2:00-2:15

1. Approval of agenda
2. Introduction of visitors
3. Approval of minutes from November meeting
4. President’s report
   a. Senate Curriculum Deadline Change: The Spring deadline to submit curriculum proposals to the Senate Office has been extended to Monday, February 18, 2019. Rowan Core proposals are due Friday, March 8. Please make sure your proposals are correct.
   b. External reviewers for tenure: faculty center will be holding a Q&A session in late January or early February. Candidates, department T&R committee members, and department chairs are welcome.
   c. CHSS moves delayed
   d. Issues with Sabbatical applications
   e. Volunteers for Senate Celebration
   f. Update on Tobacco Free Campus (Skeff Thomas)
   g. Carnegie classification is now R2

2:15-2:55

Open period:

5. Joe Campbell, Vice President, Facilities, Operations, and Planning

2:55-3:15

6. Curriculum report: Bill Freind (separate file)
7. Drone policy (Eddie Guerra, page 2)
8. Grant transfer policies (page 7)
9. First reading: proposed changes to Senate Committees (page 10)
10. Old and New business
11. Adjournment
Title: Unmanned Aerial System (Drone) Policy—Rowan University  
Date: December 20, 2018

Purpose:
Rowan University supports the educational uses of unmanned aerial systems (“drones”) across its campuses and facilities. The University also recognizes the risks posed by drones to students, faculty, staff, the public and property. This policy offers guidance to operators of drone technology on Rowan University campuses and property.

Scope:
This policy applies to all members of the University community, including, but not limited to, faculty, staff, students, clubs, organizations, vendors, and any other individuals who are operating a drone as part of their employment or as part of any university-related research or activity. This policy also applies to any person or entity not affiliated with the university that operates a drone on university property, including recreational and non-recreational drones. This policy does not apply to Public Safety or any government agencies responding to emergency situations.

Federal and State Regulations:
All drone operators must comply with Federal Aviation Administration (“FAA”) regulations governing drone usage. Where applicable under federal law, some drones in a certain weight class must be registered with the FAA. While operating such drones on Rowan University premises, the operator must comply with Part 107 or Section 336 Operating Rules of FAA regulations, located here: https://www.faa.gov/uas/getting_started/part_107/ and https://www.faa.gov/uas/getting_started/model_aircraft/ and possess, if required, the relevant Certificate of Aircraft Registration. Additionally, operators must comply with the requirements of all New Jersey and municipal laws on drone usage. Specifically, N.J.S.A. 2C:40-27, et seq. and § 432-2(C)(1)(y) of the Glassboro Municipal Code prohibiting drone usage in the Town Square property.

Indoor Usage:
Indoor uses of small drones are permitted only for research and teaching purposes and must be done with appropriate faculty oversight. Indoor operation is permitted only once responsible faculty have determined that the proposed space is suitable for such experimentation and approval of the Department Chair and Public Safety have been obtained. Operators must exercise reasonable care and safety while operating indoors to ensure the safety of others and protection of property. Students and student groups wishing to operate drones must obtain the sponsorship of a faculty member and the permission of the member’s department chair or head.

Outdoor Usage:
Outdoor uses of drones for research, teaching, or operational activities of the University may be proposed by members of the University community but operators must receive advance written permission from their respective Department Chairs and Public Safety. Additionally, Public Safety must be notified of any instance of drone operation prior to the operation of same. All outdoor drone operations must comply with FAA flight regulations for drones, such as flying under height ceilings, flying within a visual line-of-sight, flying in clear visibility, and flying in a manner that does not endanger the safety of others or property. Students and student groups wishing to operate drones must obtain the sponsorship of a faculty member and the permission of the member’s department chair or head.
Review/Permitting Process:
All outdoor and indoor uses of drones must be reviewed and approved by Deans, Department Chair or Head, and Public Safety. Requests can be submitted for single-time operations or reoccurring operations of drones. All operators wishing to operate drones on Rowan University property complete the Rowan University Unmanned Aerial System (Drone) Permission Request Form which is available from Reed Layton, Senior Director of Public Safety, at LaytonR@rowan.edu, (856) 256-4506. Permission will be granted at the discretion of the above-described approval authorities and Public Safety, taking into consideration safety concerns and all other appropriate factors. Approval of all operation requests will be reviewed in a timely manner.

