8:30-9:00
1. Coffee and new senator orientation

9:00-9:05
2. Approval of agenda
3. Introduction of visitors
4. Approval of minutes from April meeting

9:05-9:30
President’s Report
a. Wellness center update
b. Administrative restructuring: Facilities, Medical Schools, and Rowan Global
c. Curriculum deadlines, 2018-2019: October 5 and February 8
d. Tentative Senate and AFT meeting dates 2016-2017 (page 6)
e. Sabbatical leave: Signup on or before Friday, June 29 in the Senate office, or by emailing Donna Ennis, ennis@rowan.edu. (Note: July 1, the official deadline, is a Sunday, and the MOA specifies that in that case the deadline becomes the previous business day.)
f. Meet your ombudsperson: Monica Kerrigan
g. Removal of older classes on Blackboard

9:30-10:30
6. Open Session: Jeff Hand, Senior Vice President for Student Affairs

10:30-11:00
7. Roberta Harvey, Vice President for Academic Affairs

11:00-11:30
8. Open session: David Rubenstein, Associate Vice President for Student Wellness, and Dr. Vince DeRisio, Associate Dean of Rowan Medicine

11:30-12:00
9. Elections
   a. President
   b. Vice President
   c. Secretary
   d. Standing Committees
      i. Academic Integrity
      ii. Academic Policies & Procedures
      iii. Campus Aesthetics & Environmental Concerns
      iv. Career Development
      v. Committee on Committees
      vi. Curriculum
      vii. Diversity
      viii. Graduate Education and Global Learning and Partnerships
      ix. Intercollegiate Athletics
      x. Learning Outcomes Assessment
      xi. Professional Ethics & Welfare
      xii. Promotion
      xiii. Recruitment/Admissions/Retention
      xiv. Research
ena. Senator Executive Committee At-Large Members
f. Senate Representatives to Board of Trustees Committees
   i. Academic Affairs
   ii. Budget and Finance
   iii. Facilities
   iv. Audit
   v. Advancement

12:00-1:00 Lunch

1:00-2:00
10. Curriculum report: Marci Carrasquillo (to be forwarded separately)
11. Second reading: Task Force on First Year Rowan Courses (page 3)
13. Second reading: Task Force to Create Paths to Degrees and Certificates of the Future (page 5)
12. End of year committee reports
   a. Standing Committees
   b. All University Committees
13. Old business
14. New business
15. Adjournment
Task Force on First Year Rowan Core Courses

In the Fall of 2016, the University Senate approved the creation of a Task Force on Diversity and Inclusion in the Rowan Core, which was charged with investigating how issues relating to Diversity and Inclusion could best be incorporated into the Rowan Core curriculum. That task force will be supplanted by a task force that seeks to examine whether first year students should be required to take a two semester experience that incorporates both diversity and inclusion, and other topics or subjects they find important. The goal is to develop an educational experience that will set Rowan apart from other institutions.

The task force should:

- Examine how other colleges and universities have implemented first year general education requirements, including requirements for diversity and inclusion
- Examine how existing courses might satisfy these requirements
- Develop and establish a standard for diversity and inclusion proficiency in Rowan Core
- Investigate the syllabi of existing courses to ensure they meet the established standard
- Examine if new courses need to be developed to meet the standards
- Consider staffing and training requirements, including the numbers of faculty
- Investigate existing and desirable campus resources to support the curricular and co-curricular advancement of diversity and inclusion
- Investigate the fiscal impact of potential changes
- Ensure the course (or courses) do not violate the Lampitt Law
- Determine how the Rowan Core would need to be modified
- Ensure the course (or courses) do not slow the time to graduation

The task force membership will include:

- One representative from College of Communication & Creative Arts
- One representative from the College of Business
- One representative from the College of Engineering
- One representative from the College of Science & Mathematics
- One representative from the College of Performing Arts
- One representative from the College of Education
- One representative from the College of Humanities & Social Sciences
- One representative from the School of Earth and the Environment
- One representative from the School of Health Professions
- One representative from the Office of Social Justice and Conflict Resolution Chair of the Rowan Core Committee
- Director of the Office of Social Justice, Inclusion, and Conflict Resolution
- One representative from the Senate Diversity Committee
- Four students

Timeline: The task force should convene no later than September 15, 2018 and submit their final recommendations to the Senate by September 15, 2019.
Gender Inclusive Bathroom Policy

Purpose
The purpose of this policy is to affirm members of the Rowan University campus community including students, staff, faculty, and visitors in their right to safety, comfort, and respect in accessing campus facilities.

Accountability
At the direction of the President, the Sr. Vice President of Facilities, Planning and Operations, the Vice President for Student Life, and the Dean of Students shall implement this policy, and the Chief Equity Compliance Officer/Title IX Coordinator shall ensure compliance with this policy and address any complaints that may arise.

