

CURRICULAR DEFINITIONS FOR DEGREE AND DEGREE-RELATED PROGRAMS

Bachelor of Arts/Science Concentration	Minor Certificate of Undergraduate Study	Track Certificate of Post-Baccalaureate Study
Master of Art/Science	4+1 Undergraduate/Graduate Dual Degree	Certificate of Graduate Study
Certificate of Advanced Graduate Study		Ph.D.

Undergraduate Degrees and Degree Related Programs

Bachelor of Arts/Bachelor of Science: A focused area of study that results in an undergraduate degree. All major degree programs will have a minimum of at 12 credit hours of common coursework that all students are required to complete in addition to any specializations, restricted electives, advisory tracks of study, or other program options.

A Bachelor of Arts: 30 to 39 credit hours of focused course work, which combined with free electives (21 to 39 credit hours) and general education requirements (42 to 60 credit hours)* result in a total of 120 credit hours and graduation.

A Bachelor of Science: 60-64 credit hours of focused course work, which combined with free electives (4 to 18 credit hours) and general education requirements (42 to 54 credit hours) * result in a total of 120 to 122 semester hours and graduation.

Specialized Bachelor of Arts or Bachelor of Science: 60+ credit hours of hours of focused course work which combined with free electives (0-18) and with general education requirements (42 credit hours)* and free electives result in a minimum of a 120 credit hours.

Note: While special circumstances may warrant a proposed major to vary in the recommended credit hour structure, the variation will need to be sufficiently explained and justified in the program proposal.

*New degree programs should adhere to the current expectations for General Education/Rowan Core required credit hours. If General Education/Rowan Core requirements should exceed the base coursework requirement a very well supported argument will need to be part of the proposal.

Note: While programs can designate specific General Education/Rowan Core courses which fulfill prerequisites and preparation for the degree, these are courses that fulfill both program and General Education/Rowan Core requirements but are not necessarily specific General Education Rowan Core requirements for any student.

Minor: a focused area of study constituting 18 to 29 credit hours of lower- and upper-level undergraduate courses. A minor represents a coherent area of study associated with, or drawn from, a major or discipline, or may include courses from multiple programs in different departments or colleges. Minors do not need to have a direct relationship with existing or concurrently proposed new BS/BA degrees in name or shared curriculum.

Students may not declare a minor that shares the name or draws on the same coursework required to fulfill their major degree requirements. New minor proposals need to make clear whether majors in the related undergraduate program may declare the minor.

When minors share coursework with a Certificate of Undergraduate Study (CUGS), meaning, the CUGS coursework has four of the same courses required by the Minor, students can only receive certification for the Minor or the CUGS.

Concentration: a focused area of study constituting 12 to 17 credit hours of focused coursework within a major degree. Generally a Concentration is composed of program electives. Completion of a concentration is noted on students' transcripts. Concentration coursework counts toward the total required for the major degree, and students must complete all degree requirements for the Major to receive credentialing for a concentration.

While special circumstances may warrant a proposed concentration to vary in the recommended credit hours (12 to 17), the variation will need to be sufficiently explained and justified in the program proposal.

Individual majors may offer students concentration and non-concentration options for the respective degree. However, total degree credit hours must be the same for all students regardless of the option that they take. Additionally, all options for the degree must share a core set of course requirements (generally a minimum of 12 credit hours).

Track: a recommended selection of courses within a degree program or minor that represents a focused area of study (or banks of courses) and also completes defined requirements for degree completion. Tracks are informal advisory pathways. For example, a program may require a student to complete 12 credit hours program electives out of 8 courses. Those 8 courses could be divided into two banks and by completing 4 courses in one of those banks, the student completes the existing degree requirements while focusing in a specific area. Tracks are non-official (advisory) options for students within a program and as such are non-curricular (they do not require curriculum proposal), are totally internal to the program, and students receive no credentials for completing the track.

Certificate of Undergraduate Study (CUGS): provides credentialing for students completing a coherent and definable area of study constituting four courses totaling 12 to 17 credit hours. Completion of the CUGS is noted on students' transcripts and is intended as a supplement to majors, minors, and other concentrations and may be open to either or both matriculated and non-matriculated students.

The CUGS may require additional prerequisites associated with upper-level courses or a prerequisite for the CUGS itself (a maximum of 6 credit hours) beyond the core course work of 12 to 17 credit hours.

The CUGS may be restricted to students outside an undergraduate degree, minor, or concentration related to the CUGS. CUGS students may only double count two courses (6 to 8 credits) from another single major, minor, or other certificate of undergraduate program they are concurrently completing to fulfill the requirements for a Certificate of Undergraduate Study.

Certificate of Post-Baccalaureate Study: a focused program of undergraduate study beyond a bachelor's degree consisting of 18 to 30 credit hours. The post-baccalaureate is intended to prepare students (who already possess a bachelor's degree) professionally or for future graduate work. Minimum acceptance requirements include a completed BA or BS. Any additional admission requirements are defined by the program or department.

Any variation to the recommended credit hours (18 to 30) needs to be explained and justified in the Certificate of Post-Baccalaureate Study proposal. Additionally, the proposal should specify the student population the certificate is intended and the educational or professional benefit for students. The balance of lower- and upper-level requirements should also be explained and justified.

Graduate Degrees and Degree Related Programs:

Ph.D. Program: a focused program of graduate study constituting a maximum of 72 credit hours beyond a Master's degree. Admission requirements are defined by the program or department in consultation with Rowan Global Learning and Partnerships. Minimum acceptance requirements include a MA or MS. Any additional admission and graduation requirements are defined by the program or department.

Master of Science/Master of Art Degree: a focused program of graduate study consisting 30 to 36 credit hours. Minimum acceptance requirements include a completed BA or BS. Any additional admission and graduation requirements are defined by the program or department.

4+1 Undergraduate/Graduate Dual Degree: accomplishes acceleration for achieving the completion of a dual undergraduate/graduate degree through the reduction of required coursework. Once a 4+1 program has been created, there exists the option of accelerating the program even further through course scheduling. The 4+1 proposal is the only curriculum process that accomplishes acceleration for achieving the completion of a dual undergraduate/graduate degree through the reduction of required coursework. Any other accelerated programs that are achieved through year-round degree course completion (and not changes in specific coursework) are not curriculum changes and do not require a curriculum proposal.

4+1 Undergraduate/Graduate Dual Degree Proposals require:

- An already existing undergraduate and graduate program. If one of these programs do not exist, the creation and implementation the new program must be completed before submitting a 4+1 proposal.

- A total of 12 to 18 hours of graduate course work applied to fulfill undergraduate requirements.
- An exit option for students who are unable to complete or meet graduate degree requirements.

Certificate of Graduate Study: a focused area of study generally consisting of 9 to 12 credit hours of graduate-level coursework. Certificate of Graduate Study coursework may be applied toward graduate degree completion, but that coursework does not necessarily need to fulfill any specific degree requirements. The minimal admission requirement for a Certificate of Graduate Study is a completed baccalaureate degree. Any additional admission requirements are defined by the sponsoring program or department.

Certificate of Advanced Graduate Study: a focused area of study beyond the master's level generally consisting of 9 to 12 credit hours of graduate coursework. The minimal admission requirement for a Certificate of Advanced Graduate Study is a completed Master's degree. Any additional admission requirements are defined by the sponsoring program or department