

UNIVERSITY SENATE ANNUAL COMMITTEE REPORT

Committee Name: Promotion 2015-2016

Number of Meetings Held this Year: 1

Committee Chair: Jess W Everett

Committee Members: (list here)

Everett, Jess W.	Schoen, Edward J.	Kelly Marie Duke Bryant
Xin, Joy F.	Witten, Dean	Eric Milou
Jennifer E. Courtney		

Purpose of/Charge to Committee: Facilitate election of college committees. Provide guidance to candidates. Collect all applications and send to Provost. Identify candidates receiving unanimous favorable votes at the department and college levels and provide their names to the Provost. REVIEW portfolios of applicants who received mixed votes or who request a review. For those candidates, determine if approved and established procedures were followed and transmit the findings to the Provost.

Summary of Activities this Year:

- The Chair & Deb Martin gave two presentations on the promotion process to candidates.
- The Chair & Deb Martin helped candidates interpret the application process.
- The Chair and Senate Office facilitated the Election of College Committees
- The Chair reviewed all candidate packets and identified those candidate receiving unanimous favorable votes at the department and college levels.
- The committee reviewed the portfolios of two candidates that received mixed votes.
- The committee discussed recommendations for improving the application process. The approved recommendations are provided in another document.

SUGGESTIONS & RECOMMENDATIONS

Promotion

2015-2016

SUGGESTIONS: None

RECOMMENDATIONS:

1. Make the MOA pdf text searchable.
2. Clarify if supplemental goes to senate office, then to Provost/President.
3. Correct numbers on checklist (there were two section 8's this time).
4. Provide a separate signature form for the college committee or create a single document with checkboxes to identify it as a department, office, or college signature form.
5. Make all promotion forms available on website as Word Documents.