

<p style="text-align: center;">University Senate Agenda February 16, 2018, 2:00-3:15 in Rowan Auditorium</p>
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2:00-2:15

1. Approval of agenda
2. Introduction of visitors
3. Approval of minutes from December meeting
4. President's report
 - a) Evaluations for online courses (Bonnie Angelone, separate files)
 - b) Dana Redd named CEO of Rowan University/Rutgers-Camden Board of Governors
 - c) Curriculum software
 - d) Recontracting for lecturers
 - e) Online SIR IIs
 - f) Replacement computers
 - g) Board of Trustees resolution on soccer fields
 - h) Barnes Award: Please submit nominations to the Senate Office on or before noon February 26, 2018.
 - i) Freeware in labs and classrooms

2:15-2:45

5. Open period: Joe Scully, Senior Vice President for Finance/CFO; Christine Brasteter, Senior Director, Procurement.
6. Open Period, Lorraine Ricchezza, Assistant Vice President, Academic and Student Affairs

2:45-3:10

7. Second reading: Parental Leave Task Force Report (Kaitlin Mallouk, separate file)
8. Evaluations for online courses (Bonnie Angelone, separate files)
9. Curriculum report (Marci Carrasquillo, separate files)

3:10-3:15

10. Old and new business
11. Adjournment

<p style="text-align: center;">University Senate Minutes December 8, 2017, 2:00-3:15 in Rowan Auditorium</p>
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2:00 – 2:15

1. Approval of agenda-Motioned, Seconded, Approved
2. Introduction of visitors-Kaitlin Mallouk, Tom Dinzeo, Karen Brager
3. Approval of minutes from November meeting-N/A Will approve at February Meeting.
4. President's report
 - a. Macs for faculty
 - b. Budget update (Chris Simons)

\$4.5 million surplus so far this year. Net positive cash on hand has gone up to \$138 Million this year. Foundation is over \$200 Million currently.
Rowan Global is seeing declines in revenues, including summer.
3% Room and Board increase. Tuition increase will 2.05% to be passed at December BOT Meeting. President says no tripling in dorms this year. Asking State for \$62 million, With an additional \$36 million for new SOM campus on West Campus.

Q- Is there an anticipated decrease in enrolled?

A-Just a fear right now, not sure if it will happen.

Q-Why did Rowan Global increase students to run summer class?

A-They claim that we were running too many sections.

Q-Is there any sense how the surplus will be affected by new contract?

A-It will be affected, but not significantly. We have enough money right now.

Q-Is it possible that Global ran out of advertising budget in March?

A-Yes, it is possible. Global has been prioritizing to market programs that are expected to have large enrollments.

- c. COGNOS data on sexual identity and sexual expression. Data collected on incoming freshman. Students suggested that we ask incoming students to volunteer this information.

Q-Is this information fixed or can the student change this?

A-Not sure, will ask.

Q-What is the purpose of asking this question?

A-Perhaps they may be looking how much to fund certain programs.

Comment-They use this in Dashboard for predictive data for retention.

Comment-Students who asked probably assume the data will be used for Programming as well.

d. Update on Rowan Core (Nathan Bauer)

Full implementation for fall 2018. Will have final list of courses. Next stage is that departments will need to update their program guides with new Rowan Core requirements.

Q-Do you see any needs in certain literacies?

A-We are in pretty good shape for first year.

e. Banner 9: rollout in March

It will be tested beforehand.

f. Please complete your grades on time

Grades are due January 2, 2018. Grades need to be recorded in order to serve students.

g. Curriculum: Department Chairs and Administrative Heads need to sign proposals

-If you have both, both will need to sign.

h. Curriculum: new software might be coming

New software for curriculum. IRT has a quote now. Also new software to streamline T & R and Promotion documents.

Q-Could Onbase work for Rowan Core Committee?

A-It should be but we will look into it.

i. Update on replacement machines

New Machines Delayed

IRT will not pay for Macs unless you must document why you need that specifically

Q-Has IRT reached out to everyone?

A-If you are eligible, you should have received an email.

Q-Can I get a Mac this year?

A-Yes, but next year it may not happen.

2:15-2:45

5. Open period: Lorraine Ricchezza, Assistant Vice President, Academic and Student Affairs-N/A

6. Textbook Alternative Program, Sean Hendricks, Director of Academic Transition and Support Programs (Page 2)

Program will be rolled out in spring 2018. Program grew out of the work of the Affordability Taskforce. Discussed 15 to Finish-mindset to graduate in a timely fashion And focusing on time to degree.

Surveyed students in spring 2016 to better understand their affordability issues and

financial well-being.

