

**UNIVERSITY SENATE ANNUAL COMMITTEE REPORT**

**Committee Name:** University Scholarship Committee 2017-2018

Number of Meetings Held this Year: 2

Committee Chair: Laurie Haines (Professional Staff)

Committee Members: (list here)

Jennifer Espinosa		
Aimee Burgin		
Bethany Gummo		
LuAnn Maslanik		
Charalampos Papachristou		
Jay-Manh Tran		

***Purpose of/Charge to Committee:***

This committee reviews and revises application procedures for University-awarded scholarships and awards scholarships on the basis of academic achievement, financial need and contribution to the University and the community.

***Summary of Activities this Year:***

The committee primarily conducted business via email until the final meetings, held on 4/26 and 4/27, when deliberations and the awarding of scholarships occurred. Each committee member reviewed and scored approximately 158 applications utilizing existing rubrics for five categories – essay, Rowan GPA, recommendation letters, off campus involvement and on campus involvement. 78 scholarships were awarded during the final meetings.

## **SUGGESTIONS & RECOMMENDATIONS**

### **SUGGESTIONS:**

1. Responsibilities of the chair and members must be more clearly defined.
2. Timelines for completion of each task/responsibility must be established.

Tentative timelines:

- a. October – Chair is elected
- b. Close of application period – applications will be screened for completeness and assigned to committee members for review.
- c. All assigned applications should be scored no later than late March (date to be determined).
- d. Meeting(s) to award scholarships should be held no later than early April (date to be determined).

### **RECOMMENDATIONS:**

1. It is recommended that the scoring rubrics be revised to accurately reflect the specific questions on the application and to better assess the eligibility for the scholarships.
2. It is recommended that the committee include a member of the College of Education due to the high number of scholarships specific to Education majors.
3. It is recommended that the committee include some returning members for consistency.
4. It is further recommended that Jennifer Esposito be assigned to the committee for the 18-19 Academic Year as she has had training in the administrative side of the AwardSpring system.