

## UNIVERSITY SENATE ANNUAL COMMITTEE REPORT

**Committee Name:** *Academic Policies & Procedures* 2017-2018

Number of Meetings Held this Year: 2

Committee Chair: Eddie Guerra

Committee Members: (list here)

Kathryn Behling	Ravi Ramachandran	
Tiffany Fortunato	Benjamin Saracco	
Mary Gallant	Laura Schultz	
Dianne Garyantes	Yide Shen	
Eddie Guerra		
Douglas Mapp		
Cristine Mason		
Catherine Michener		

### ***Purpose of/Charge to Committee:***

Reviews and recommends academic policies and procedures of the University, including grading policies, academic dismissal and academic warning procedures, honors and dean's list policies

### ***Summary of Activities this Year:***

Reviewed the following interim policies and recommended changes:

1. Changes to Attendance Policy regarding online courses
2. College of Communication and Creative Arts Incomplete Policy/Procedure

Reviewed the following interim policies with the Graduate Education & Global Learning Committee (presented to Senate by GE&GLP chair):

1. Proposed language changes to the reading day and exam policy

The committee noted that policies that were specific to Graduate Education were reviewed by GE&GLP (those related to graduate theses).

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**SUGGESTIONS & RECOMMENDATIONS**

2017-2018

**SUGGESTIONS:**

Discourage individual Colleges from enacting their own academic policies and procedures. In particular, different policies/procedures for individual colleges must be avoided. Work with the Provost office to establish uniform policies and procedures. Encourage the Provost office to inform the Dean's offices of the role of the University Senate and this committee.

**RECOMMENDATIONS:**

Once approved by the full Senate, present recommended changes to Attendance Policy regarding online courses to the Provost office.

Amend the Grade Policy to include specific policies and procedures for incomplete grades. These changes will render all college-specific interim policies obsolete.