APPLICABILITY
This policy is applicable to all students, faculty, staff, and guests at all campuses of Rowan University.

Definitions
Gender - how women, men, and non-binary people participate in the socially constructed characteristics, behaviors, and perceptions associated with being feminine, masculine, both, or neither.

Gender expression – the external presentation of gender to the world in and through dress, mannerisms, hairstyle, facial hair, etc. Gender expression may or may not coincide or indicate gender identity as a person’s gender expression may not always match their identity.

Gender identity - A person’s sense of self as masculine, feminine, both, or neither regardless of external genitalia or chromosomal, genetic constitution.

Policy
Rowan University affirms its students, staff, faculty, and visitors in their right to safety, comfort, and respect in accessing campus facilities.

To this end, Rowan University community members have the right to use, without harassment or questioning, the gender-designated multi-stall or gender-inclusive single-stall bathroom facility that reflects their gender identity or gender expression.

Attachment
Single-stall, gender-inclusive restrooms are available in many buildings across campus. A map locating these facilities can be found here, or by visiting the Resources page for the LGBTQIA+ Center through the Office of Social Justice, Inclusion, and Conflict Resolution.
Task Force to Create Paths to Degrees and Certificates of the Future, rev. 2, 5/2/18

In the US, the number of 18-21 year olds is dropping, and in 2025 their numbers will plummet as a result of the lower birth rates during the financial crisis that began in 2008. Additionally, the cost of a four year university degree shows no signs of decreasing, as state and federal appropriations remain stagnant at best.

Consequently, this task force is charged with developing ways to provide a variety of flexible degrees and certificates that can serve the needs of traditional and non-traditional students alike. Specifically, the task force should:

- Examine what degrees are currently offered at both the university and our RC partners that could serve the needs of non-traditional students.
- Evaluate the changing educational and labor systems and develop new degree programs, including recommendations for faculty hires.
- Determine what services and personnel will be required, and at what locations they should be located, to ensure these students can succeed.
- Ensure that many of these degrees are “stackable,” i.e., that a student could get an AA or AS at a county college, then pursue one or more CUGS, then complete a BA or BS.

The first year will be a discovery year in which the committee will research ways to anticipate and respond to changes in the demands for higher education. At the end of that academic year (no later than June, 2019), the committee will recommend the creation of subcommittees to dedicated to specific areas or disciplines.

The Task Force will be headed by two co-chairs and will include:

One faculty member from every school and college
Two at-large faculty
Nawal Ammar, Dean, College of Humanities and Social Sciences
Bill Freind, President, University Senate
Sean Hendricks, Director, Office of Academic Transition and Support Programs
Sue Lehrman, Dean, Rohrer College of Business
Tony Lowman, Dean, Rowan College of Engineering
Horacio Sosa, Vice President for Global Learning & Partnerships

Timeline: Committees should meet before July 1, 2018. All work should be completed by June 1, 2021, but this should be a sequential process in which certificate and degrees are developed and implemented as they are completed.
## TENTATIVE CALENDAR for 2018-2019

**AFT Executive and General Membership Meetings**  
**AFT Retirees’ Chapter Meetings**

<table>
<thead>
<tr>
<th>Executive Committee Meetings</th>
<th>Location Time</th>
<th>General Membership Meetings</th>
<th>Location Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>Monday, August 27, 2018</td>
<td>CSC Room 127 2 pm</td>
<td>Friday, September 14, 2018</td>
<td>CSC Room 144 2 pm</td>
</tr>
<tr>
<td>September no meeting</td>
<td></td>
<td>Friday, October 26, 2018</td>
<td>Business Hall Room 104 2pm</td>
</tr>
<tr>
<td>Friday, October 12, 2018</td>
<td>CSC Room 127 2 pm</td>
<td>Friday, November 16, 2018</td>
<td>CSC Room 144 2 pm</td>
</tr>
<tr>
<td>November no meeting</td>
<td></td>
<td>Friday, January 25, 2019</td>
<td>CSC Room 144 2 pm</td>
</tr>
<tr>
<td>Friday, December 14, 2018</td>
<td>CSC Room 127 2 pm</td>
<td>Friday, February 22, 2019</td>
<td>CSC Room 144 2 pm</td>
</tr>
<tr>
<td>January no meeting</td>
<td></td>
<td>Friday, March 29, 2019</td>
<td>CSC Room 144 2 pm</td>
</tr>
<tr>
<td>Friday, February 8, 2019</td>
<td>CSC Room 127 2 pm</td>
<td>Friday, April 26, 2019</td>
<td>CSC Room 144 2 pm</td>
</tr>
<tr>
<td>March no meeting</td>
<td></td>
<td>Friday, May 3, 2019</td>
<td>CSC Room 144 11:00 am – 2:30 pm</td>
</tr>
<tr>
<td>Friday, April 5, 2019</td>
<td>CSC Room 127 2 pm</td>
<td>End of Academic Year</td>
<td></td>
</tr>
<tr>
<td>Friday, May 3, 2019</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>End of Academic Year</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**University Senate Executive/Full Senate Meetings**  
**University Assembled / Commencement**