No Drone Zones:
• No operator is to operate a drone over any University-controlled sporting facility or event while the facility is being used, including, but not limited to, the Richard Wackar Football Stadium and the Baseball Fields, the Soccer Fields, and the Tennis Courts, except by advance written permission from Public Safety.
• Drones outfitted with cameras are not to be operated in or around any University-controlled housing, including student dorms and apartments without advance written permission from Public Safety.
• Drones shall not be operated in a manner to harass, annoy, or pester any individual on Rowan University premises.

Unauthorized Use:
Failure to comply with federal and state regulations and this policy may result in disciplinary action and could additionally lead to local, state, and federal civil and criminal penalties. In New Jersey, it is a criminal offense to operate a drone while intoxicated. N.J.S.A. 2C:40-28(e). It is also a criminal offense to operate a drone in a manner that interferes with a first responder’s responsibilities. N.J.S.A. 2C:40-28(c). Unauthorized drone operation on University property may result in appropriate student or faculty discipline.

Updates to Policy:
This policy may be updated in writing as necessary or appropriate in light of institutional experience and external regulatory changes.
Applicant:
Name: ______________________________________
   Telephone: __________________________________
   Email: _____________________________________

Flight Information:
   Date(s)/Time: __________________________________
   Location1: ____________________________________
   Purpose: ______________________________________

Drone Information:
   Size of Drone: _________________________________
   Description: __________________________________

Comments:
___________________________________________________________________________
____________________________________________________________________________
____________________________________________________________________________
____________________________________________________________________________

1 No drone flight will be authorized over a University-controlled sporting facility while the facility is in use for sporting or other university-related activities including, but not limited to, Commencement events. Additionally, drone flights will not be authorized in or around any University-controlled housing.
Faculty Sponsor:
Name: ______________________
Department: _____________________
Email: __________________________

Department Chair/Approval Authority:
Name: ______________________
Signature: ______________________
Email: ______________________
All questions should be directed to Reed Layton, Senior Director of Public Safety at LaytonR@rowan.edu, (856) 256-4506.
Grant awards are made to institutions and not directly to Principal Investigators. When a Principal Investigator (PI) moves from one institution to another with active grants, the relinquishing institution must agree to the transfer and follow any specific terms of the grant agreement regarding transfer of said grant to a different institution. Any PIs transferring grants to Rowan or from Rowan to another institution should contact the Office of Sponsored Programs (OSP) as soon as possible, ideally 90 days prior to the move to the new institution. Normally any equipment purchased using grant funding will transfer to the new institution at the cost of the new institution. Any university funds used as matching to purchase equipment should be evaluated for current value and cost should be covered by new institution if being transferred.

Transfers to Rowan University
PIs transferring to Rowan University should provide the OSP a listing of all grants they intend to transfer to Rowan University along with any equipment, subawards, transfer of personnel, etc. At this point, the PI should have notified the OSP at their current institution, along with their department chairs and granting agency and received approval of the transfer. The PI should provide Rowan’s OSP contact information for the OSP at their former institution. The two offices will then work together to complete the transfer. Depending on the sponsoring agency, certain forms and processes may be required of each institution. For instance, a relinquishing statement will likely be required from the former institution and an updated budget and other documentation (for instance new subaward agreements if applicable) will need to be completed by Rowan. Upon completion of the documentation, the sponsor (according to their policy) will generally issue a new Notice of Award to Rowan which will indicate the direct and indirect costs remaining on the award that will transfer to Rowan, the start date of the award at Rowan, and other terms and conditions of the award. Once the documentation and approvals are complete, the transferred equipment is now considered owned by Rowan.

All research funded equipment transferring to Rowan that requires network connectivity (i.e. requires an IP address) must adhere to all Rowan technology policies and will need to be checked in with the campus Information Resources & Technology (IRT) department so the appropriate network configuration and software (e.g. antivirus, encryption) can be installed. This is the responsibility of the PI.

