

RESOLUTION-POLICY

X	Action Item
	For Information Only

From: Dr. Eric Milou, Rowan University Senate President
To: Dr. Ali Houshmand, Provost
Date: 12/5/10
RE: Senate Resolution 101205-2

**Resolution to Rename the Academic Status Regarding Basic Skills Requirements
and Insert Minor Revisions to the Academic Standing Policy**

WHEREAS, the term “suspension” refers to a sanction for disciplinary matters barring a student from taking courses at Rowan University AND the academic status resulting from failure to meet the basic skills requirement within the first academic year is a “restriction” that students take only basic skills courses.

WHEREAS, the Academic Standing Policy for undergraduate students differs from the one applied to graduate students.

WHEREAS, the Academic Standing Policy would benefit from a separation of the basic skills policy from other academic standing policies AND minor changes are needed to clarify these policies.

THEREFORE BE IT RESOLVED,

That the term used for the academic status of a student who fails to meet basic skills requirements by the end of their first academic year be changed from “suspension” to “restriction”.

AND BE IT FURTHER RESOLVED,

That the Academic Standing Policy be revised as shown in the attached version to enact the changes mentioned above and clarify the application of these policies.

**UNDERGRADUATE ACADEMIC STANDING POLICY
(Academic Good Standing, Probation, Dismissal, and Restriction)**

Academic Good Standing

Rowan University has established standards for academic standing which apply to all matriculated undergraduate students as follows: Students who have attempted 15 or more semester hour credits and have a cumulative grade point average (GPA) of at least 2.0 are considered to be in good academic standing.

Academic Probation

(For GPA Falling Below 2.0)

At the end of each Spring semester, matriculated **undergraduate** students who have attempted 15 credits or more and have a cumulative GPA below 2.0 are placed on academic probation. This probationary period begins with the Fall semester. Students have one academic year in which to achieve a cumulative GPA of at least 2.0. Those who have not attained a cumulative GPA of at least 2.0 by this time will be dismissed from the university.

In addition,

1. Full-time students must attempt 12 or more credits each semester of probation. An attempted credit is defined as credit for any courses in which a student receives a grade of A, B, C, D, F, P, S, W, WP, or WF, or IN.
2. Students will be considered on probation until they attain a cumulative GPA of at least 2.0
3. Summer courses **may be** taken to help students reach the 2.0 cumulative GPA.

Procedures:

- Students will receive a warning letter following any semester in which their cumulative GPA falls below 2.0.
- College Deans will notify students when they are placed on academic probation. Such notices will include a requirement that students consult an academic advisor in their college early in the first probationary semester and in no event later than the end of that semester. The Registrar's Office will notify the colleges of students who are placed on academic probation and will note the academic probationary status on the student's academic record.
- Students will meet with their academic advisors to develop appropriate plans for achieving satisfactory academic performance.
- Students on academic probation may not participate in extra-curricular or co-curricular activities sponsored by the university

Academic Dismissal

Academic dismissal takes place under the following circumstances:

Undergraduate students who have attempted at least 15 credits and have been on probation for the academic year (Fall/Spring) will be dismissed from the University. Their dismissal is in effect as of the upcoming Fall semester.

Procedures

- The Registrar's Office will notify the appropriate University officers when students are academically dismissed and will note the dismissal on the student's academic record.

- The College Deans will notify students in writing when they are dismissed. The notices will include a statement that registration for the next semester will be canceled.
- Students so dismissed cannot register in either academic year or summer terms, as full or part-time students, **nor** as non-matriculated students.
- Students who have been academically dismissed from the University may apply for readmission through the Admissions Office after one academic year **following dismissal**.
- Students who have been academically dismissed may not participate in extra-curricular or co-curricular activities sponsored by the university.

Academic Standing Appeal Process

The Office of the Provost serves as the focal point for the academic probation and dismissal. The Office of the Associate Provost for Academic Affairs is responsible for the implementation of this process.

1. Written notification of the appeal process and dates will be sent to the student.
2. Student contacts the Dean's Office in the College of their major to make an appointment with the appeal committee.
3. Student completes and returns the Request an Appeal Hearing form with any supported material.
4. Students who do not appeal and students whose appeal is denied will be dismissed from the University.

Decisions concerning academic dismissal are made independently of decisions governing financial aid awards. Appeals regarding the discontinuance of financial aid must be made to the Director of Financial Aid.

Academic Restriction for Failure to Meet Basic Skills Requirements

Matriculated **undergraduate** students must fulfill the basic skills requirements by the time they have attempted 30 credits at the university. Transfer students who enter with 30 or less credits must pass basic skills requirements by the end of their second semester at the university. Failure to meet this deadline will result in **restriction**.

Procedures

- Students who are academically **restricted** may not register for regular university level courses in the academic year terms, but may register for basic skills courses.
- Students on academic **restriction** may not participate in extra-curricular or co-curricular activities sponsored by the university.
- Students may be removed from academic **restrictions** at any time by presenting to the appropriate dean or, for exploratory studies students, the director of Career and Academic Planning, evidence of successful completion of all the basic skills requirements.

• Students may not remain on academic **restriction** status for more than one academic year (Fall/Spring semesters). Students who are not removed from academic **restriction** after one academic year are subject to dismissal from the university. Exceptions may be made for special programs (e.g., EOF, Specialized Services).

Acceptance:

_____ I give my approval. I have forwarded this item to _____ for implementation.

_____ No approval is actually needed. I have forwarded this item to the following individual or office for informational purposes only:

ADDITIONAL REVIEW NEEDED:

_____ I am willing to give approval if the following modification(s) are made:

_____ Before I can approve or reject this item, I need clarification on the following:

_____ I have forwarded this item to the following individual or office for further consideration and consultation.

Rejection:

_____ I decline acceptance of this item for the following reason:

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