

University Senate Agenda December 20, 2019, 2:00-3:15 in Rowan Auditorium
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2:00-2:30

1. Approval of agenda
2. Introduction of visitors
3. Approval of minutes from November meeting
4. President's report
 - a. Suicides on campus
 - b. Task Force on Mental Health
 - c. Course evaluations (separate file)
 - d. Barnes Award for Service nominations due to ennis@rowan.edu by February 15, 2020
 - e. Course evaluation (separate file)
 - f. Update on Procurement:
 - Training will be required for PI's and anyone submitting requisitions.
 - Rob Yufer will spend time in CSM, Engineering, CMSRU, SOM and also the South Jersey Tech Park
 - Christine Brasteter will develop online training that is accessible to anyone who may need help or a refresher
 - Joe Scully and Mira Lalovic-Hand will provide a report to the President on findings from interviews with software companies that will allow for tracking of when items are in Procurement and a streamlined process between Procurement and ITAP
 - g. The Spring 2020 deadlines for submitting curriculum proposals to the Senate are as follows:

Official Deadline: Friday, February 14, 2020

Late Deadline: Friday, February 21, 2020

Please note that by February 14 (or Feb 21st at the latest) proposals should be vetted and approved by the departments, and by the dean's offices, and by the college curriculum committees. The Senate level review of curriculum proposals will begin during the week of February 17, in the order in which they are received. Proposals received after 2/21/20 may be reviewed in the Fall 2020 cycle.

2:30-2:50

5. Open Period: Ali Houshmand, President

2:40-3:10

6. Curriculum report, Marci Carrasquillo (separate files)
7. Proposal on Future of Rowan Core committee (page 2)

8. Resolution to observe Indigenous People's Day (page 5)

3:10-3:15

9. New and old business

10. Adjournment

Proposal on the Future of the Rowan Core Committee

The Senate created the Rowan Core Committee to develop and then implement the Rowan Core general education model. Now that Rowan Core is running and the implementation tasks have (largely) been completed, it's time to consider the future of this committee. We propose the following two changes:

(1) Return the curricular duties of the *Rowan Core Committee* to the *Senate Curriculum Committee*

Rationale: During the implementation phase, the *Rowan Core Committee* was tasked with designing the proposal process for adding courses to Rowan Core. The committee has also handled the review of submitted course proposals. This decision—to have the *Core Committee* handle these reviews, rather than the *Curriculum Committee*—was a practical necessity, as there were simply too many proposals to review in setting up Rowan Core.. Now that the pace of new course proposals has slowed, it makes sense to return the process to its natural home in the *Curriculum Committee*.

Starting in Fall 2020, the *Senate Curriculum Committee* will handle all proposals to create a brand new Rowan Core course, add a Rowan Core literacy to an existing course, or change the literacy of an existing course.

(2) Merge the *Rowan Core* and the *Learning Outcomes and Assessment Committees* to form a new *Learning Assessment and Rowan Core Committee*

Rationale: As the pace of proposals for new Rowan Core courses has slowed, the Core Committee has increasingly focused on the assessment side of Rowan Core. Moreover, departments are beginning to use the Rowan Core outcomes for their own programmatic assessment. This assessment work overlaps in fruitful ways with the duties of the *Learning Outcomes and Assessment Committee*. A new, combined committee will be more efficient.

Starting in Fall 2020, a new *Learning Assessment and Rowan Core Committee* will replace the two separate committees. It will have the following responsibilities:

- Develop and approve changes to Rowan Core policy. (Significant changes will need Senate approval.)
- Coordinate with the *Senate Curriculum Committee* to ensure that proposals to create new Rowan Core courses include the information needed to begin managing and assessing these courses.
- Revise existing Rowan Core learning outcomes (or add new ones) as needed.