Transfers from Rowan University
When a PI leaves Rowan University to another institution, they should obtain approval from their Program Officer for the transfer along with the department chair and dean and notify the OSP. The PI must work with their department administration and OSP to formally request a transfer, list any equipment, and for NIH grants, complete form PHS 3734. If equipment includes licensed software provided by Rowan, Information Resources & Technology (IRT) will reimage the system to ensure all Rowan licensed software and security technologies (e.g. antivirus, encryption) are removed prior to the transfer of equipment to the new institution. The PI is responsible for backing up their research data and working with the vendor or new institution to reinstall any software required for use with the grant. When a PI moves to another institution and requests transfer of equipment to the new institution, the following standards will apply:

- Equipment purchased with federal funds may not be transferred to a for-profit institution
• If an active grant is being transferred to another academic institution, equipment purchased on that grant may be transferred to the new institution in accordance with the terms of the grant.
• Equipment purchased with federal funds on a grant that is no longer active will be released only if the department chair certifies that the equipment is not useful to the other investigators in the department.

The PI and department administration must identify, list, and categorize research materials, including location of research materials, and then the PI should certify the statement in writing. PI should provide Rowan’s OSP contact information at the new institution. Rowan OSP will prepare appropriate relinquishment document and get appropriate approvals according to the terms of the grant agreement, including details of direct costs, equipment, etc. that will be transferred to the new institution. Sponsor will likely provide confirmation of close out with Rowan and new Notice of Award to new institution.

It is the responsibility of the PI, in conjunction with Department Administration, OSP and Grants and Contracts Accounting, to ensure the following is reviewed, identified, and completed as required:
• NIH grants only – Form PHS 3734
• Adhering to Sponsor Guidelines, Policies and Procedures
• Obtaining Sponsor Approvals, if necessary
• Financial Close-Out of Grant Funds, Cost Transfers, and Payroll Reallocations
• Subaward Management, Reporting, Agreement Modification or Termination, and Disposition of Staff
• Personnel Management
• Equipment List related to Grant or Grants to be transferred
• Research Materials, defined as the record of data and/or results that embody the scientific investigation, regardless if electronic or physical include the following:
  o Research proposals, protocols, grant applications, progress reports
  o Laboratory notebooks, records, clinical trial records, emails and computer files
  o Cell lines, chemical compositions, specimens, and animals
  o Publication materials
• All and any research materials must be reviewed by the Office of Technology Commercialization to protect any patent filings that have been derived from the research
• Any research materials that include Protected Health Information (PHI) must be reviewed by the Cooper Medical School at Rowan University’s and School of Osteopathic Medicine’s respective departments who are responsible for use and access to PHI records and data
• Intellectual Property Management, Final Invention Statements, Material Transfer Agreements, Licensing, and Research materials need for Patents and Patent Filings, in conjunction with Office of Technology Commercialization must be completed
• Hazardous Materials, in conjunction with Division of Facilities, Planning & Operations and Office of Research Compliance must be identified and listed
• Research and Teaching Animals, in conjunction with Division of Facilities, Planning & Operations and Office of Research Compliance, must be identified and listed
• Human Subjects, in conjunction with Office of Research Compliance, must be identified and listed
Proposed Changes to Senate Committees

Note: Most of the changes here formalize the addition of CMSRU faculty on committees on which they have been serving, and add representatives from the School of Earth and Environment and the School of Health Professions.

Academic Integrity

Currently: 9 Faculty (to include at least 1 representative from each College) and 2 from the College of Humanities & Social Sciences and 1 from the College of Science & Mathematics.

Proposed:

12 Faculty (to include 1 representative from each College and the Schools of both Earth and Environment and Health Professions, and 2 representatives from the College of Humanities & Social Sciences)

Academic Policies and Procedures

Currently: 8 Faculty (to include 1 representative from each College)

Proposed: 11 Faculty (to include 1 representative from each College and the Schools of both Earth and Environment and Health Professions)

Campus Aesthetics and Environmental Concerns

Currently: 8 Faculty
2 Professional Staff
1 Administrator
3 Additional Faculty and/or 3 Professional Staff
1 CWA Rep
1 IFPTE#195 Rep
1 AFT Rep
3 SGA Reps

Proposed: 11 Faculty
2 Professional Staff
1 Administrator
3 Additional Faculty and/or 3 Professional Staff
1 CWA Rep
1 IFPTE#195 Rep
1 AFT Rep
3 SGA Reps
Career Development

Currently: 8 Faculty (one from each College)
1 Librarian
1 AFT Rep
1 Professional Staff

Proposed: 11 Faculty (one from each College and the Schools of both Earth and Environment and Health Professions)
1 Librarian
1 AFT Rep
1 Professional Staff

