

**UNIVERSITY SENATE ANNUAL COMMITTEE REPORT**

**Committee Name:** Committee on Committees 2015-2016

Number of Meetings Held this Year: 0

Committee Chair: James J. Roh

Committee Members: (list here)

Yide Shen	Yvonne Rodriguez	Lane Savadove
Carla Lewandoski	Olga Vilceanu	Yide Shen

***Purpose of/Charge to Committee:***

Polls eligible faculty/professional staff on committee membership choices; prepares a balanced list of suggested members for each committee and submits the lists for Senate approval; reviews the existing committee structure and recommends changes; oversees the following special committees to which the Senate appoints members: Awards Committee, University Scholarship Committee, Library Committee, Bookstore Committee, International Education Council, Interdepartmental Promotion/Tenure and Recontracting.

***Summary of Activities this Year:***

All the Senators were contacted and asked to serve on at least one committee. The committee successfully submitted a balanced list of each committee. It was challenging to find members for some committees, but with generous helps from staff and volunteers the task was completed.

**UNIVERSITY SENATE ANNUAL COMMITTEE  
SUGGESTIONS & RECOMMENDATIONS**

2015-16

SUGGESTIONS:

Finding faculty and staff volunteers can be challenging at times. A suggestion is that the Committee Chairs ask committee members to recommend or nominate possible volunteers before the semester ends, prepare the list and share it with the chair of the Committee on Committees. This additional process might encourage more faculty and staff to find opportunities to serve on the University Senate Committees.

#### RECOMMENDATIONS:

- (1) Each committee member may be asked to nominate one or two faculty/staff for committee membership for the next academic year.
- (2) Have the annual senate committee reports available online so that potential volunteers may be able to look it up and understand the responsibility that the committee will entail.

Committee on Committee may receive feedbacks from committee chairs on attendance and participation of their members.