<table>
<thead>
<tr>
<th>Retirees’ Chapter</th>
<th>Location - Time</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Senate Executive**  
(Meetings held in the University Senate Conference Room 404 Campbell Library, 2:00-3:30 pm)

<table>
<thead>
<tr>
<th>Friday, September 7, 2018</th>
<th>Friday, September 21, 2018</th>
</tr>
</thead>
<tbody>
<tr>
<td>Friday, October 5, 2018</td>
<td>Friday, October 26, 2018</td>
</tr>
<tr>
<td>Friday, November 9, 2018</td>
<td>Friday, November 30, 2018</td>
</tr>
<tr>
<td>Friday, December 7, 2018</td>
<td>Friday, December 21, 2018</td>
</tr>
<tr>
<td>Wednesday, January 23, 2019</td>
<td>Friday, February 1, 2019</td>
</tr>
<tr>
<td>Friday, February 15, 2019</td>
<td>Friday, March 1, 2019</td>
</tr>
<tr>
<td>Friday, March 8, 2019</td>
<td>Friday, April 5, 2019</td>
</tr>
<tr>
<td>Friday, April 12, 2019</td>
<td>Tuesday, May 21, 2019 (all day)</td>
</tr>
</tbody>
</table>

**University Full Senate**  
(Meetings held at Rowan Hall Auditorium, 2:00-3:15 pm)

<table>
<thead>
<tr>
<th>Friday, September 7, 2018</th>
<th>Friday, September 21, 2018</th>
</tr>
</thead>
<tbody>
<tr>
<td>Friday, October 5, 2018</td>
<td>Friday, October 26, 2018</td>
</tr>
<tr>
<td>Friday, November 9, 2018</td>
<td>Friday, November 30, 2018</td>
</tr>
<tr>
<td>Friday, December 7, 2018</td>
<td>Friday, December 21, 2018</td>
</tr>
<tr>
<td>Wednesday, January 23, 2019</td>
<td>Friday, February 1, 2019</td>
</tr>
<tr>
<td>Friday, February 15, 2019</td>
<td>Friday, March 1, 2019</td>
</tr>
<tr>
<td>Friday, March 8, 2019</td>
<td>Friday, April 5, 2019</td>
</tr>
</tbody>
</table>

**University Assembled President Ali Houshmand**  
Tohill Theater – Bunce Hall

<table>
<thead>
<tr>
<th>Commencement Week</th>
</tr>
</thead>
<tbody>
<tr>
<td>Friday, October 19, 2018</td>
</tr>
<tr>
<td>Friday, April 19, 2019</td>
</tr>
<tr>
<td>Monday-Friday</td>
</tr>
<tr>
<td>May 13-17, 2019</td>
</tr>
</tbody>
</table>
2:00-2:10

1. Approval of agenda—Motioned, Seconded, Approved

2. Introduction of visitors—Allison Novak (PR & Advertising), Jocelyn Mitchell-Williams (CMSRU), Sean Hendricks (Academic Transition Programs), Jeff Bonfield, Thomas Ferarro (CMSRU), Hector Rios (College of Education), Kathy Balin (Economics & Political Science), Gonzalo Carrasco (CMSRU), Bob Weaver (Health & Exercise Science)

3. Approval of minutes from March meeting—Motioned, Approved

4. President’s report

   a. Update on Academic Building and other projects
      Will go in front of the Cassidy Building on 322. General use classrooms and laboratories (for Chem & Bio), School of Earth & Environment space

   b. Wellness Center fees
      All students are required to have health insurance, either through private coverage or Rowan’s insurance. Instituting a Wellness Center fee (exceptions are treatment for sexual assault and for mental health triage plus 3 visits may have no fee). Waivers will be available for students with financial hardship.

      Q-How much is the fee?
      A-Whatever their copay is for their insurance
      Comment—It was brought up at the SGA Meeting, so students are becoming aware.

   c. Senate and AFT Calendar for 2018-2019 (separate file)
      Will be sent out to all Dean’s, so College Assembled, and other college events do not conflict with these dates.

   d. Senate Committee Chairs: please submit your reports to Noranne Browne ASAP

   e. Dr. Christian Botez will be new Dean of the College of Science & Math

2:10-2:45

5. Open Period

   a. Affordability Task Force (Alison Novak and Christine Larsen-Britt)
      See PowerPoint
      The SHOP—Please feel free to refer students or hold a food-raiser
Discussion of flowchart for student referrals
April is Financial Literacy Month!
Textbook Affordability Program (TAP) Grants
Major Madness

Q- Attendance seemed down this year, what is the plan for next year?
A-We are brainstorming ideas and open to suggestions for next year

Working on Housing Insecurity Issues for next year

Q- Concerns about the conversation that we are increases Wellness Center fees and housing insecurity, how does the Affordability Taskforce address these issues?
A- We have student input from student members of the taskforce. We are working on one piece at a time.