Committee on Committees

Currently: 5 Faculty and/or 5 Professional Staff
1 AFT Rep

Proposed: No changes

Curriculum

Currently: 2 Business Faculty
2 Engineering Faculty
2 Performing Arts Faculty
2 Communication & Creative Arts Faculty
2 Education Faculty
2 Science/Math Faculty
3 Humanities & Social Sciences Faculty
1 Professional Staff
1 AFT Rep
4 SGA Reps
1 Librarian

Proposed: 2 Business Faculty
2 Engineering Faculty
2 Performing Arts Faculty
2 Communication & Creative Arts Faculty
2 Education Faculty
2 Science/Math Faculty
3 Humanities & Social Sciences Faculty
2 Earth and Environment Faculty
2 Health Professions Faculty
1 Professional Staff
1 AFT Rep
4 SGA Reps
1 Librarian
Graduate Education and Global Learning and Partnerships

Currently: 8 faculty (to include at least 1 representative from each College)
  2 Professional Staff
  2 SGA Reps
  2 Graduate Students
  1 Rowan Global Rep
  1 AFT Rep

Proposed: 11 Faculty (one from each College and the Schools of both Earth and Environment and Health Professions)
  2 Professional Staff
  2 SGA Reps
  2 Graduate Students
  1 Rowan Global Rep
  1 AFT Rep

Diversity

Currently: 10 Faculty, Librarians and/or Professional Staff
  1 Central Administrator
  1 AFT Representative
  1 CWA Representative
  1 IFPTE #195 Representative
  3 SGA Representatives

Proposed: 12 Faculty, Librarians and/or Professional Staff
  1 Central Administrator
  1 AFT Representative
  1 CWA Representative
  1 IFPTE #195 Representative
  3 SGA Representatives

Intercollegiate Athletics

Currently: Co-Chairs: 1 appointed by Senate
  1 appointed by University President
  4 Administrators (one is Co-Chair)
  8 Faculty (one from each college)
  1 Director of Athletics
  2 Professional Staff
  2 SGA Reps
  1 AFT Rep

Proposed: Co-Chairs: 1 appointed by Senate
  1 appointed by University President
  4 Administrators (one is Co-Chair)
  11 Faculty (one from each College and the Schools of both Earth and Environment and Health Professions)
Director of Athletics
2 Professional Staff
2 SGA Reps
1 AFT Rep

Learning Outcomes Assessment

Currently: Note: Committee Chair is not calculated in committee total.
8 Faculty (one from each College)
1 Curriculum Committee Rep
1 Institutional Research (non-voting) Rep
1 AFT Rep
1 Professional Staff
1 Academic Policies/Procedures Committee Rep
2 SGA Reps

Proposed: Note: Committee Chair is not calculated in committee total.
11 Faculty (one from each College and the Schools of both Earth and Environment and Health Professions)
1 Curriculum Committee Rep
1 Institutional Research (non-voting) Rep
1 AFT Rep
1 Professional Staff
1 Academic Policies/Procedures Committee Rep
2 SGA Reps

Professional Ethics and Welfare

Currently: 10 Faculty and/or 10 Professional Staff
1 AFT Rep

Proposed: No changes

Promotion

Currently: 8 Teaching Faculty (one from each College)
1 AFT Rep

Proposed: 11 Faculty (one from each College and the Schools of both Earth and Environment and Health Professions)

Recruitment, Admission, and Retention

Currently: 15 Faculty and/or 15 Professional Staff

Proposed: No changes
Research

Currently: 8 Faculty (1 from each college)
  5 additional Faculty from any college
  3 Professional Staff
  1 IRB Rep
  1 IACUC Rep
  1 IBC Rep
  1 Librarian
  1 AFT Rep
  1 SGA Rep

Proposed: 11 Faculty (one from each College and the Schools of both Earth and Environment and Health Professions)
  5 additional Faculty from any college
  3 Professional Staff
  1 IRB Rep
  1 IACUC Rep
  1 IBC Rep
  1 Librarian
  1 AFT Rep
  1 SGA Rep

Rowan Core

Currently: Note: Committee Chair is not calculated in committee total.
  2 College of Business faculty
  2 College of Communication and Creative Arts faculty
  2 College of Education faculty
  2 College of Engineering faculty
  2 College of Performing Arts faculty
  2 College of Humanities and Social Sciences faculty
  2 College of Science and Mathematics faculty
  1 School of Earth and the Environment faculty
  2 SGA Reps
  2 Professional Staff Advisors
  1 AFT Rep
  1 Librarian