-76% indicated financial barriers to an obstacle to success at Rowan

-63% concerned about having the resources to complete college

ProfCents-resource website, advertising on Rowan TVs throughout campus, marketing materials

-Opened food pantry (The Shop) in March 2017 on Rowan Blvd. Over 600 visits overall.

Survey found that 37% of students were not buying all their course materials.

Analysis of textbook costs for random RU freshman, Average cost (cheapest option) 483.26.

Average for all new books 740.87.

Survey to Faculty (Spring 2017)-Faculty indicated that students not buying materials would affect course success.

TAP Details of page 2. There will be a website for program details, FAQ's, and award recipients.

Committee of faculty and staff to review TAP grant applications.

Q-Will faculty that already use OER be eligible for this?

A-Yes, if you write how you can take this outside of your own personal class.

Q-Will you need proposals that have bigger course section impact?

A-I would still highly encourage you to put in for this, regardless of course impact size.

Q-Can you still donate to The Shop and where?

A-Student Center and Savitz.

Q-Have you talked about increasing the flat tuition back to 18 credits?

A-We were told that a significant amount of money is being generated by the 18th credit.

Q-Do you have resources to give for students in crisis?

A-Feel free to reach out to Dr. Hendricks or Dr. Myers.

Q-Is the taskforce working to increase student awareness of the Degree in 3?

A-We ask for student's interest in program after students are admitted to Rowan

2:45-3:00

7. First reading: Parental Leave Task Force Report (Kaitlin Mallouk, separate file)

Rowan is one of the few institutions among our peers that does not offer paid parental leave. Survey indicated there was room for improvement of our current policy.

Q-Does the policy have anything to do with your tenure clock or is that a separate thing?

A-Currently, you can request a one year stop on the tenure clock.

Q-What about if both people in a couple work at Rowan?

A-We assume this would be addressed at the administrative level.

Q-How does this affect step options and increases?

A-We did not address it yet.

8. Second reading: Resolution on 3/3 workload (page 4)

Two revisions have been proposed. Original wording asked for 18 credit workload. (remove this phrase from proposal). Reduction of teaching load should not be offset by a reduction of adjusted load by faculty who demonstrate scholarly and/or creative activity.

Motioned, Approved,

Motioned, 1 opposed, 1 abstention, motion carries

9. Second reading: Proposed changes to Student Relations Committee (Mike Schillo, page 5)-**Motioned, Approved.**

3:00-3:15

10. New business

11. Adjournment-3:14 pm

University Senate Agenda
November 17, 2017, 2:00-3:15 in Rowan Auditorium

2:00-2:15

1. Approval of agenda-**Motioned, Seconded, Approved**
2. Introduction of visitors -**None**
3. Approval of minutes from October meeting-**Motioned, Approved**
4. President's report
 - a. Update on $\frac{3}{4}$ time faculty -197 $\frac{3}{4}$ faculty, 125 Lecturer lines will replace these positions. Some people will lose their jobs.

Comment-decisions were made without department feedback or needs.

A-This is a non-negotiable situation for the union

Q-What about recontracting?

A-Will be similar to professional staff recontracting.

Comment-We handled this terribly. People are quitting for spring semester.

Q-Will Lecturers Be paid less that tenure track faculty?

A-depends on position and fields

Q-What will the standards be?

A-Will be evaluated on teaching and programmatic need

Q-There seems to be no MOA for Lecturers?

A-There is a side agreement that will be incorporated into the MOA.

Q-How is programmatic need determined?

A-Deans will meet with the provost about this.

Q-The number of courses covered by new lecturers will be less than it was with $\frac{3}{4}$ timers.

A-Over the next 10 years, we will have 100 new tenure track lines.

Q-How will that play out with Middle States?

A-Not sure, they may be unhappy

Comment- This will also impact other accreditations.

b. Thanksgiving Donations

c. State Elections

Reelection of Senator Steve Sweeney-good news for AFT and Rowan University. Our contract will be renegotiated starting this spring.

d. Feedback on new thesis and dissertation requirements (page 3)

An interim Policy will be released to Global Committee

Q-Who do we give feedback to about interim Policy?

A-Email Monica Kerrigan-kerriganm@rowan.edu

e. Update on Academic Building

Q-Will there be input?

A-Yes, there is a committee Bill is serving on about classroom issues

f. Proposed changes to Student Relations Committee (Mike Schillo)

In the current charge, graduate students are excluded. Proposing to add Graduate Students to Student Relations committee.

Q-Will Medical Students be included?

A-Not right now, they have their own SGA and boards.

Q-What is the status of a graduate student council?

A-This has been attempted before, but failed. At least have some more representation on this body will help grow the idea again.

g. Elimination of Rowan Select

h. Phishing test: 25% failure rate

Comment-IRT sends weird regular emails. Some of them look like Phishing but are real.

