

ATTENDEES: Stephanie Abraham, Lisa Abrams, Herb Appelson, Nathan Bauer, Nasrine Bendjilalli, Lori Block, Robert Bullard, Greg Caputo, Allison Carter, Joe Cassidy, Zachary Christman, Jennifer Courtney, Christina Davidson-Tucci, Tom Doddy, Jess Everett, John Feaster, Jon Foglein, Richard Fopeano, Tiffany Fortunato, Bill Freind, Diane Garyantes, Mat Gendreau, Lori Getler, Michael Grove, Steve Hartley, Sean Hendricks, Erin Herberg, Jane Hill, Karlton Hughes, Kristine Johnson, Joseph Johnson, Subash Jonnalagadda, Michael Lim, Charles Linderman, Roberto Madero, Deb Martin, Jonathan Mason, Lesley Mateo, Patrick McKee, DeMond Miller, JT Mills, Marge Morris, Scott Morschauser, Jennifer Nicholson, Jon Olshefski, Maria Perez-Colon, Bruce Plourde, Ravi Ramachandran, Robert Rawlins, Beth Rey, Sheri Rodriguez, Chanelle Rose, Lane Savadove, Mariano Savelski, Ted Schoen, Christopher Simons, Michele Soreth, Dawn Specht, Dan Strasser, McKenzie Suber-Robinson, Chris Thomas, Skeff Thomas, Tim Vaden, Marilena Vilceanu, Nancy Vitalone-Raccaro, Tingting Wang, Charlene Williams, Shari Willis, Hong Zhang.

NOT IN ATTENDANCE: (Represented by Alternates)

NOT IN ATTENDANCE: Terri Allen, Patrick Crumrine, Barbara Fralinger (2nd consecutive absence), Jill Gower, Kit Holder, Ane Johnson (3rd consecutive absence), Andrew Kopp, Phil LaPorta, Janet Lindman, Esther Mas Serna, Valarie Lee, Julie Mallory-Church (3rd consecutive absence), Lorenzo Matthews, Thomas Merrill, Kelley Perkins, James Roh, Molly Sheppard, Laura Shinn.

1. Coffee and new senator orientation
2. Approval of agenda – moved, seconded, approved – meeting began at 9:03a.m.
3. Introduction of visitors – no visitors
4. Approval of minutes from April meeting – moved, seconded, approved

5. Open period: President Houshmand

Construction projects are ongoing throughout the campus. Numbers look good for fall 2015 incoming students. There is a shortage of convenient parking - not shortage of actual parking. An extended shuttle service will be up and running for the fall.

Q – Shuttle service – could this be environmentally friendly? A – We have two options - NJ transit or a private company. Private is expensive so must weigh out what is best for the University.

Q - Comment on classroom and lab space on campus. A- Lab space is an issue. The student size is growing. The plan is when finalize financing of COB and Engineering we will be evaluated by bonding agencies. Rowan is heavily leveraged and slightly downgraded to back where we were last year. Any additional borrowing is going to cost more money because bond rating went down. State agencies also downgraded which affects us. Rowan Boulevard construction areas include the park, A-3 and A-4 building. Plans for development are similar to A-2 - housing and retail space (with private developers @ no cost to us). Profit sharing with developer once students occupy the space is the plan and we are trying to get developers to build classrooms and labs at no cost to us. Because we can't borrow, this is our strategy.

Q – Are there plans to open a third medical school in Newark? A - Nothing has happened at this time.

Q – What are the updates and plans for Camden presence? A - Three areas include Cooper, Rutgers Camden College of Health sciences, and Camden campus and bank building. Trying to build an expansion on the current building (parking lot behind building for expansion) is

the plan. There are negotiations to obtain an adjacent parking lot. Plan is ongoing to expand offerings in Camden for needs in Camden.

Q - When will budget be released? A – Currently there is a one page summary. During the next board meeting the BOT will be presented with the full report and then will be released. The budget looks fairly good, probably will have some surplus.

Q – Article reporting of incomplete applications does not comply with guidelines. Have you read this? A - Have not read article at this time. There is a trend going on with common application and the result is a switch to more applications and growth from North Jersey applicants.

