, S, W, WP, or WF, or IN.”

Query administration regarding section 2 of the proposed Academic Standing Policy:

1. What is the role (if any) of Dean's offices regarding Academic Warning? If there is no role, we believe it is a good idea for the Dean's offices to be provided a list of students (if they are not already).
2. The policy does not state explicitly that the student MUST attend/complete. It just states “enrolled”. Is this language chosen purposely to only require enrollment?

**RECOMMENDATIONS:**

Accept the proposed changes to the following policies:

1. Credit by Examination for Life Experience, External Examination
2. Assignment of Credit Hour