 Proposed: 11 Faculty (one from each College and the Schools of both Earth and Environment and Health Professions)
  2 Professional Staff Advisor
  1 Librarian (1 member).
  1 AFT Representative
  2 additional faculty members (any college)

Sabbatical Leave
Currently: 8 Faculty and/or Professional Staff
   3 Faculty or Librarian
   1 AFT Rep

Proposed: 11 Faculty (one from each College and the Schools of both Earth and Environment and Health Professions)
   3 Faculty or Librarian
   1 AFT Rep

**Student Relations**

Currently: 10 Faculty and/or 10 Professional Staff
   1 AFT Rep
   1 CWA Rep
   5 SGA Reps

Proposed: No changes

**Technological Resources**

Currently: 8 Faculty (1 from each college)
   5 additional Faculty from any college
   3 Professional Staff
   1 Librarian
   1 AFT Rep
   1 SGA Rep

Proposed: 11 Faculty (one from each College and the Schools of both Earth and Environment and Health Professions)
   3 Professional Staff
   1 Librarian
   5 additional faculty, librarians, or professional staff
   1 AFT Rep
   1 SGA Rep

**Tenure and Recontracting**

Currently: 16 Tenured Faculty (at least one from each College)
   1 Librarian
   3 Professional Staff
   1 AFT Rep

Proposed: 18 Tenured Faculty (at least one from College and the Schools of both Earth and Environment and Health Professions)
   1 Librarian
   3 Professional Staff
   1 AFT Rep
University Budget and Planning

Currently: 1 Executive Director of Budget & Planning serves as Co-Chair
1 Vice President of the Senate is required to serve on this committee
(Membership Resolution #871204-3 & #890517-23)
*Committee co-chairs are not included in committee total
1 VP Administration/Finance
3 Professional Staff
9 Faculty – 1 from each College, 1 additional faculty
1 Librarian
1 CWA Rep
1 IFPTE#195 Rep
1 AFT Rep
1 SGA Rep

Proposed 1 Executive Director of Budget & Planning serves as Co-Chair
1 Vice President of the Senate is required to serve on this committee
(Membership Resolution #871204-3 & #890517-23)
*Committee co-chairs are not included in committee total
1 VP Administration/Finance
3 Professional Staff
9 Faculty – 1 from each College, 1 additional faculty
1 Librarian
1 CWA Rep
1 IFPTE#195 Rep
1 AFT Rep
1 SGA Rep
University Senate Minutes
November 30, 2018, 2:00-3:15 in Boyd Recital Hall

2:00-2:15

1. Approval of agenda-**motioned, seconded, approved**

2. Introduction of visitors-Jen Tole, Ted Howell, Shilpa Rele, Lisa Vernon-Dotson, Mike Grove, Cathy Parrish, Harold Connolly, Ken Lacovara

3. Approval of minutes from October meeting-**motioned, approved**

4. President’s report

   a. Issues surrounding Women’s Cross Country

   Currently, an ongoing Title IX Investigation regarding issue. Altercation over women’s cross country attempting to use track while Football team was using facility. This also led to a discussion of practice that athletes cannot run without shirts. NCAA rules say that women can wear sports bras/running tops while practicing. There was a blog post with details of these issues and other unverified information. The university is understandably cautious about issuing a statement. However, the university’s response should have been faster and clearer.

   Comment: Shared facility, sometimes teams overlap/cross paths.
   Comment: The Rowan Athletic Department are strong advocates for women athletes and always have been.
   Comment: The Rec Center has a rule that both men and women must wear shirts to workout.

   b. Police stop on Rowan campus

   A committee has been formed to address and other issues with Glassboro, as well as other issues such as the graduation gap.
   **Q-Who is on the committee?**
   **A-Bill Freind, DeMond Miller, Joe Cardona, Joanne Connor, Richard Jones, Mike Kantner, Jeff Hand, Jim Newell, others, and 2 SGA student members**

   c. Update on Curriculum, T&R, and Promotion software

   Still has problems. Cautiously optimistic that it may be ready for next semester. We are not ready to use it for T&R. **Update: it won’t be ready for next semester,**