Q - Research classification - what other tangible benefits has the University seen with regards to curriculum? A – This has resulted in a huge addition - SOM operating budget increased, TAG money increased significantly, and ease in approving degree programs.

Q – Are there benchmarks needed to maintain this classification? A – No, it's purely a classification.

6. President's Report

a. T&R update – Many new faculty members this year. Proposal is to double the number of members serving on this committee. Membership is needed, please nurture your junior faculty members and provide support.

b. Budget Update: Chris Simons – report is included with agenda. There will likely be a modest surplus due to the increase in enrollment. New bonding for new buildings has resulted in a slight drop in our credit rating. The expected increase in enrollment is not expected to be maintained and some anticipated new positions may be delayed. State Supreme Court case could also impact our funding. Comment by Bill Freind: Senior Vice President of Advancement position is moving along with 3 candidates to be interviewed. Search is confidential but this position will be charged with heavy fundraising responsibilities.

c. Update on Rowan Core (Mike Grove) – Mike has met with Jim Newell to review the proposal. There are still some issues which need to be addressed and this includes the literacy fulfillment. Course proposals will begin in fall. The committee has finished its charge and has somewhat disbanded.

Q – What about timing and transition? When will the process of grandfathering students and transfers begin? A – Jim has not officially signed off but is OK with the general guidelines. Hope to have his signature in the fall. Literacies line up with the county college model and if students arrive with an Associate degree should have no problems at all.

Comment from Bill Freind – RCGC and RU will identify faculty to meet this summer and work to align syllabi from commonly transferred courses. Faculty will be paid.

d. Program Review Report – In Fall 2013, all programs were slated for review. In fall 2014 this process was refocused to review all program having less than 150 students. Original timeline was to be May 13th, 2015 but this timeline was not correct.

Recommendations were forwarded to the Board of Trustees but no decisions will be made at this time. Discussions will follow in the fall with deans and department chairs in all of the programs being reviewed. Eventually, all programs will undergo this process.

Q – When will Phase 2 begin? A – There is currently no timeline for Phase 2. Goal is for committee to meet and discuss a timeline.

Q – Will departments have the opportunity to discuss and respond? A – Jim Newell explained this to be an “expanded conversation”.

e. Academic Integrity Policy – Is available on the website. This should also be included in all syllabi.

http://www.rowan.edu/provost/policies/documents/academic_integrity_policy_04-12.pdf

f. New parking in Fall 15 – New designated faculty/staff parking will be located in a section of the new lots (former practice fields) along with the top floor of the parking garage (near townhomes).

g. Negotiations update – Chuck Linderman – It is important to reach out to legislatures. Committee is being formed to get out to offices and fundraisers to talk about our needs and show a less-slanted side. Email Chuck if interested in joining this team.

h. Update on Administrative Chairs – Bill Friend – Math and Engineering will have Administrative chairs as part of this pilot initiative. These positions are no longer in the bargaining unit and requires careful planning.

7. Proposal for an Ad Hoc Committee on Teaching Evaluations (page 3) – Currently, 14 different assessment instruments are being used. Departments are operating but not knowing what makes a good instrument. Guidelines are being created to assist with this. Q – Is there a way to evaluate adjuncts? A – Yes, online instrument is currently being used. Best practices – not good to use an incentive to ask for responses. Do the evaluations while in class to maximize responses.

Q – Is there a discussion of peer evaluation models? A – No
Motion made and approved

8. Proposal to Double the Number of Faculty on the Senate T&R Committee (page 4) – Q – Amendment to double the number of professional staff? A – AFT is working on this as well bur from a different direction.

