



RESOLUTION-POLICY

X	Action Item
	For Information Only

From: Dr. Eric Milou, Rowan University Senate President

To: Dr. Ali Houshmand, Provost

Date: 2/4/11

RE: Senate Resolution *110204-1*

Change the Composition of Rowan University Senate Standing Committees
to Include the Medical School

Whereas, the University Senate is recommending amendments to the Constitution to recognize the Medical School as a constituency in accordance with the provisions in Article VII, Amendments, of the Constitution;

Whereas, the Senate's recommended changes in the Constitution must be approved by the Board of Trustees before they are in effect;

Whereas, the composition of Senate standing committees is determined by the provisions of Article VIII, By-Laws, of the Senate and for the personnel committees by local agreements of the bargaining agent;

Whereas, By-Law changes incorporating the Medical school constituency into the standing committees cannot be official until the BOT approves the Constitutional amendments;

Whereas By-Law changes require only the approval of the Senate and do not require the approval of the BOT;

Be it resolved, contingent upon the approval of the Constitution amendments by the BOT and for the personnel committees by local agreements of the bargaining agent and agreement by the bargaining agent to the changes in the personnel committees, the Senate approves the following changes to the By-Laws .

Rowan University Senate Committees

STANDING COMMITTEES

Note: CHAIRS OF STANDING COMMITTEES SERVE ON THE SENATE EXECUTIVE COMMITTEE

ACADEMIC POLICIES AND PROCEDURES: Reviews and recommends academic policies and procedures of the University, including grading policies, academic dismissal and academic warning procedures, honors and dean's list policies.

Eligibility: 9 Faculty (to include at least 1 representative from each College)
1 Graduate Advisor
2 Professional Staff
1 AFT Rep
3 SGA Reps

16

Total

CAMPUS AESTHETICS AND ENVIRONMENTAL CONCERNS: Reviews and recommends proposed changes that affect the aesthetic quality of the campus environment; recommends acceptance or rejection of proposals to the University President; reviews existing aesthetic qualities and recommends needed changes; and addresses campus environmental concerns that affect the health and well-being of the University community and/or the natural environment.

Eligibility: 8 Faculty
2 Professional Staff

1 Administrator
3 Additional Faculty and/or 3 Professional Staff
1 CWA Rep
1 IFPTE#195 Rep
1 AFT Rep
3 SGA Reps

20

Total

CAREER DEVELOPMENT: Develops procedures for the receipt and processing of career development materials from candidates and academic department assessment committees; receives and considers the reports of the department assessment committees, the supporting documentation, and the statements of the President/designee concerning all employees being assessed; prepares a report to the President containing its recommendations concerning the allocation of Career Development funds.

Eligibility: 7 Faculty (one from each College)
1 Librarian
1 AFT Rep
1 Professional Staff

10

Total

CHAIRS COUNCIL: To provide a channel through which department chairs may readily communicate with other chairs in order to share information and solve problems; enable junior chairs to take advantage of the expertise of more experienced chairs; act as a clearinghouse to share information that individual Chairs obtain from their respective professional societies; participate in the formation of hiring committees for Deans and the scheduling of interviews.

Eligibility: All Academic Department Chairs
College of Engineering Program Chairs

COMMITTEE ON COMMITTEES: Polls eligible faculty/professional staff on committee membership choices; prepares a balanced list of suggested members for each committee and submits the lists for Senate approval; reviews the existing committee structure and recommends changes; oversees the following special committees to which the Senate appoints members: Awards Committee, University Scholarship Committee, Library Committee, Bookstore Committee, World Education Committee, Interdepartmental Promotion/Tenure and Recontracting.

Eligibility: 5 Faculty and/or 5 Professional Staff
1 AFT Rep

Total 6

CURRICULUM: Reviews proposals for title and credit changes, minors, concentrations, specializations, major programs, courses, certifications, reorganization of academic department/college offerings, and new or revised University-wide curricular patterns; reviews proposals to create, dissolve or significantly reconstitute academic departments or colleges; forwards recommendations to the Senate and then to the executive vice president/provost.

Eligibility: Note: Committee Chair is not calculated in committee total.
2 Business Faculty
2 Engineering Faculty

2 Fine & Performing Arts Faculty

2 Communication Faculty
2 Education Faculty
3 Liberal Arts & Science Faculty
1 Medical School Faculty
1 Professional Staff
1 AFT Rep
4 SGA Reps
1 Librarian

Total 21

DIVERSITY: Monitors diversity throughout all areas and for all members of the Rowan University community, with special attention to issues of social justice; recommends practices and policies that will enhance diversity at Rowan; assists in the development and establishment of such practices and policies.

