

Committee Name: Curriculum

Number of e-meetings held: 23 (10 fall term; 13 spring term)

Committee Chair: Marci Carrasquillo

Committee Members: Ozge Uygur and Phil Lewis, COB; Gina Audio and Garrett Broad, CCCA; Rob Wieman and Monica Reid Kerrigan, EDU; Will Riddell, ENGR; Kate Slater and Maria Rosado, CHSS; Leslie Elkins and Adam Kolek, CPA; Nancy Tinkham and Mike Grove, CSM; Shari Willis and Carmen McDonald, SNHP; Kevin Keenan, SEE; Cindy Finer, Professional Staff; Jennifer Matthews, Library; Joel Rudin, AFT; Edwin Barrita and Christine Mazza (non-voting members, Registrar's Office).

Purpose of/Charge to Committee: "Reviews proposals for title and credit changes, minors, concentrations, major programs, courses, certifications, reorganization of academic/department offerings, and new or revised University-wide curricular patterns; reviews proposals to create, dissolve, or significantly reconstitute academic departments or colleges; forwards recommendations to the Senate and then to the executive vice president/provost."

Summary of Activities this Year: The full committee had twenty-three e-reviews of major proposals (quasi-curricular, new degree/program, new degree-related program, and major changes to existing program proposals). The remaining proposals (new courses, existing course changes, minor existing degree/program changes) were reviewed by the committee's chair. In addition to proposal review and associated work (e.g., scheduling reviews and writing and distributing agendas; writing proposal feedback documents; sending outstanding work reminders to all proposal sponsors, apprising stakeholders on the status of major proposals, etc.), the committee chair had weekly or bi-monthly meetings with the Senate President to discuss new or ongoing curriculum issues. The chair also attended many virtual meetings and teleconferences covering a range of issues, including but not limited to: continuous improvement of OnBase; improving the curriculum review process in relation to other committees and offices, particularly the Provost's Office, the Registrar's Office, and the School of Professional Studies; developing new university-wide programming; product demos and software evaluation meetings associated with potential new catalog and curriculum software purchases; planning and implementation meetings associated with new catalog and curriculum software ("Modern Campus"); and providing proposal sponsors early feedback on major proposals being prepared for submission. Last, the "working" numbers that follow represent proposals received and reviewed by the committee and committee chair as of May 10, 2022, and are subject to change.

TOTAL PROPOSALS RECEIVED: 572

- On time submission: 444
- Late submissions: 128
- Approved: 516
- Proposals requiring revisions: 326
- Proposals approved "as is": 246

PROPOSALS BY TERM

(Withdrawn proposals have not been included in the counts. Any expedited and/or late proposal submissions still being received by the Senate as of 5/10/2024 have not been counted, either.)

Fall 2023: 327

- On time submissions (received on or before October 6): 268
- Late submissions: 59
- Submissions approved: 304

Spring 2024: 245

- On time submissions (received on or before February 16): 176
- Late submissions: 69
- Submissions approved: 212

PROPOSALS BY TYPE

- Quasi-curricular changes (full committee review): 28
- New degrees/programs (full committee review): 41
 - Undergraduate degrees: 8
 - Undergraduate certificates: 12
 - Undergraduate concentrations: 4
 - Graduate degrees: 4
 - Graduate certificates: 7
 - 4+1 combined/advanced dual degrees: 3
- Existing degree/program changes: 140
 - Major changes (full committee review): 63
 - Minor changes (chair's review): 77
- New courses (chair's review): 159
- Existing course changes (chair's review): 202

SUGGESTIONS AND RECOMMENDATIONS

Suggestions:

- Revise the Senate description of this committee to remove outmoded language and to reflect more accurately committee responsibilities.

Recommendations:

- To avoid processing delays, any changes to pre-Senate approvers (department curriculum committee chair, department chair, department head, dean's office designee, college curriculum committee chair) should be reported by the end of the AY to Managing Administrative Assistant Lynne Hentschke in the Provost's Office (hentschke@rowan.edu).