- Communicate regularly with departments regarding Rowan Core policy, the status of Rowan Core courses, and assessment requirements.
- Manage the Rowan Core program in coordination with the *Director of Assessment* (e.g., maintaining a shared database with information on approved Rowan Core courses).
- Manage existing Rowan Core courses, including review of proposed changes to assessment plans (e.g., changes to assignments or exam questions).
- Periodic review of existing assessment plans for Rowan Core courses, ensuring that they remain relevant and follow best practices in assessment.
- Revoke courses from Rowan Core if departments fail to do the approved student assessment.
- Ongoing review of Rowan University's assessment principles and practices.
- Work with departments on programmatic assessment, including the review of proposals to use Rowan Core learning outcomes to assess program courses.
- Coordinate with the work of the *Director of Assessment*, including the systematic review and analysis of assessment data.

Resolution to Observe Indigenous People’s Day at Rowan University

A measure to recognize the second Monday in October as “Indigenous Peoples’ Day” in all official communications and notifications at Rowan University to honor and celebrate indigenous people’s history and culture in New Jersey and beyond.

RESOLUTION

Whereas “Indigenous Peoples’ Day” was first introduced in 1977, by a delegation of Native Nations to the United Nations International Conference on Discrimination against Indigenous Populations in the Americas; and

Whereas the 116th Congress during its session, 10/11/2019, in a bipartisan effort in the House of Representatives, introduced H.Res.627, *Expressing support for the designation of the second Monday in October as “Indigenous Peoples Day” to celebrate and honor indigenous peoples and their shared history and culture*, and;

Whereas at the time of the European arrival in New Jersey, the land was occupied by 8,000 to 10,000 Native Americans known as the Lenni Lenape (meaning "original people"). These inhabitants, part of the Algonkian language group, came to be called the Delaware by the settlers; and

Whereas the reaffirmation of tribal nation status to the Nanticoke Lenni-Lenape and other indigenous nations in New Jersey by New Jersey Attorney General S. Gurbir Grenwal in 2018; and

Whereas the City of Princeton became the second local government in New Jersey and the first in the Philadelphia region to celebrate Indigenous Peoples Day; and

Whereas Rowan University espouses a responsibility to foster inclusivity, equity, and social justice for all people and opposes systemic practices that perpetuates oppression

NOW, THEREFORE, BE IT RESOLVED that the Rowan University Senate Diversity Committee formally requests that the university publicly and institutionally acknowledge the interconnectedness of humanity and cultural contributions of Indigenous Peoples of New Jersey and beyond, and does hereby resolve that on the second Monday of every year forthwith, as Indigenous Peoples’ Day at Rowan University.

University Senate Minutes

November 15, 2019, 2:00-3:15 in Rowan Auditorium

2:00-2:30

1. Approval of agenda-**Motioned, Seconded, Approved**
2. Introduction of visitors-Erica Platt (STEAM), Charlie Wang (World Religions)
3. Approval of minutes from October meeting- **Motioned, Approved**
4. President's report

a. Procurement

Bill has asked for feedback and stories on Procurement. Lots of stories about rejections and loopholes. VP of Research also having problems. Spoke to President Houshmand about issue. Joanne Connor will set up meeting with Joe Scully about this.

b. Update on Curriculum software

Many issues forwarded to Bill. Set up a group in IRT to see what we can do in house and what needs to be sent to OnBase.

Q-Any progress on public database of proposal?

A-Yes, that is a top priority.

c. Update on T&R and Promotion software

The Senate, Provost's Office, and IRT has serious doubts about whether the software will be functional, so they have decided not to implement it.

d. Update on Evaluation software

Number of questions in evaluation are nationally normed. Departments should rank these questions on importance. Training in February 2020.

Q-Are we keeping the Banner Instrument? Are we merging them?

A-Yes, keeping Banner instrument. We will not merge them.

Q-Who will be doing the pilot?

A-Bill Freind and Bonnie Angelone

Q-Who should attend the training?

A-We will work this out. We will do train the train meetings.

e. Center for Academic Innovation
Outside curriculum programs and programming

Q-Who is in charge of the Center?

A- The Provost's Office, but faculty members will be involved.

f. Mega-university

President Houshmand is looking to possibly acquire an online university and their programs.

The University is in talks with a few institutions.

g. Potential School of Veterinary Medicine

Very preliminary talks. Not likely to happen, as it is a huge financial commitment.

h. Ric and Jean Edelman donated 10 million for student scholarships in CCCA

i. Only people who have completed training should be completing I9s. Do not keep copies of SS #s, drivers' licenses, etc.