Comment- Some older dorms are coming offline. That leaves less affordable housing, with newer housing being more expensive

Working on creating a Financial Wellness course

Q- Why are they redoing the cafeteria?
A- Changing to accommodate more volume

Comment- We need to be more cognizant of these dining contracts we are negotiating

b. Food Insecurity (Shari Lewis, separate file)

SHOC (Student Hunger on Campus)
See PowerPoint
This is systemic problem, not Rowan specific
Over 500 college food pantries exist nationwide
SHOC Study online survey-15% response rate
Utilized USDA questions about food insecurity
Highly Food Secure to Very Low Food Insecure
48% of Rowan undergraduates experienced food insecurity
31% of Rowan undergraduate students experienced Very Low Food Insecurity
African American and Hispanics were over 70% more likely to be food insecure
Effects on GPA shown. The more food insecure you become, the lower your GPA tends to be

Q- What about Camden? There is no food availability in Camden.
A- None

Q- Has the committee checked with Public Safety to see if there has been more theft on campus
A- Dr. Hendricks will look into it

Q- Do we have a voice in the negotiation of food contracts on campus?
A- We can look into this

c. Rowan Core (Nathan Bauer and Jeff Bonfield)
New programs guides are updated with Rowan Core requirements
Where Rowan Core requirements count is complicated-represented as a check box
Need to be careful about Lampitt Law for transfers
We are allowing programs to include their own courses to meet Rowan Core requirements
Non-Programs should be a former Gen. Ed. Course or Rowan Core Course
Q- Will we have a course sequence suggestion for the 4 year layout?
A- We ran out of time. Will develop this in the future.

If you are teaching a Rowan Core course this Fall, you will be receiving an email from Jeff Bonfield about the Rowan Core Assessment for these courses, including the assessment instrument.
On average, it should take about 10 minutes to complete this.
Once the data goes into these forms, your department (and maybe others on campus) will have access to the assessment results.
The Learning Outcomes Assessment Committee has volunteered to look at data and translate it appropriately.

Q- Since many of the Rowan Core courses are at the freshmen/sophomore level, are we expected to show that our students are at the intermediate or Proficient level?
A- Most of these courses can measure Development or Basic. So no, the rubric is not sensitive to address this.
You know what your rubric should look like. The translation will be done on the back end.

2:45-3:10

6. Curriculum report (separate file)
17-18-2.043-Motioned, Approved (1 opposed)
17-18-3.008-Motioned, Approved
17-18-3.034-Motioned, Approved
17-18-7.004-Motioned, Approved
17-18-7.005-Motioned, Approved
17-18.7.011-Motioned, Approved
17-18.7.012-Motioned, Approved
17-18.7.013-Motioned, Approved

7. First reading: Task Force on Degrees and Certificates of the Future (page 7)
Rough Draft. Please read and take this back to your department for feedback.
We need to have services in place for these students that will be in these programs.
Comment-If we try to compete with vocational schools, we are going to lose.
-We need to create stackable degrees and address adult and transitional learners.

8. Second reading: Resolution on Lecturers (page 2)-Motioned, Approved
In the context of the Senate they will be treated as faculty.
Q- Can they serve on hiring committees for tenure track faculty?
A- Need to double check
Q- Can lecturers do teaching evaluations?
A- This is AFT question
Q- Will lecturers have their own professional development fund?
A- AFT question
9. Second readings: Rowan Global policies (Monica Kerrigan, separate file)-Motioned, Approved
   a. Proposed language for the policy on theses and dissertations re. timing of declaring a committee chair.
   b. New committee paperwork for declaring a dissertation/thesis committee. Request to modify the paperwork to include Department Chair/Head on the list of approvers.
   c. Proposed language changes to the reading day and exam policies to acknowledge different calendars for graduate and non-traditional courses.
   d. Amendment to the charge and members for the Graduate Education and Global Learning Partnership senate committee.

10. Proposed revisions to Procedures on Chair Elections (page 3)-Bring it back to your department and send feedback to Bill

11. Task Force on First Year Rowan Core Requirements (page 5) Talk to your department about. Will come up for a second reading in May
   g. Resolution on Gender Inclusive Bathrooms Policy (page 6)

3:10-3:15
12. Old and new business
   
   Q-Do you have an update on the Tobacco Free Campus?
   A-We will have an update next meeting.

13. Adjournment-3:47