# 2016-17 UNIVERSITY SENATE ANNUAL COMMITTEE REPORT

***Committee Name:  Curriculum***

Chair:  Erin Herberg

Co-Chair: Marci Carrasquillo

Committee Members:

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|---|---|
| Nancy Tinkham | Ozge Uygyr |
| Jennifer Nicholson | Claire Falck |
| Daniel Strasser | Valarie Lee |
| Joy Cypher | Majorie Madden |
| Peter Rattiigan (fall 2016) | Maria Rosado |
| Robert Hesketh | Jane Hill |
| Eric Constans | David Vaccaro |
| Leslie Elkins | Denise Brush |
| Adam Kolek | Joel Rudin |

***Purpose of/Charge to Committee:***

Reviews proposals for title and credit changes, minors, concentrations, specializations, major programs, courses, certifications, reorganization of academic department/college offerings, and new or revised University-wide curricular patterns; reviews proposals to create, dissolve or significantly reconstitute academic departments or colleges; forwards recommendations to the Senate and then to the executive vice president/provost.

Summary of Activities this Year:

1. Number of Open Hearings: 11

2. A total of 394 curriculum proposals were submitted for review:

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   | Process A's | Fall | 121 | Spring | 140 |
   | Process B's | Fall | 9 | Spring | 4 |
   | Process C's | Fall | 7 | Spring | 19 |
   | Process D's | Fall | 24 | Spring | 6 |
   | Process E's | Fall | 35 | Spring | 10 |
   | Process F's | Fall | 6 | Spring | 5 |
   | Process Q's | 9 | | | |

3. In 2016/2017, the Curriculum Chair and Senate President continued to explore options for a curriculum document and workflow management system. Currently the existing curriculum database is outdated, unable to meet workflow needs and is becoming unstable. An exploration for an efficient DMS system has been ongoing for five years now, but despite the fact that two customizable off-the-shelf products which meet our system requirements have been identified and demonstrated by two vendors, IRT has not authorized a purchase of a system. As an alternative solution, this spring the Curriculum Chair and Senate President worked with a student project team of Dr. Jack Myer's to develop a low-cost DMS system. Also, in April Rowan's Web Services announced that they would no longer support the current curriculum database. After meetings with Web Services and IRT, the Curriculum Chair and Senate President have been authorized to submit requests for bids to vendors to begin the acquisition process for a curriculum DMS system. Also, Web Services has agreed to tentatively maintain the existing curriculum database on a temporary basis until an alternative solution is found and, in the long term, to allow the database to exist as source of archival information.

4. This year the Curriculum Committee was headed with both a chair and a co-chair, who split curriculum review and approval duties and who both received one-course release time. A co-chair position (with release time) should be a permanent aspect of the Senate Curriculum Committee.

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