Eligibility: -10 Faculty, Librarians and/or Professional Staff
-1 Central Administrator
-1 AFT Representative
-1 CWA Representative
-1 IFPTE #195 Representative
-3 SGA Representatives

Total

17

INTERCOLLEGIATE ATHLETICS: Monitors the entire operation of intercollegiate sports on the campus. The NCAA faculty athletics representative may serve as the chair of the committee. The athletic director shall serve as an ex-officio (non-voting) member of the committee.

Eligibility: Co-Chairs -1 appointed by Senate
-1 appointed by University President
4 Administrators (one is Co-Chair)
7 Faculty (one from each College)
1 Director of Athletics
2 Professional Staff
2 SGA Reps

Total

18

LEARNING OUTCOMES ASSESSMENT: Engages in the ongoing review of the University's assessment principles and observes the application of the principles in practice; reviews and recommends assessment plans from academic programs, general education, and student development; assists in the establishment of a process for the systematic review of assessment information collected each year.

Eligibility: *Note: Committee Chair is not calculated in committee total.*

7 Faculty (one from each College)

1 Curriculum Committee Rep

1 Institutional Research (non-voting) Rep

1 AFT Rep

1 Professional Staff

1 Academic Policies/Procedures Committee Rep

2 SGA Reps

Total

14

PROFESSIONAL ETHICS AND WELFARE: Evaluates conditions under which faculty/professional staff function; recommends rules to ensure fair treatment for all faculty/professional staff members.

Eligibility: *10 Faculty and/or 10 Professional Staff*

1 AFT Rep

Total

11

PROMOTION: Supervises the election of college promotion committees, develops procedures for receipt and processing of promotion materials from candidates and college promotion committees, reviews applicant portfolios in light of the procedures established by the institution and the department and approved by the dean, certifies to provost that the procedures have or have not been correctly carried out by both the department and college committees.

Eligibility: *Note: Only tenured faculty are eligible – Rank of Full Professor preferred. Cannot serve concurrently on College Promotion Committee and University Promotion Committee.
Note: Librarians are not eligible.*

7 Teaching Faculty (one from each College)

1 AFT Rep

Total 8

RECRUITMENT, ADMISSIONS AND RETENTION: Reviews and evaluates recruitment and admissions policies and procedures, specifically those which relate to curriculum, programs and instruction, and academic standards affecting progress toward a degree; recommends needed changes.

Eligibility: *15 Faculty and/or 15 Professional Staff*

1 AFT Rep

3 SGA Reps

Total

19

RESEARCH: The research committee monitors research and research services on campus to identify and address issues of research interest. The committee makes recommendations for (I) promoting research and research awareness on campus; (2) meeting resource needs for research; and (III) establishing policies to ensure that research related issues on campus are addressed appropriately. The committee solicits, compiles and disseminates input from the campus community to insure that the faculty, staff, students, and administration are aware of current research efforts, resources, and challenges.

Eligibility: 7 Faculty (1 from each college)
5 additional Faculty from any college
3 Professional Staff
1 Librarian
1 AFT Rep
1 SGA Rep

18

Total

SABBATICAL LEAVE: The Sabbatical Leave Committee shall conduct its review of applications for sabbatical leave, and make its recommendations to the President in accordance with the current contractual agreement.

Eligibility: 1 Business faculty
1 Communications faculty
1 Education faculty
1 Engineering faculty
1 Fine and Performing Arts faculty
1 Liberal Arts and Sciences faculty (History and Humanities)
1 Liberal Arts and Sciences faculty (Mathematics and Sciences)
1 Liberal Arts and Sciences faculty (Social and Behavior Sciences)
1 Medical School faculty
1 Librarian
1 AFT Rep

11

Total

STUDENT RELATIONS: Evaluates existing and proposed relations and procedures and initiates recommendations for changes.

Eligibility: 10 Faculty and/or 10 Professional Staff
1 AFT Rep
1 CWA Rep
5 SGA Reps

17

Total

TECHNOLOGICAL RESOURCES: Monitors technological resources to insure that the services and resources meet the needs of the campus community in research and academic pursuits. By soliciting and compiling input from the campus community, the committee attempts to insure that the faculty, staff and students are aware of the current services on campus that can and do support these efforts. Responses to a periodic faculty and staff survey will insure that a collaborative effort exists in developing recommendations to enhance the University vision in the areas defined by the committee charge.