   Comment-There is a concern about the timeframe after Senate Approval and the time it takes for the actual courses, programs, etc. are implemented. There is a huge time gap.
   **A-The problem that there is only one person in the Provost’s Office that oversees and checks all proposals.**

   **Q-Why is does the Provost’s Office care and some of these smaller details?**
   **A-We can have a discussion with the Provost’s Office about this.**

   Comment-People forget that these are historical, archived documents that need to be carefully checked. It is not clear what the process at the Provost’s Office is.
   **Q-Would whatever you start with, will you finish with that?**
   **A-Yes, according to the Provost’s Office**
d. Update on changes to New Jersey Sick Leave  
This affects part time workers, including student workers. HR will be issuing more policy on this soon.  

e. HR Advisory Board  
Currently being formed by VP of Human Resources-Theresa Dyre

f. Update on Wellness Center  
Decided not to charge co-pays. SGA agreed to a $50 Wellness fee, but just voted it down.

g. Update on NJ Earned Sick Leave Law

h. Update on cannabis policy (yes, really)  
Adult Consumption of Cannabis. If NJ passes this law, it will still be federally illegal. We will have to deal with this for students. Public Safety will develop a policy.

2:15-2:55

Open period:

5. Ken Lacovara, Dean of the School of Earth & Environment  
See Bill’s email from 12/3/2018 with more information. Climate change and changing attitudes among scientists. CO2 Atmospheric currently 400 parts per million. The International Panel on Climate Change predicts 1000 parts per million (7 degree temp rise) in the future. The UN General Secretary warned of the risk of runaway global warming, if we do not make huge changes by 2020. We need to reduce greenhouse gases by 30 percent by 2030 and 100 percent by 2050 on a national scale. We will see impact on coral reefs, more wildfires, and possible food scarcity. The World Wildlife Fund states that animal populations have been declining over the past 40 years. Climate change is predicted to affect the American economy by 10 percent. We need to do more as a university on every level. Request that we join together to address these issues, including new hires that work on sustainability for each college and medical school. We need to also look at coursework and what we are teaching. We need to teach students the facts about climate change and its effects.  

Q-Should Senate propose adhering to the California standards to the administration or look at our curriculum?  
A-A top down approach may be a good place to start. Would like the Senate to add their voice to these issues. We should have curriculum to make our students climate literate.

6. Shilpa Rele, Scholarly Communication Librarian presenting about Open Access Publication and the Institutional repository  
See PowerPoint from Bill’s 12/3/2018 email.

7. Mike Grove, First Generation Task Force  
https://sites.rowan.edu/studentaffairs/initiatives/firstgen/index.html

Chaired by Penny Myers and Amy Ruyman. Rowan is trying to build support and network for these students. Nationally, there is about 30 % first gen, Rowan is slightly higher. This is the
second year of the taskforce. The Wellness Center is running a support group called You First. 2/13/19 is the 2nd First Generation Symposium, including parties outside Rowan. This has been a mostly Student Affairs driven project, but we can start bringing these best practices in the classroom. There is a need for faculty on the taskforce.

2:55-3:15

8. Budget update (Chris Simons)
Budget is strong. Net cash reserves are over $150 million. A quasi-endowment fund will be created for this money. 62 million bond coming for Wilson Hall Expansion, Fossil Park, Academic Building for SEE, and Rowan Hall renovation. Rowan SOM building is going to be proposed for RCGC. RCGC will own building, but SOM will occupy it. Tuition and fees going up 2.21 percent.

Q: What is a quasi-endowment?
A: Investment in long term equities that can be accessed at any time

9. Curriculum report: Marci Carrasquillo (report in a separate file)
18-19-2.001-Approved
18-19-2.014-Approved
18-19-2.022-Approved
18-19-3.001-Approved
18-19-4.004-Approved
18.19.-4.014-Change-Civil Engineering will be administering program

Friendly Amendment that Senate accepts proposal pending change-Approved
18-19-6.004-Approved
18-19-6.007-Approved
18-19-6.010-Approved
18-19-6.015-Approved
18.19-6.016-Approved
18-19-7.001-Approved

10. Old and New business
Separating Employees will lose email. HR is seeing if email can be forwarded or an auto response.
Database for majors, minors, and CUGS.
Tobacco Free Initiative. There is a meeting forthcoming.

Q: How do the FT Lecturer position holidays work?
A: 10 month lecturers should be the same as faculty

11. Adjournment-3:18 pm