

**University Senate
MINUTES
Bozorth Auditorium
October 10, 2005
10:50-12:05**

- I. Agenda moved and approved.
- II. Minutes of September 12, 2005 moved and approved.
- III. President's Report, **Bruce Caswell**
 - A. Provost Search Committee: As requested by the Senate, a proposed list of search committee members submitted by Senate Exec. was approved.
 - B. Senate Web Page: **Eileen Stutzbach** presented a newly configured Senate Web site for comments by Senators. A. Phillips moved to commend her for its improved appearance and functionality. Commendation unanimously approved. Eileen also thanked Jen Bell who helped a great deal in the redesign. Any comments regarding improvements should be forwarded to Eileen. Bruce explained ST-Announce, a List-serv for Senate business.
 - C. A copy of the Pilot 360 Degree Management Evaluation process was distributed.
- IV. Committee Reports
 - A.. Academic Policies and Procedures: **Susan Taber** reported that the committee has met and is setting its agenda for the year. It will not revisit the "Policy on Incomplete Grades".
 - B. Campus Aesthetics/Environmental Concerns: **Skeffington Thomas** said that the committee has met with Ed Thompson of the Grounds Dept. Plans are to take a tour with Thompson and Russ Seagren.
 - C. Career Development: **Lee Kress** reported that the committee is working on the new due dates in the agreement . He has also begun requesting lists of eligible people.
 - D. Committee on Committees: **Frances Johnson** affirmed that all committees are fully staffed except the LAS member of the Career Development Committee.
 - E. Curriculum: **Eric Milou** related demonstrated the new on-line Curriculum data base. This site was built with the help of a student. He demonstrated its current format which permits anyone on campus to see the status of any proposal and the comments that the Provost and Committee make.
 - F. Intercollegiate Athletics: **Christopher Lacke** said that the institution is currently working on NCAA assessment. The committee is recommending that Athletic Passes should carry a charge to provide monies for athletic programs. The committee is also working to improve relations between college staff and the Athletics Department.

- G. Learning Outcomes and Assessment: **Donald Stoll** reported the Committee has had two meetings, one of which was a report by Phil Lewis on assessment in Gen Ed. The committee is recommending the creation of a Task Force to look into Gen Ed assessment.
- H. Professional Ethics and Welfare: **Barbara Williams**, No Report.
- I. Promotion, **Sanford Tweedie**: The Promotion Document has been updated, approved and is now on the web. Applicants must sign up in the Provost's office by **October 14**. He plans to meet with the committee some time in the fall to elicit ideas for revising an internal worksheet for use when reviewing portfolios.
- J. Recruitment, Admissions, and Retention: **MaryBeth Walpole** reported that the committee is looking at the recruitment and retention of a diverse student Population, time to complete an undergraduate degree, and transfer orientation.
- K. Research: **Robi Polikar** reported the committee has met and discussed an agenda for the year which includes the graduate student resolution in detail, and recommendations for establishing appropriate funding and funding guidelines.
- L. Technological Resources: **Vasil Hnatyshin** reported committee met on Tuesday, September 27 and discussed the following issues: 1. Computer Competency Test. -- Where can we get more details regarding Provost's response? What additional information does Provost need? 2. Problems with the Smart Classrooms in Old buildings. 3. Moving from GroupWise to Exchange. -- this is a non-issue. 4. Printing/copying on campus -- currently, this is the primary issue that we will investigate this semester.
- M. Sabbatical Leave: **John Gallagher** noted sabbatical deadlines.
- N. Student Relations: **Richard Earl** reported for Lori Block. The committee is Reviewing the "Code of Conduct" and the "Readmissions Policy".
- O. Tenure and Recontracting: **Tricia Yurak** reported 1.) The Faculty Center sponsored 2 T&R general information sessions that I attended. 2.) The committee will be meeting for the first time for organizational purposes on Wednesday 10/5. Bob Zazzali and Karen Sieftring will also be at that meeting. 3.) Candidate's folders are due on 10/11, and the committee will begin discussing them on 10/17 and continue through that week.
- P. University Budget and Planning: **Robert S. Fleming** (written report)
- Q. Ad Hoc Constitution Committee: **Karen T. Sieftring**
 - 1. An open hearing was held Wed., Sept. 21, 2005, 11 am -1 pm.
 - 2. A second open hearing is scheduled for Wed., Oct. 12, 2005, 11 – 1 pm, Library 126.
 - 3. A third open hearing is scheduled for Thurs., Oct. 27th, 2-4:30 PM, Library 126.
 - 4. The full Senate will meet Oct. 31st to decide whether to recommend the proposed Constitution for a ratification vote.
- Q. Non-Salary Financial Support Grants and Professional Development Accounts Committee: **Robi Polikar** described his experiences with this committee. He volunteered his committee to make recommendations for improving the process.
- V. Motion to adjourn moved and approved at about 12:05 PM.

In Attendance: Herb Appelson, David Applebaum, Joe Bierman, Greg Biren, Luis Brunstein, Larry Butler, Bruce Caswell, Jay Chaskes, Joe Coulombe
Kevin Dahm, Roberta DiHoff, Richard Earl, Carol Eigenbrot, Robert Fleming, John Gallagher, Kathy Ganske, Dorie Gilchrist, John Hasse, Karen Heinz, Vasil Hnatyshin, Judy Holmes, Elisabeth Hostetter, Cristina Iftode, Ihsan Isik, Frances Johnson, Candace Kelley, David Klassen, Lee Kress, Christopher Lacke, Phillip Lewis, Yuhui Li, Mary Marino, Brenda Marlin, Yusuf Mehta, Ellen Miller, Eric Milou, Esther Mummert, Bob Newland, John Pastin, Anne Phillips, Robi Polikar, Tanya Santangelo (Schmidt), Dan Schowalter, Karen Siefring, Kathleen Small, Edward Smith, Marian Stieber, Don Stoll, Pat Alexy-Stoll, Eileen Stutzbach, Maria Sudeck, Susan Taber, Skeff Thomas, Sanford Tweedie, Mary Beth Walpole, Michael Weiss, Barbara Williams, Cathy Yang, Tricia Yurak, Hong Zhang

Not In Attendance/Represented by Alternate: Lori Block represented by Kate Boland, William Carrigan represented by Scott Morschauser

Not In Attendance: Mark Matalucci, Rob Sterner