Vote – to suspend senate rules? Motion made and approved

Vote – to double the number of faculty on the senate T&R committee - motion made and approved

9. Title IX Summit (Deb Martin) – 3rd annual Title IX Summit – will be held June 15th and 16th. Free for faculty.

10. Elections

a. President – Bill Freind, nominated, unanimous approval

b. Vice President – DeMond Miller, nominated, unanimous approval

c. Secretary – Beth Rey, nominated, unanimous approval

d. Standing Committees

i. Academic Integrity - TBD

ii. Academic Policies & Procedures – Mike Grove

iii. Campus Aesthetics & Environmental Concerns – Mat Gendreau

iv. Career Development - TBD

- v. Committee on Committees – James Roh
- vi. Curriculum - Erin Herberg
- vii. Diversity – Julie Malory-Church
- viii. Intercollegiate Athletics – Bob Bullard
- ix. Learning Outcomes Assessment – Shari Willis
- x. Professional Ethics & Welfare – Lori Block
- xi. Promotion – Jess Everett
- xii. Recruitment/Admissions/Retention – Sean Hendricks
- xiii. Research – Subash Jonnalagaddah
- xiv. Sabbatical Leave – Chris Thomas
- xv. Student Relations – Lori Getler
- xvi. Technological Resources – Dawn Specht
- xvii. Tenure & Recontracting – Rick Dammers
- xviii. University Budget & Planning – Chris Simons
- e. Senator Executive Committee At-Large Members – Jennifer Courtney, Uma Thayasivam
- f. Senate Representatives to Board of Trustees Committees - TBD

10. Curriculum report: Erin Herberg (page 5)

BFA – Biomedical Art and Visualization –

Q – What is it? A – Graphic design, oriented towards medicine – i.e. textbooks, demonstrations, etc.

Motion made, approved

BA in Computing and Informatics – Motion made, approved

Specialization – Public Policy in Economics – Motion made, approved

CUGS – Social Justice and Social Change – Motion made, approved

11. End of year committee reports

a. Standing Committees (see booklet)

b. All University Committees (see booklet)

12. Old business – none

13. New business – Question regarding Intellectual property? A – This may be an AFT issue. Promotion and tenure cover this. Q – Can report binder be sent out electronically? A –Yes.

Linda Daly – 7 ½ years as department secretary to the Senate Office – is now retiring.

14. Adjournment – 11:14a.m.

Proposal to Create an Ad Hoc Committee to Create Guidelines on the Use of Teaching Evaluations

Currently, departments employ a variety of instruments for evaluating teaching effectiveness, but the university has not provided guidelines that would help those departments to choose or create the instruments that are best suited to their needs, as well as developing processes and procedures to utilize those instruments. This proposal would create a task force to provide those guidelines. This committee would investigate the types of available instruments for evaluating teaching effectiveness, and would develop a list of best practices in developing and implementing those instruments.

These guidelines would be purely advisory. Section 1.14 of the 2014-2015 Tenure and Recontracting MOA specifies that “[e]valuation of excellence in teaching will be assessed in terms of the characteristics of excellence presented in Section 1.12. Standards of activity and procedures for their assessment will be identified in the ratified and approved department criteria and this University document,” so this committee could not override the MOA.

Members:

Deb Martin, Director of the Faculty Center

Michelle Pich, Assistant Director of the Faculty Center

Jeff Bonfield, Director of Assessment

One faculty member from each college on the Glassboro campus (7 total)

One member appointed by the AFT

Proposal to Double the Number of Faculty on the Senate Tenure and Recontracting Committee

Changes are in bold.

TENURE AND RECONTRACTING : Develops procedures ensuring equitable treatment for all faculty/professional staff, screens candidates not under tenure or multi-year contracts, and recommends to the University President those qualified for retention. Cannot serve concurrently on Departmental **or College** Tenure and Recontracting Committees.

Eligibility: **8** ~~one~~ **two** Tenured Faculty (at least ~~one~~ **two** from each College)

1 Librarian

3 Professional Staff

1 AFT Rep

Curriculum Senate Report for May 19, 2015

The following proposal is submitted for Senate Approval.

The following proposal has been approved by the Senate Curriculum Committee

Process F- New Degree Program Proposals

14-15-2017	CCCA	Art	BFA in Biomedical Art and Visualization
14-15-8135	CSM	Science/Math	BA in Computing and Informatic

Process E- New Non-Degree Program Proposals

14-15-7003	CHSS	Political Science/Economics	Public Policy Specialization in BA in Economics	New specialization
14-15-7010	CHSS	Humanities/SS	CUGS Social Justice and Social Change	New CUGS