



RESOLUTION-POLICY

X	Action Item
	For Information Only

From: Dr. Eric Milou, Rowan University Senate President  
 To: Dr. Ali Houshmand, Provost  
 Date: 5/11/11  
 RE: Senate Resolution **110509-3**

**Resolution to Revise Policy for Repeating a Course at Rowan University**

WHEREAS, the current policy regarding the repetition of a course is unclear and is subject to misinterpretation.

WHEREAS, the intent of the policy is to compel students to consult with a department if they wish to take a course more than twice.

THEREFORE BE IT RESOLVED,  
the policy should be revised to state clearly that approval from the department chairperson is required for a student to take course more than twice.

AND BE IT FURTHER RESOLVED,  
the policy be revised as shown in the attached version to enact the changes mentioned above.

AND BE IT FURTHER RESOLVED,  
the relevant approval form be changed to reflect this revised policy.

**Repeating a Course at Rowan University**

In the event that a student repeats a course, the grade received for the repeated course will constitute the final grade for that *course* for cumulative G.P.A. purposes whether the grade is higher or lower than the grade received in the original course. The original grade, although not counted in the cumulative G.P.A., remains on the student's transcript.

*The same course may not be taken more than twice, including withdrawals, unless noted otherwise in the course description or unless approval from the department chairperson is granted. The approval by the chairperson is for one repetition of the course, and each repetition will require separate approval. Previous approval is no guarantee of approval for future repetitions. This policy is retroactive and approval is needed under this policy using the current form.*

Except for general education *and Rowan Experience* courses, more stringent restrictions may be determined by the individual departments/colleges, only to meet standards recommended by accrediting bodies, statutory regulations, and/or professional societies.

Acceptance:

\_\_\_\_\_ I give my approval. I have forwarded this item to \_\_\_\_\_ for implementation.

\_\_\_\_\_ No approval is actually needed. I have forwarded this item to the following individual or office for informational purposes only:

\_\_\_\_\_

ADDITIONAL REVIEW NEEDED:

\_\_\_\_\_ I am willing to give approval if the following modification(s) are made:

\_\_\_\_\_ Before I can approve or reject this item, I need clarification on the following:

\_\_\_\_\_ I have forwarded this item to the following individual or office for further consideration and consultation.

Rejection:

\_\_\_\_\_ I decline acceptance of this item for the following reason:

*Please Return this Copy to the University Senate President ~ Retain a Copy for Your Records*