Eligibility: 7 Faculty (1 from each college)
 5 additional Faculty from any college
 3 Professional Staff
 1 Librarian
 1 AFT Rep
 1 SGA Rep

Total

18

TENURE AND RECONTRACTING: Develops procedures ensuring equitable treatment for all faculty/professional staff, screens candidates not under tenure or multi-year contracts, and recommends to the University President those qualified for retention. Cannot serve concurrently on Departmental Tenure & Recontracting Committee.

Eligibility: 9 Tenured Faculty (at least one from each College)
 1 Librarian
 3 Professional Staff
 1 AFT Rep

Total

14

UNIVERSITY BUDGET & PLANNING: Maintains a meaningful dialogue on budget and planning decisions between the University Administration and the University Senate.

Eligibility: Notes: 1 -Executive Director of Budget & Planning serves as Co-Chair
 1 -The Vice President of the Senate is required to serve on this committee
 (Membership Resolution #871204-3 & #890517-23)

-Committee co-chairs are not calculated in committee total

1 VP Administration/Finance

1 Vice President of the Senate

3 Professional Staff
 8 Faculty –1 from each College, 1 additional faculty
 1 CWA Rep
 1 IFPTE#195 Rep
 1 AFT Rep
 1 SGA Rep

Total

17

ALL UNIVERSITY COMMITTEES

AWARDS: selects the students whose names are submitted as nominees by their sponsors to receive honors for outstanding achievement in various areas, most of which are related to the curriculum.

Eligibility: 5 Faculty
3 Professional Staff
1 AFT Rep

Total 9

BOOKSTORE: Mediates faculty, student and bookstore relations and concerns. This committee provides an ongoing evaluation of staffing levels of the bookstore, works on improving the perceptions about the bookstore's work, both within the bookstore and externally among the rest of the campus, and facilitates cooperation of the faculty with bookstore needs and the bookstore with faculty and student needs.

Eligibility: 7 College Reps (one from each College)

1 Professional Staff
1 Bookstore Director
1 VP Administration/Finance
1 Student Rep (possibly involved in PRSSA)

Total

11

INTERNATIONAL EDUCATION COUNCIL: Plans and presents programs related to education in all countries.

Eligibility: An open invitation to all faculty and professional staff.

MAXIMUM TOTAL 22

LIBRARY: Reviews available learning resources of the University including those in the Campbell Library, the Camden Campus library, the music library and educational media. The committee also reviews the policies regarding the management and use of these centers and materials and makes appropriate recommendations.

Eligibility: 5 Faculty
1 AFT Rep
3 Professional Staff
1 Library Dean
3 SGA Reps

Total

13

UNIVERSITY SCHOLARSHIP: Reviews and revises application procedures for University-awarded scholarships and awards scholarships on the basis of academic achievement, financial need and contribution to the University and the community.

Eligibility: 6 Faculty
4 Professional Staff
1 AFT Rep

Total

11

ADHOC COMMITTEES

CALENDAR: Sets the academic calendar several years in advance. One representative is appointed by the Senate President.

CAMPUS HEARING BOARD: Is part of the student judiciary system. It hears alleged student misconduct in violation of University rules, then decides the guilt or innocence of students and makes cases of recommendations. Three representatives are appointed by the Senate President.

COMMENCEMENT: Meets to recommend commencement activity and appropriate speakers. One representative is appointed by the Senate President.

HONORARY DEGREE: Considers and recommends people for an honorary degree. One representative is appointed by the Senate President.

STUDENT GRIEVANCE: Listens to student appeals regarding grades and makes recommendations as to a final disposition of the complaints. Two representatives are appointed by the Senate President.

Acceptance:

_____ I give my approval. I have forwarded this item to _____ for implementation.

_____ No approval is actually needed. I have forwarded this item to the following individual or office for informational purposes only:

ADDITIONAL REVIEW NEEDED:

_____ I am willing to give approval if the following modification(s) are made:

_____ Before I can approve or reject this item, I need clarification on the following:

_____ I have forwarded this item to the following individual or office for further consideration and consultation.

Rejection:

_____ I decline acceptance of this item for the following reason:

Please Return this Copy to the University Senate President ~ Retain a Copy for Your Records