If you failed, you will be sent a training email.

i. Binders for all T&R files

Please tell departments that all T&R Materials must be bound or in binders

j. Room caps

Please do not ask anyone to increase your room capacities. Only the Provost Office can do this in extreme situations.

k. Survey on Classrooms

330 responses so far

l. Creation of Public Policy Institute-We have hired Dr. Ben Dworkin from Rider. Good for Southern NJ and Political Science & Economics. Institute will get a number of tenure track faculty.

Presentation from President Ali Houshmand

Investment in Research-Medicine, Medical Devices, Biomedical Engineering

Two new buildings in Camden

-One shared with Rutgers

-One shared with Camden County College

-Extension has already been added to bank building

-\$45 Million invested in the next few years

-West Campus Athletic Complex-West Campus Fields (WCF). In discussions, things are moving in

positive directions.

- Creates and tech park locations 40-50 soccer, 12 baseball/lacrosse, bubble, and indoor facility
- Main campus athletic fields will be repurposed
- Will generate revenue, internships, jobs, research opportunities
- General purpose classroom/lab building-placement of building is in questions, probably at Cassidy location
- In talks for \$3 million gift of land for facilities relocation
- North Campus Dorms and Triad have reached the end of their usefulness, need to explore replacement and repurposing
- University is in good financial shape. Tuition and Fees will still not be increased over the rate of inflation.
- Investment will continue in scholarships and facilities
- Modernizing Library and building a skybridge between Student Center
- Institute of Public Policy-Rider is off loading some assets and some of their key people are leaving And their Director (Ben Dworkin) will come to CHSS

Q-On the West Campus there was talk of environmental issues, how will this impact putting athletic fields there? Want to be sure that there are no environmental issues that will stall project.

A-Was originally landfill, became Superfund site, has since been cleaned up and inspected. HIPRA was unclear about why they pulled out of West Campus deal. We are looking to moving the Tech Park next to the hospital (south side) and expanding SOM with a branch campus there as well.

Q-Concerns about ample parking being created

*A-Recognize parking is a serious issue. If Linden goes, we are looking at areas for extra parking. Need to also expand Shuttle Service
May repurpose Triad for parts of Facilities and Public Safety and create parking where Bole Hall Annex*

Q-In your vision, what do you see Rowan University as a Research University?

A-Research component must be intersection of Life Science-Biology, Engineering, Medicine in These critical areas. We need to create an environment where teaching and research are both valued for T & R and Promotion. Research does not mean only funded research.

Q-Can you speak more about the SOM branch campus and how Jefferson/Kennedy may affect this?

A-Jefferson shows no interest in investing in Stratford, but they have invested in their other properties. If one day Stratford closes, we will have a Glassboro branch campus

2:15-2:45

5. Open period: Rob O'Leary, SGA Chief Financial Officer.

SGA is parent organization of all clubs on campus. SGA has their own Senate to determine budgets, policies, etc. \$1.536 million budget

Current SGA Projects-Wings Statue (giant Prof statue), Rowan Shuttle, Feminine Hygiene Products & STD testing, Open Source Textbook and course materials, looking at other student governments

for best practices

Q-Can you tell us the process for a group of students who want to start a new club?

A-Contact AVP of Club Development, file paperwork, need at least 8 students, will pitch to SGA Senate who will vote on club. If approved, they will enter into a one year chartering process.

Q-How you have dealt with clubs that have a high turnover rate?

A-All clubs have a high turnover rate. Workshops for officers and senators help train new people ASAP. Use of Prof Link is critical for communication and updates.

2:45-3:00

6. First reading: Resolution on 3/3 workload (page 2)

Q-Does this apply to Instructors?

A-It should be applied to instructors

Comment-This should stipulate how things are counted in the 24 hour load.

A-The current union contract says 24 hour load, but doesn't specify teaching only. We can do a friendly amendment next meeting to rework this.

Q-Do we award more adjusted load to some, while taking away others?

A-This should not be the case. We can talk to the Provost about this. Everyone should be Having conversations with their Deans, as they should be determining this.

Proposal 17-18-3.001-BA in Inclusive Education (will be used at main campus and RC campuses)-
Opposed-5 Abstentions-9, Motion passes

Open hearing not advertised prior to this meeting.

Motion to suspend the rules for having an advertised open hearing-**Motioned**

Motion to have Senate open committee hearing, provisionally approve made-**Motioned, approved**
1-oppose, 4 abstentions

Q-Will this affect Middle States Accreditation?

A-In COEd there are multiple accreditation agencies

Amendment-Will not set precedent

Motion to be considered

3:00-3:15

7. New business

8. **Adjournment-3:35**