

## **University Senate Minutes**

### **December 8, 2017, 2:00-3:15 in Rowan Auditorium**

#### **2:00-2:15**

1. Approval of agenda-Motioned, Seconded, Approved
2. Introduction of visitors-Kaitlin Mallouk, Tom Dinzeo, Karen Brager
3. Approval of minutes from November meeting-N/A Will approve at February Meeting.
4. President's report

#### a. Macs for faculty

#### b. Budget update (Chris Simons)

\$4.5 million surplus so far this year. Net positive cash on hand has gone up to \$138 Million this year. Foundation is over \$200 Million currently.

Rowan Global is seeing declines in revenues, including summer.

3% Room and Board increase. Tuition increase will 2.05% to be passed at December BOT Meeting. President says no tripling in dorms this year. Asking State for \$62 million, with an additional \$36 million for new SOM campus on West Campus.

*Q- Is there an anticipated decrease in enrolled?*

*A-Just a fear right now, not sure if it will happen.*

*Q-Why did Rowan Global increase students to run summer class?*

*A-They claim that we were running too many sections.*

*Q-Is there any sense how the surplus will be affected by new contract?*

*A-It will be affected, but not significantly. We have enough money right now.*

*Q-Is it possible that Global ran out of advertising budget in March?*

*A-Yes, it is possible. Global has been prioritizing to market programs that are expected to have large enrollments.*

#### c. COGNOS data on sexual identity and sexual expression

Data collected on incoming freshman. Students suggested that we ask incoming students to volunteer this information.

*Q-Is this information fixed or can the student change this?*

*A-Not sure, will ask.*

*Q-What is the purpose of asking this question?*

*A-Perhaps they may be looking how much to fund certain programs.*

*Comment-They use this in Dashboard for predictive data for retention.*

*Comment-Students who asked probably assume the data will be used for programming as well.*

#### d. Update on Rowan Core (Nathan Bauer)

Full implementation for fall 2018. Will have final list of courses. Next stage is that departments will need to update their program guides with new Rowan Core requirements.

*Q-Do you see any needs in certain literacies?*

*A-We are in pretty good shape for first year.*

e. Banner 9: rollout in March  
It will be tested beforehand.

f. Please complete your grades on time  
Grades are due January 2, 2018. Grades need to be recorded in order to serve students.

g. Curriculum: Department Chairs and Administrative Heads need to sign proposals  
**-If you have both, both will need to sign.**

h. Curriculum: new software might be coming  
New software for curriculum. IRT has a quote now. Also new software to streamline T & R and Promotion documents.

*Q-Could Onbase work for Rowan Core Committee?*

*A-It should be but we will look into it.*

i. Update on replacement machines  
New Machines Delayed  
IRT will not pay for Macs unless you must document why you need that specifically

*Q-Has IRT reached out to everyone?*

*A-If you are eligible, you should have received an email.*

*Q-Can I get a Mac this year?*

*A-Yes, but next year it may not happen.*

**2:15-2:45**

5. Open period: Lorraine Ricchezza, Assistant Vice President, Academic and Student Affairs-N/A

6. Textbook Alternative Program, Sean Hendricks, Director of Academic Transition and Support Programs (Page 2)

Program will be rolled out in spring 2018. Program grew out of the work of the Affordability Taskforce. Discussed 15 to Finish-mindset to graduate in a timely fashion and focusing on time to degree.

Surveyed students in spring 2016 to better understand their affordability issues and financial well-being.

-76% indicated financial barriers to an obstacle to success at Rowan

-63% concerned about having the resources to complete college

ProfCents-resource website, advertising on Rowan TVs throughout campus, marketing materials

-Opened food pantry (The Shop) in March 2017 on Rowan Blvd. Over 600 visits overall. Survey found that 37% of students were not buying all their course materials. Analysis of textbook costs for random RU freshman, Average cost (cheapest option) 483.26. Average for all new books 740.87. Survey to Faculty (Spring 2017)-Faculty indicated that students not buying materials would affect course success. TAP Details of page 2. There will be a website for program details, FAQ's, and award recipients. Committee of faculty and staff to review TAP grant applications.  
*Q-Will faculty that already use OER be eligible for this?*  
*A-Yes, if you write how you can take this outside of your own personal class.*  
*Q-Will you need proposals that have bigger course section impact?*  
*A-I would still highly encourage you to put in for this, regardless of course impact size.*  
*Q-Can you still donate to The Shop and where?*  
*A-Student Center and Savitz.*  
*Q-Have you talked about increasing the flat tuition back to 18 credits?*  
*A-We were told that a significant amount of money is being generated by the 18<sup>th</sup> credit.*  
*Q-Do you have resources to give for students in crisis?*  
*A-Feel free to reach out to Dr. Hendricks or Dr. Myers.*  
*Q-Is the taskforce working to increase student awareness of the Degree in 3?*  
*A-We ask for student's interest in program after students are admitted to Rowan*

## **2:45-3:00**

7. First reading: Parental Leave Task Force Report (Kaitlin Mallouk, separate file)  
Rowan is one of the few institutions among our peers that does not offer paid parental leave. Survey indicated there was room for improvement of our current policy.  
*Q-Does the policy have anything to do with your tenure clock or is that a separate thing?*  
*A-Currently, you can request a one year stop on the tenure clock.*  
*Q-What about if both people in a couple work at Rowan?*  
*A-We assume this would be addressed at the administrative level.*  
*Q-How does this affect step options and increases?*  
*A-We did not address it yet.*

8. Second reading: Resolution on 3/3 workload (page 4)  
Two revisions have been proposed. Original wording asked for 18 credit workload. (remove this phrase from proposal). Reduction of teaching load should not be offset by a reduction of adjusted load by faculty who demonstrate scholarly and/or creative activity.

**Motioned, Approved,**

**Motioned, 1 opposed, 1 abstention, motion carries**

9. Second reading: Proposed changes to Student Relations Committee (Mike Schillo, page 5)-**Motioned, Approved.**

## **3:00-3:15**

10. New business

11. Adjournment-3:14 pm