Q-Why are academic units performing an HR function?

A-You can send people to HR, but completing them in the departments adds flexibility.

j. Adopt-A-Family for Thanksgiving

Please give donations to Donna Ennis or Noranne Browne

k. Problems with T&R packets

Problems getting worse. Packets are not in good shape in some cases. Departments need to take control of the T & R process. Departments should come up with an internal process and draft procedure.

Comment- In CSM, we have been told that we are not getting a letter directly from the Dean. The Dean states she is sending the letter directly to the Provost.

Comment-I would hope that the Union wants something in the MOA about specifically what the evaluation process should be.

Comment-The MOA says we have the right to respond to each to each step/letter in the process.

Comment-Please let the Grievance Chair if you are not getting your letters.

l. Union negotiations

Currently going on today. Trying to ensure protection for Lecturers. Trying to negotiate for back pay and COLA. State Day of Action on Wednesday 11/20/2019 (11am-1pm), Savitz Hall. There will be an outreach table. We will have document to sign.

Comment-Lori Block has been doing a great job organizing all these things and we want to thank her.

m. Barnes Award for Service Applications due to ennis@rowan.edu by February 15, 2020

n. Issues with student evaluations:

https://www.asanet.org/sites/default/files/asa_statement_on_student_evaluations_of_teaching_sept52019.pdf

<https://www.insidehighered.com/news/2019/09/10/sociologists-and-more-dozen-other-professional-groups-speak-out-against-student> <https://ocufa.on.ca/assets/OCUFA-SQCT-Report.pdf>

Q-Does the Senate or the AFT have a stand on this data?

A-We are required to use a teaching evaluation.

Comment-Suggestion of putting together a working committee to determine the impact of the numbers, improving the narrative portion, improving the peer assessment portion

Comment- This is the reason T & R packets have been getting longer and longer

2:30-2:40

5. Kha Sadler, Counselor and Assistant Director of ASCEND, on U Good Fam?

Fostering and Advancing Mental Health and Emotional Well-being among Students of Color

Monthly student dialogues (started Fall 2018). Originated as a means to support, address, increase access, inclusivity, and receptivity to mental health services, and help meet the needs of a racially and ethnically diverse students within the Rowan Community.

Q-Do we have safe space signs for students of color?

A-You may have interest in being a liaison. We have U Good FAM stickers for doors.

2:40-3:10

6. Curriculum report, Marci Carrasquillo (separate files)

5249806 "Creation of a New School of Graduate Studies"

Motion(for second reading) to move vote to December Senate Meeting-Motioned, Approved

Q-Will the proposal for the Professional Studies School be ready at the same time?

A-It was tabled (rejected). Asked for revisions and we were given a letter from the Provost stating the details were in the purview of the Provost and Board of Trustees.

Comment- Having a Professional School has implications for having a Graduate School

Comment-I think there are some gray areas of what School they would fall into. There are some graduate programs (such as Writing Arts) that do not have Thesis.

Comment-The idea of the Graduate School is to oversee procedures and policies of the graduate programs. The problem is what- does a Professional School actually do?

Comment-The Global Senate Committee needs to be involved in this.

5241255- Motioned, Seconded, Approved

5230528-Motioned, Seconded, Approved

5237716- Motioned, Seconded, Approved

5237725- Motioned, Seconded, Approved

5242311- Motioned, Seconded, Approved

5237722- Motioned, Seconded, Approved

5229853- Motioned, Seconded, Approved

5237596- Motioned, Seconded, Approved

5153612- Motioned, Seconded, Approved

5204458- Motioned, Seconded, Approved

5243235- Motioned, Seconded, Approved

5239676- Motioned, Seconded, Approved

5244146- Motioned, Seconded, Approved

Q-How much Cannabinoid Chemistry is in the CUGS?

A-The courses will be proposed in the future. This is the framework

5207015- Motioned, Seconded, Approved

5212496- Motioned, Seconded, Approved

3:10-3:15

7. New and old business

8. Adjournment-3:15