

# Curriculum Change Proposal Form

<b>Proposal Date</b> 10/01/2019	<b>Proposal Status</b> UNIVERSITY SENATE PRESIDENT REVIEW	<b>Proposal ID</b> 5249806
<b>Submitted By*</b> MILLER, DEMOND	<b>Proposal Sponsor*</b> MILLER, DEMOND	<b>Sponsor's Email Address*</b> MILLERD@ROWAN.EDU
	<b>Co-Sponsor</b>	<b>Co-Sponsor Email Address</b> MILLERD@ROWAN.EDU
<b>Effective Term &amp; Year*</b> 202040 - FALL 2020	<b>Proposing School/College*</b> COLLEGE OF HUM. & SOC. SCI.	<b>Proposing Department*</b> SOCIOLOGY & ANTHROPOLOGY
<b>Curriculum Change Proposal Type*</b> QUASI CURRICULAR PROPOSAL		

## Quasi Curricular Proposal

**Quasi Curricular Reason\***  
Creation of the School of Graduate Studies

## Rationale

### General Merit of Proposal \*

The evolving research mission of Rowan University has reached a critical juncture. The expansion of the research enterprise that has occurred since the integration of the School of Osteopathic Medicine and the Graduate School of Biomedical Sciences has propelled the institution to the Carnegie Classification of R2: Doctoral Universities – High Research Activity. This growth was achieved by leveraging the newly acquired research assets of RowanSOM and GSBS along with those of historically research-active Rowan University departments and faculty. The University's first PhD program was the GSBS program in Cell & Molecular Biology, followed by Engineering, Clinical Psychology, Education, and Biomedical Engineering. As the next generation of master's and PhD programs are developed, the academic research program infrastructure needs to be administered in a sustainable and strategic manner by an independent School of Graduate Studies.

The School of Graduate Studies will be led by a Dean under the direction of the Provost and will foster strategic and operational alignment of faculty, student, and visiting scholars' research activity while nurturing the critical development of academic research programs. The Dean will work closely with the Office of the Provost and academic Deans to oversee curriculum, policies, and degree requirements; with the Vice President for Research to identify research opportunities; and with Student Affairs to coordinate admissions and enrollment processes and student services. The School will house the existing Office of Graduate Research Services as well as additional operational staff as needed to work with centers, institutes, coordinators, and other program-specific organizational mechanisms. The School of Graduate Studies will have affinity with the concurrently proposed School of Professional Studies & Student Success and the existing Graduate School of Biomedical Sciences. The three schools will interface with a graduate advisory council, graduate student governance body, and graduate student services to achieve shared priorities for sustaining a vibrant graduate scholarly community across the university, student success, and institutional growth. These supporting entities will connect all graduate students to critical resources and services, including the International Center, Wellness Center, and the Division of Diversity, Equity, & Inclusion.

The need for a School of Graduate Studies and fundamental changes to occur:

Due to the growth in graduate education and a need to standardize and align program procedure, annual dates for defense and degree posting, and policies, the School of Graduate Studies will facilitate the alignment and coordination of activities as it relates to graduate education. Key to the implementation of the school will be the organization of graduate support structures to align in one place and offer a comprehensive graduate experience. To this end, The School of Graduate Studies will be COORDINATING the student/faculty experience. In particular, the School of Graduate Studies will:

- garner the offices needs to support student research activities related to (but not limited to--thesis, dissertations, research assistants basic ethics training, fellowships, and assistantships);
- garner the offices to implement policies and funding to support teaching assistantships;
- maintain a listing of graduate faculty;
- maintain a listing of all graduate programs;

The need to coordinate vs house degree programs:

The School of Graduate studies will coordinate programs and processes. All graduate academic programs remain in their academic department/program/college and are part of The School of Graduate Studies. The existing structures are across several units/divisions of the university and they all need to be linked together to provide a graduate experience.

The programs in the proposes School of Professional Studies and their relationship to the School of Graduate Studies:

These are two different schools with two distinct missions and Deans. By creating this structure, Rowan will not be unique by having two school. This structure occurs at hundreds of colleges and universities across the nation (e.g. Penn State, Columbia University, The New York University, The City University of New York, Brown University, Northwestern, and Villanova University). There is no difference between the School of Professional Studies and any other school or college and their relationship to the School of Graduate Studies. For example, the Master of Professional Studies will be housed in the School of Professional Studies. The faculty, the course, the grading and all other aspects needed to teach the courses will be address within the School of Professional Studies. The administration issues, such as graduation and completion issues will be administered via The School of Graduate Studies.

## Curricular Effect

### Course Effect on Other Programs, Departments or Colleges \*

The School of Graduate Studies will support all master's and doctoral degree programs with research and thesis/dissertation requirements across the academic colleges and schools. Moreover, with the realignment of the existing Office of Graduate Research Services as a part of the newly formed graduate school, the curricular effect will be beneficial as it will provide oversight and uniform guidance regarding curricular parameters and academic standards. The School will also facilitate interdisciplinary programs as well as other shared or jointly offered programs across academic departments.

## Supporting Documentation

### Program Guide

### Library Resource Form

### Assessment

### Consultation Letters

Missing: Attached document has been deleted.

