

RESOLUTION-POLICY

X	Action Item
	For Information Only

From: Dr. William Freind, Rowan University Senate President
To: Dr. James Newell, Provost
Date: 5/14/14
RE: Senate Resolution *140512-3*

**BASIC SKILLS
REQUIREMENTS POLICY**

Basic skills courses provide an appropriate curriculum for students with documented weaknesses in the areas of reading, mathematics, and writing. These courses also reinforce the general academic skills needed for a successful academic career. Transfer students with 30 or more transfer credits are exempt from basic skills courses and reading and math placement exams.

Students must take any required basic skills course(s) beginning in their first semester at Rowan and each subsequent semester until the requirements have been fulfilled.

Credit towards Graduation

Students do not receive graduation credit for passing basic skills courses. These courses do not count toward the minimum number of semester hours needed to complete the student's major and/or degree requirements. The credits do count toward part- or full-time status for enrollment and financial aid purposes.

Tuition

Tuition for basic skills courses is the same as for college-level courses.

Basic Skills Placement for Reading, Math

Incoming freshman and transfer students with fewer than 30 credits are required to take placement tests. Current placement testing information (including the tests used; criteria for exemption; and criteria for placement) will be available on the Testing Center website.

Basic Skills Placement for Writing

Placement in First-Year Writing courses is overseen by the Writing Arts Department. Students are placed in First-Year Writing courses based SAT/ACT scores. Current writing placement criteria will be available on the Testing Center and the First-Year Writing websites.

All incoming students who do not have these scores on file, regardless of the number of transfer credit hours (except those students with transfer credit for College Composition I) must take the Writing Arts Department Placement Essay Exam. Additionally, this exam is available to all students who would like their ACT/SAT-based placement reevaluated

Transfer students with 30 or more transfer hours are exempt from placement in the Basic Skills Writing course.

Grades in Basic Skills Classes

All basic skills course are graded on a pass/fail basis. A *S* or *Satisfactory* is the passing grade. An *U* or *Unsatisfactory* is a failing grade; students must repeat the course.

Basic skills course grades are not calculated in a student's grade point average.

Students with outstanding basic skills requirements after their first semester at Rowan are subject to registration holds until verification of appropriate progress can be established.

Acceptance:

_____ I give my approval. I have forwarded this item to _____ for implementation.

_____ No approval is actually needed. I have forwarded this item to the following individual or office for informational purposes only:

ADDITIONAL REVIEW NEEDED:

_____ I am willing to give approval if the following modification(s) are made:

_____ Before I can approve or reject this item, I need clarification on the following:

_____ I have forwarded this item to the following individual or office for further consideration and consultation.

Rejection:

_____ I decline acceptance of this item for the following reason:

Please Return this Copy to the University Senate President ~ Retain a Copy for Your Records