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| University Senate Meeting Minutes February 6, 2015, 2:00-3:15 in Rowan Auditorium |
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ATTENDEES: Terri Allen, Herb Appelson, Mayra Arroyo, Nathan Bauer, Robert Bullard, Nasrine Bendjilalli, Lori Block, Allison Carter, Joe Cassidy, Zachary Christman, Tom Doddy, Jess Everett, John Feaster, Jon Foglein, Barbara Fralinger, Bill Freind, Diane Garyantes, Lori Getler, Michael Grove, Steve Hartley, Sean Hendricks, Erin Herberg, Kit Holder, Karlton Hughes, Ane Johnson, Joseph Johnson, Michael Lim, Charles Linderman, Roberto Madero, Deb Martin, Tom Merrill, DeMond Miller, Eric Milou, Marge Morris, Jennifer Nicholson, Jon Olshefski, Kelley Perkins, Ravi Ramachandran, Robert Rawlins, Beth Rey, Sheri Rodriguez, James Roh, Chanelle Rose, Lane Savadove, Mariano Savelski, Ted Schoen, Molly Sheppard, Christopher Simons, Michele Soreth, Dawn Specht, McKenzie Suber-Robinson, Uma Thayasivam, Chris Thomas, Skeff Thomas, Ozge Uygur, Tim Vaden, Marilena Vilceanu, Tingting Wang, Charlene Williams, Shari Willis

NOT IN ATTENDANCE: (Represented by Alternates) Maria Perez-Colon represented by Aaron Nolan, Laura Shinn represented by Danielle Gougon.

NOT IN ATTENDANCE: Robert Bullard, Valarie Lee, Julie Mallory-Church, Lorenzo Matthews, Kelley Perkins, Bruce Plourde.

GUESTS: Marilyn Manley, Peter Rattigan, Rob Sterner

1. Approval of agenda - moved, seconded and approved
2. Introduction of visitors - Marilyn Manley, Ralph Dusseau, Rob Sterner, Peter Rattigan
3. Approval of minutes from December meeting – moved, seconded and approved
4. President’s report:
 - a. Update on parking - Donald Moore has been contacted and is looking into it.
 - b. Update on T&R - President Houshmand says the changes in expectations for research are “evolutionary, not revolutionary,” i.e., there will not be a substantial increase in tenure standards next year. Bob Zazzali will host open forums and will talk about what it means to be a research university. President has said we are not there yet. What can faculty do? Protect your Junior faculty if you are already tenured: read and offer suggestions on their files, do not give them onerous service loads, and discuss their quality and quantity of research with them.
 - c. Get T&R documents approved by your dean.

Question – What about criteria and standards? Answer - Departments are in charge of criteria: they determine which types of research count. The administration creates the standards: they determine how much and what quality of research is necessary for tenure and recontracting.

Comment - Quantitative aspect should be decided by the department - Criteria is what administration should understand - not decide what is appropriate for the department . On the grievance side – it is important to get the documents from your dean with feedback - keep all feedback in binder.

Question - Shouldn’t faculty be evaluated under the criteria under which they were hired? Answer – Yes, but the standards have changed and this has become a moving target.

Question - Does the faculty member use the criteria from when they were hired or do they use the criteria approved when they apply for T&R? Answer - Must use the first one approved after date of hire.

Question – Should T&R criteria be approved every year? Answer - Yes, they need a signature every year.

Question – If I am hired under criteria the standards can change and there is no control over this? Answer – Yes. However, recontracting letters from the provost should provide an indication of the standards being used.

c. Update on classroom space – 3, possibly 4 new classrooms to be created in Robinson. No idea how big the freshmen class will be next year but there are considerably more students this year.

d. Update on administrative chairs: the College of Engineering will pilot Administrative Chairs. These chairs will have 12 month contracts and no teaching responsibilities.

Question - How many internal chairs? Answer - No more than 25% will be hired externally.

e. Volunteers to test the Cloud – Seeking volunteers who are already using the cloud to test.

f. Canceling Learning Connections Inventory license (Deb Martin) - LCI - license canceled. Licenses came up for renewal and it wasn't paid. There is currently no champion for this and research does support this system.

Question: Are we replacing it with anything? Answer: No.

5. Open period: Tobey Oxholm, Executive Vice President for Administration and Strategic Advancement

Update on programs –

- Affirmative action report completed
- Various new programs are up and running
- Technomedia is a problem, new platform is coming out and searches will be improved.
- Camus violence - Title IX investigator position approved to be hired
- Spearheading Rowan Choice program - making it possible for those who are unable to start at a 4-year school with the best price possible.
- Two intramural grass fields are being turned to turf.
- Reviewing the quality of service that managerial staff provide. Implementing a new mandatory evaluation for managers, for cause termination, and employee recognition program.
- HR response survey is new and looking for feedback.
- IT security - Medical school information is being assessed for risk management.