CR Consultation Letter – Proposal ID: 5249806 – Sponsor: MILLER, DEMOND – College: COLLEGE OF HUM. & SOC. SCI. – Dept: SOCIOLOGY & ANTHROPOLOGY – Type: QUASI CURRICULAR PROPOSAL – Proposal Date: 10/1/2019 – Uploaded: 10/24/2019

CR Consultation Letter – Proposal ID: 5249806 – Sponsor: MILLER, DEMOND – College: COLLEGE OF HUM. & SOC. SCI. – Dept: SOCIOLOGY & ANTHROPOLOGY – Type: QUASI CURRICULAR PROPOSAL – Proposal Date: 10/1/2019 – Uploaded: 10/24/2019

### Additional Supporting Documentation

Is this Form Complete? \*

YES

## Approval Notes

## CR Approval Details

Current Date	Approver Name *	Decision *	Notes *	Queue Name
10/01/2019	MILLER, DEMOND S	APPROVE	APPROVE	CR DEPARTMENT CURRICULUM CHAIR
10/01/2019	ABBOTT, JAMES R.	APPROVE	I APPROVE	CR DEPARTMENT CHAIR
10/01/2019	BLAKE, CORINNE L.	RETURN	THIS IS A DUPLICATE OF 5246792 (COMMENTS WERE SENT 9/26)-THIS SHOULD BE WITHDRAWN TO AVOID CONFUSION	CR DEAN'S OFFICE
10/01/2019	BLAKE, CORINNE L.	RETURN	OK, THIS PROPOSAL WILL MOVE AHEAD, NOT THE OTHER. RESUBMIT FRIDAY WITH ANY CONSULTS RECEIVED BY THEN.	CR DEAN'S OFFICE
10/03/2019	BLAKE, CORINNE L.	RETURN	PLEASE LIST CONSULTS REQUESTED; THEY CAN BE ADDED LATER.	CR DEAN'S OFFICE
10/04/2019	BLAKE, CORINNE L.	APPROVE	APPROVED.	CR DEAN'S OFFICE
10/22/2019	YURAK, TRICIA J.	APPROVE	PUSHED TO SENATE CURRIC CHAIR B/C THIS IS QUASI.	CR COLLEGE CURRICULUM COMMITTEE CHAIR
10/24/2019	CARRASQUILLO, MARCI L	RETURN	UPDATE PROPOSALS IN ADVANCE OF THE SENATE LEVEL HEARINGS.	CR SENATE CURRICULUM COMMITTEE CHAIR
11/08/2019	CARRASQUILLO, MARCI L	RETURN	PLEASE SEE ATTACHMENT FOR SPECIFICS.	CR SENATE CURRICULUM COMMITTEE CHAIR
11/12/2019	CARRASQUILLO, MARCI L	RETURN	FIX TYPO IN GENERAL MERIT SECTION: ARE YOU REFERRING TO THE CITY UNIVERSITY OF NEW YORK (CUN*Y*...)?	CR SENATE CURRICULUM COMMITTEE CHAIR
11/12/2019	CARRASQUILLO, MARCI L	APPROVE	PRESENT TO UNI SENATE FOR THE 1ST OF 2 READINGS (11/15; 12/20); ADD'L ADJUSTMENTS MAY BE REQUESTED.	CR SENATE CURRICULUM COMMITTEE CHAIR

## Approver Supporting Documentation (1)

CR Approver Supporting Document – Proposal ID: 5249806 – Uploaded By: CARRASQUILLO – Sponsor: MILLER, DEMOND – College: COLLEGE OF HUM. & SOC. SCI. – Dept: SOCIOLOGY & ANTHROPOLOGY – Type: QUASI CURRICULAR PROPOSAL – Proposal Date: 10/1/2019

Submit

Senate Curriculum Committee Open Hearing Date: Friday, November 8, 2019

OnBase Reference #5249806

**Creation of a New School of Graduate Studies**

DeMond Miller, Lead Sponsor

<https://onbase.rowan.edu/AppNetForms/docpop/docpop.aspx?docid=5249806&chksum=989a9ac8b687bc3fb40a9d7be3fd8aed0cfb2d8722256b2573c88c42c6ef27f2>

Votes to approve pending revision: 15

Votes to table: 1

Votes to abstain: 0

Reps not present, no e-feedback or votes given: 3

Dear Sponsor:

The committee enthusiastically supports the creation of a new school of graduate studies and voted to approve this proposal pending revision. In order to ensure the proposal is presented to the University Senate for a vote at its next meeting (Friday, November 15, 2:00-3:15 pm, Rowan Hall Auditorium), please plan to make all requested revisions and resubmit through OnBase no later than **5:00 pm on Wednesday, November 13, 2019**.

There is a lack of detail in this proposal. Please revise to address meaningfully:

- why the creation of the new graduate school is necessary / why creating a new graduate school is the most desirable option going forward, as opposed to, for instance, applying the resources that will go into the proposed school to the existing programs and structures at Rowan (need and merit);
- what key changes will occur at Rowan University as a result of the creation of the new graduate school;
- which programs will move into the graduate school (coming up with a working list should not be terribly onerous);
- why housing (“housing”? coordinating may be a more accurate word choice?... ) programs within the graduate school and the other operations of the school will be beneficial to the existing colleges and the university;
- what is the relationship, *specifically*, of this proposed school to/with the proposed School of Professional Studies, and the programs to be housed/administered within the SPS?