

RESOLUTION-POLICY

X	Action Item
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From: Dr. Eric Milou, Rowan University Senate President
To: Dr. Ali Houshmand, Provost
Date: 11/24/08
RE: Senate Resolution **081124-1**

**Resolution to Amend the Wording of the Policy on
Academic Standing – Dismissal, Probation, Suspension**

WHEREAS, a new policy was put into effect during Academic Year 2007-2008;

WHEREAS, the policy inadvertently used the word “earned” instead of the word “attempted,” thus creating a loophole whereby students who receive F’s and therefore do not “earn” the associated credits may not be affected by the policy, but students who receive D’s are;

AND WHEREAS, the policy was intended to apply to credits that were “attempted” as well as “earned”;

BE IT RESOLVED, the policy shall be amended, replacing the word “*earned*” with the word “*attempted*” as shown in the attached version.

Please note that the attached version is excerpted from a longer document and therefore makes reference to sections that are not shown. The purpose of the excerpt is to provide the context and, in particular, to show that the term “attempted” is used elsewhere in the document.

Academic Standing – Dismissal, Probation, Suspension

PLEASE NOTE: This academic standing policy is for all new students after Fall 2007.

Academic Dismissal

Definition

As outlined above, academic dismissal takes place under the following circumstances: Students who have **attempted** at least 15 credits and have been on probation for the academic year (Fall and Spring) will be dismissed from the University. Their dismissal is in effect as of the upcoming Fall semester.

Procedures

The Registrar's Office will notify the appropriate University officers when students are academically dismissed and will note the dismissal on the student's academic record.

The College Deans or the Director of the Career and Academic Advising Center will notify students in writing when they are dismissed. The notices will include a statement that registration for the next semester will be cancelled.

Students so dismissed cannot register in either academic year or summer terms, as full or part-time students, nor as non-matriculated students.

Students who have been academically dismissed from the University may apply for readmission through the Admissions Office after one academic year.

Students who have been academically dismissed may not participate in extra-curricular or co-curricular activities sponsored by the university.

Academic Probation

(For GPA Falling Below 2.0)

Definition

At the end of each Spring semester, matriculated students who have **attempted** 15 credits or more and have a cumulative GPA below 2.0 are placed on academic probation. This probationary period begins with the Fall semester. Students have one academic year in which to achieve a cumulative GPA of at least 2.0. Those who have not attained a cumulative GPA of at least 2.0 by this time will be dismissed from the university.

In addition,

1. Full-time students must attempt 12 or more credits each semester of probation. An attempted credit is defined as credit for any courses in which a student receives a grade of A, B, C, D, F, P, S, W, WP, or WF, or IN.
2. Students will be considered on probation until they attain a cumulative GPA of at least 2.0
3. Summer courses may be taken to help students reach the 2.0 cumulative GPA.

Procedures

Students will receive a warning letter following any semester in which their cumulative GPA falls below 2.0.

The College Deans or the Director of the Career and Academic Advising Center will notify students when they are placed on academic probation. Such notices will include a requirement that students consult an academic advisor in their college early in the first probationary semester and in no event later than the end of that semester. The Registrar's Office will notify the colleges

of students who are placed on academic probation and will note the academic probationary status on the student's academic record.

Students will meet with their academic advisors to develop appropriate plans for achieving satisfactory academic performance.

Students on academic probation may not participate in extra-curricular or co-curricular activities sponsored by the university. These policies apply to all students.

Academic Suspension

(For Failure To Meet Basic Skills Requirements)

Definition

Matriculated students must fulfill the basic skills requirements by the time they have attempted 30 credits at the university. Transfer students who enter with 30 or more credits must pass basic skills requirements by the end of their second semester at the university. Failure to meet this deadline will result in suspension.

Procedures

Students who are academically suspended may not register for regular university level courses in either the summer or academic year terms, but may register for basic skills courses.

Students on academic suspension may not participate in extra-curricular or co-curricular activities sponsored by the university.

Students may be removed from academic suspensions at any time by presenting to the appropriate dean or, for undeclared students, the director of Career and Academic Planning, evidence of successful completion of all the basic skills requirements.

Students may not remain on academic suspension status for more than one academic year (Fall/Spring semesters). Students who are not removed from academic suspension after one academic year are subject to dismissal from the university. Exceptions may be made for special programs (e.g., EOF, Specialized Services).

Appeal Process

The Office of the Provost serves as the focal point for the academic suspension, probation and dismissal. The Office of the Associate Provost for Academic Affairs is responsible for the implementation of this process.

1. Written notification of the appeal process and dates will be sent to the student.
2. Student contacts the Dean's Office in the College of their major or the Career & Academic Planning Center for undeclared majors, to make an appointment with the appeal committee.
3. Student completes and returns the Request An Appeal Hearing form with any supported material.
4. Students who do not appeal and students whose appeal is denied will be dismissed from the University.

Decisions concerning academic dismissal are made independently of decisions governing financial aid awards. Appeals regarding the discontinuance of financial aid must be made to the Director of Financial Aid.

Acceptance:

_____ I give my approval. I have forwarded this item to _____ for implementation.

_____ No approval is actually needed. I have forwarded this item to the following individual or office for informational purposes only:

ADDITIONAL REVIEW NEEDED:

_____ I am willing to give approval if the following modification(s) are made:

_____ Before I can approve or reject this item, I need clarification on the following:

_____ I have forwarded this item to the following individual or office for further consideration and consultation.

Rejection:

_____ I decline acceptance of this item for the following reason:

Please Return this Copy to the University Senate President ~ Retain a Copy for Your Records