Question: Technomedia needs to be friendlier. RCGC has other software for searches, it seems much better than ours. Answer: We are in long term contract with this provider and once done we will review.

Question: There are a number of students on campus without cars. How will they get to/from practice fields? Answer: Not sure about shuttle but something will be done.

Question: New plans for fingerprinting and background checks? There is concern regarding the amount of time for turnaround. Is there an update? Answer: Will get back to you on the background checks.

Question: Regarding the new med school and security procedures, do the same security measures apply to main campus? Answer: There is a problem of encrypting confidential information - all needs to be encrypted. On "O" drive there were thousands of violations. If you have a mobile device and download RU information it will be encrypted.

Question:- Consistency on campus - T&R – Answer: That's an academic issue - can't answer.

Question: Will adjuncts that also need background check each time they return? Answer – This will depend on length of time they are away.

Question: How are we bringing Rowan Choice into housing when we are limited on space? Answer: Retention rate is higher because of three students in a room, one can mediate. Rowan Choice – 1 out of 100 seats in higher education for South Jersey students. Chance of students leaving NJ is very high. With 12,000 undergraduate students - 60% will live on campus – 7,200 beds will be needed, 4,200 beds currently available. Out of that number 1,000 are not very good spaces and this is big problem with housing. June/July - new building (across from B&N) will open. 3rd-4th year students can live there and will be offered through lottery system. No RA's will be housed in building. In the X lot - past power plant – 1,400 new beds are scheduled for September 2016 and this will be public/private housing. Rowan Choice numbers are lower than was reported in the media: could be 30-50 students, not 250 as advertised.

Question: Why are the numbers so low for Rowan Choice? Answer: These are students who have not yet made a decision to come to 4-year school. This is giving them exposure to 4-year school but their academic background doesn't meet our criteria. This will save approximately 30,000 dollars.

6. Discussion of proposed Rowan Core (separate file) – Mike Grove

Question: Are faculty receiving release time? Proposal includes both research and release time, but that must be approved by the Provost's office.

Question: Are faculty allowed to apply for adjusted load for both research and service? Answer: No, but this course release would not go through the adjusted load process.

Question: Why were the number of gen ed hours reduced?

Answer: Eight courses are needed at minimum that address the literacies. Programs can add additional requirements.

Question: Who is judging the assessment?

Answer: Departments are responsible for providing assessment. Jeff Bonfield is the new director of Assessment will be tied in with this too.

Question: Double dipping is allowed?

Answer: Yes. This is done now.

Question: When a department is applying for a new literacy course - is this department specific or can it be open to all students?

Answer: This depends on the program requirements and the course would be available to all students if needed. Whoever owns the course could restrict access.

Question: Does this mean we will need to change our by-laws and constitution for Senate?

Answer: Yes, we will need to change the constitution.

Comment: Process proposal has not been submitted to Curriculum Committee. It needs to be submitted properly for approval.

Question: How has this affected Rowan Experience?

Answer: Rowan Seminar and the Writing Intensive requirement are not covered in this proposal, although there are no plans to eliminate Rowan Seminar. A separate committee will be formed to determine how to assess WI courses (if they are retained) and Rowan Seminar.

Motion to approve rowan core with revisions - motion made, seconded and approved

- 1 opposition

- 1 abstention

Curriculum proposals – Erin Herberg

14-15-3003 – PhD in Education -

Question: What is the difference between Ph.D. and Ed.D. – Ed.D. is more for practitioners, Ph.D. is for research. Motion made, seconded and approved.

14-15-4014 – BA Construction Management. Motion made, seconded and approved.

14-15-6009 – BA Modern Languages and Linguistics. Motion made, seconded and approved.

14-15-6013 – BA International Studies. Motion made, seconded and approved.

14-15-8039 – BA Biology

Question - What is the difference in programs (BA/BS) - why the need? Answer: less specific heavy science required. Motion made, seconded and approved.

3- Opposed

2 -Abstentions

14-15-8039 – BS in Psychological Science

Question – Why? Answer – This is for students not planning to go further with graduate programs and bolsters the science side of the degree but also having an option for students not to move further in field. Motion made, seconded and approved.

1 – Opposed

14-15-8053 – BS Nutrition and Exercise Science. Motion made, seconded and approved.

14-15-8066 – MS in Nutrition and Dietetics. Motion made, seconded and approved.

14-15-8071 – BS Community Health Advocacy and Education. Motion made, seconded and approved.

14-15-8081 – BS Human Performance in Clinical Settings. Motion made, seconded and approved.

14-15-8086 – MA Health and Physical Education. Motion made, seconded and approved.

14-15-8094 – MS Athletic Training. Motion made, seconded and approved.

14-15-1016 – COBS in Accounting - motion made, seconded and approved.

7. New business - None

8. Adjournment – 3:18p.m.