2:00-2:15

1. Approval of agenda
2. Introduction of visitors
3. Approval of minutes from September meeting
4. President’s report
   a. Issues surrounding Women’s Cross Country
   b. Police stop on Rowan campus
   c. Update on Curriculum, T&R, and Promotion software
   d. Update on changes to New Jersey Sick Leave
   e. HR Advisory Board
   f. Update on Wellness Center
   g. Update on NJ Earned Sick Leave Law
   h. Update on cannabis policy (yes, really)

2:15-2:55

Open period:

5. Ken Lacovara, Dean of the School of Earth & Environment
6. Shilpa Rele, Scholarly Communication Librarian presenting about Open Access publication and the institutional repository
7. Mike Grove, First Generation Task Force
   https://sites.rowan.edu/studentaffairs/initiatives/firstgen/index.html

2:55-3:15

8. Budget update (Chris Simons)
9. Curriculum report: Marci Carrasquillo (report in a separate file)
10. Old and New business
11. Adjournment
University Senate Minutes
October 26, 2018, 2:00-3:15 in Rowan Hall Auditorium

2:00-2:15

1. Approval of agenda -Motioned, Approved

2. Introduction of visitors -Alison Novak- PR & Advertising, Jeff Bonfield-Director Assessment

3. Approval of minutes from September meeting -Motioned, Approved

4. President’s report

a. Police stop on Rowan campus
Glassboro Police were responding to a shoplifter on Delsea Dr. A witness claimed that the student had a gun. They did not. The Gloucester County Prosecutors Office is investigating. A taskforce has been established to look at issues with Glassboro. Bill and DeMond are both on this taskforce. Taskforce is also looking at other issues, such as the graduation gap.

Q-Did they Glassboro PD say why they never showed up at the open forum?
A-They were never supposed to come. However, Glassboro PD and a small were group were supposed to meet. At the Coffee with a Cop meeting, Glassboro PD were supposed to show, but they did not. Glassboro PD will meet with Mike Cantnor, Bob Zazzali and a group of students next week.

b. Update on curriculum software
Date to go live has been pushed backed. The software has lots of bugs. We are optimistic that it will be good to go for the spring.

Q-Is this an example of buying cheap software?
A-No, this is expensive software that doesn’t work. It is general workflow software that needs to be customized for our needs. We are plan to use this for tenure, promotion, and recontracting.

Q-Is the tenure & recontracting only for faculty?
A-Yes, this a problem. Bill will push for it to include professional staff in the future.

c. Update on Camden County College
An affiliation agreement is planning to occur. Working on name and brand. Camden County College facilities are nice, but underutilized.

 d. Sustainability Masterplan & Energy Savings Committee
Moving in a more positive direction. New buildings will meet LEEDS standards, but not certified, due to cost.

 e. No parking on Carpenter St.
No parking there due to safety concerns. Asking for temp parking there during Academic Building construction. Ellis Street parking-proposing express shuttle.

Comment-it costs about $2000 a year for a garage parking spot.

f. Issues with Banner 9 rollout
Banner went down the first day of senior registration. Issues with channels due to pre-req’s in RCOB. We have a problem with volume. 
*Comment*—It would be helpful to get accurate numbers before registration.

g. Website for CUGS
Rory and Steve Kessel are working on this.
CUGS started showing up in GRAD.
Please send any Banner issues to Bill.

h. Please consider donating to Adopt A Family for Thanksgiving

2:15-2:40

**Open period: Roberta Harvey, Vice President for Academic Affairs, on the Middle States Self-Study.**
-Draft of Self-Study completed Oct 1st. Chair of review committee will be here 10/30. Final report gets submitted in January, needs to be edited and revised. Middle States Team visit March 10-13, 2019.
-Three Roundtable Discussions yielded observations and insights. Third roundtable included students and advisors. Still taking comments and questions through our websites. Focus of process shifts to conclusions and recommendations. The 2009 Self-Study included 16 institutional recommendations in five main areas and 6 Middle States recommendations. All were addressed in 2014 Periodic Review Report. Next Middle States review will be 2027 (they have moved to an 8 year review). Some preliminary recommendations are growing professional advising.
-Considering improvements and innovations.
-What conclusions do you draw from this self-study that would provide useful insights for the institution of 2027 and beyond?
-What recommendations do you have for innovations and improvements that would make meaningful progress toward the institution of 2027 and beyond?

**Q-What is going to be completed? What makes the university choose which recommendations to address?**
A-If it doesn’t get to a point of urgency, sometimes things do not get addressed. These are often things we have no control over. Some issues we have limited influence over. We have to balance control, influence, and external pressures. A lot of things are readiness and where they fall in line of things to do.

**Q-Athletics would argue that we need more daytime classes.**
A-We should not exclude any population of students. We need to address scheduling issues and how we offer all of our courses.

**Q-One of the big changes since 2009 is the growth in enrollment. We need to fix the volume issues.**
A-This needs to be in the improvements. We need to look at how we have or have not scaled to meet demands. One of the ways you can start to change something is when you can measure the impact.

**Q-Ten years ago students were allowed to take 18 credits at flat tuition. We then lowered it to 17. This impacts students’ time to degree. Can we look into bringing this back, so the 18th credit would be free?**
A-Yes. Bill will follow-up.
Q: Are we looking on travel time from building to building?
A: Since we are pressed for space this is why this happens. There are no great solutions right now.

2:40-2:50

5. New business
For T & R, if you have already submitted paper packets, you will continue to do so. In the Spring Lecturers and New Hires will pilot the online system. The new email policy for retirees or those who separate for the university. They will now have their emailed terminated the day following their separation.

Q: Why do adjuncts and ¾ timers get to keep it for a year?
A: They often teach one class a year, and chairs needs a reliable way to contact them. Also, there's no point in disabling and re-enabling the same email address every year.

Q: After we retire, they don’t want you to keep a connection to the university?
A: Not through email

Q: What happens to people already retired?
A: They will lose their access

Q: What happens to the Two-factor authentication when you are in a dead zone on campus?
A: You can download the app, you don’t need a wireless or cell connection.

6. Adjournment-2:59