

## Minutes: October 16, 2001

**Bozorth Hall Auditorium** Attendance: L. Arnold, G. Biren, B. Caswell, E. Chaloupka, J. Chang, J. Chaskes, C. Clark, E. Guerra, B. Habte-Tiorgis, H. Hartman, D. Hathaway, L. Hohwald, M. Itzkowitz, J. Kay, L. Kress, P. Oaumakis, D. Lemaire, M. Li, B. Marlin, J. Maxson, R. McBee, S. Taber, S. McHenry, D. Miller, P. Mosto, O. Ojewuyi, J. Orlins, J. Peterson, R. Polikar, J. Rada, L. Reeves, E. Rusch, N. Schmelz, K. Small, S. Spencer, L. Stephans, M. Stieber, W. Still, E. Streb, H. Appelson, S. Thomas, M. Vigorita, C. Vitto, H. Vogel, P. voLockette, T. Wade, S. Weidman, J. Xin, T. Yurak, J. Newell, S. Clough, K. Sieftring Not in Attendance: J. Benevento, M. Davis, D. Gilchrist, J. Mallory-Church, M. Marino, L. Holbrook, C. Hasit, T. Hamer Sabbatical Leave: Janet Moss Leave: T. Lehr  
Call to Order: Meeting convened by President Streb at 11:05 AM. Approve Agenda: Motion to approve meeting agenda, seconded and carried. Motion to Approve Minutes of September 11, 2001, seconded and carried. Open Period: Dr. Helen Giles-Gee, University Provost reported on university issues including accreditation of College of Engineering and Department of Computer Science, capital planning, new faculty numbers, student numbers, staff, volunteerism of interdisciplinary international programs, financial aid, academic excellence, articulation of academic vision, scholarly work, and faculty technological upgrades. All university initiatives are on-going and strides are being made to achieve the next level by putting infrastructures in place. At the Dean's retreat, the 2001-2002 Action Plan was revisited to reflect those efforts. Documentation is pertinent in order to meet the terms of university initiatives and state mandates. Motion to extend the open period by fifteen minutes, seconded and carried. -The Task Force recommendations recorded in the draft distributed to the Senate Executive Committee reflect that the senate standing committees will continue to follow the normal senate processes.

-A request was made to Dr. Giles-Gee that the Provost's office encourage department heads and deans to include information in official documents reflecting the value of scholarship, teaching effectiveness, and service.

-The issue of new faculty course loads and an increase in SBR monies is being explored which is part of the Strategic Plan.

-Dr. Giles-Gee informed the senate that she would expect all departments to inform her through their deans what each department will need to improve the quality of their programs. Feedback from all departments is vital to this strategy.

-Enrollment profiles must also be stressed, and additional funds from the State of New Jersey will be needed in order for enrollment to increase. Motion to appoint Pat Mosto as Senate Recording Secretary, seconded and carried. Senate President's Report:

-Terri Lehr is expected to return on November 1, 2001.

-The Executive Committee informed the president that the process to replace Joe Barnes, Senator at Large would follow past protocol, where the highest vote recipient from the last election would be appointed to fill this vacancy. That recipient was Carl Calliari, who is now appointed Senator at Large.

-The "Make A Wish" collection in memory of Joe Barnes was a great success, and President Streb thanks everyone for their generosity.

-The prospect of creating an award (The Joe Barnes Award for Outstanding Service to the University) is being explored (a committee formed by two members of the senate, two members of the union, and one member of the library). There was discussion regarding the need for a library member. This award plaque, along with a reward of \$1,000.00 would be presented at convocation. This proposal is supported by President Farish.

-The union expressed concern regarding reimbursement for cap and gown purchases. Allotments will

be made first to new faculty, second to department chairs, and remaining faculty will be placed in a lottery. Senate members expressed concern about reimbursing new faculty who could possibly leave the university before tenure.

-The administration and the union have been urged to limit the length of sabbatical leave proposals. It is being urged that these proposals be limited to five pages, with one supplement.

-The union is making a major proposal regarding promotions. One proposal is to eliminate the Senate Promotion Committee. Future meetings will occur to discuss what the union expects and attempt to reach decisions on this matter.

-Tenure and Recontracting changes have not been recorded in the Memorandum of Agreement, and it is still causing confusion about the T&R process. Bob Zazzali is expected to notify committee members of these changes.

-A request was made to have all standing committee chairs notify the senate office regarding meeting date and locations.

-The next Executive Committee meeting will be held on November 20, 2001.

-Faculty must be tenured to serve on the Tenure and Recontracting Committee.

-A vacancy needs to be filled on the Promotion Committee: a senior faculty member from the College of Fine & Performing Arts.

-A vacancy needs to be filled on the University Scholarship Committee: faculty member

-Committee on Committees and Bookstore Committee have vacancies to be filled.

-A senate member is needed to fill vacancies on the following committees: Institutional Review Board and Parking Appeals Committee.

-President Streb informed the senate that he met with Dr. Giles-Gee regarding her draft plan, and expressed to her the concerns of senate members that this plan appears to be an assault on shared governance at the university. The Provost is changing the plan to add senate and union representation into areas where this had been previously lacking. Any task force appointed to explore the elimination of programs will include the president of the senate, and the chair of the Curriculum Committee. De. Giles-Gee has also agreed that any recommendations that come from the task force or any other committees will follow the normal process through the senate. Standing Committees: -Campus Aesthetics & Environment Concerns: next meeting on October 29, 2001

-Career Development: next meeting November 13, 2001\

-Committee on Committees: Motion to appoint Skeffington Thomas to the Campus Aesthetics & Environmental Committee, Matthew Davis to the Career Development Committee, Dilip Merchandani to the Promotion Committee, Stephanie Weidman to the Recruitment, Admissions & Retention Committee, Tricia Yurak and Denyse Lemaire to the Sabbatical Leave Committee, Shifei Chung and Nancy Mitzen to the T&R Committee, and Skeffington Thomas to the Intercollegiate Athletics Committee, was seconded and carried.

-Learning Outcomes Assessment Committee: next meeting October 26, 2001

-Promotion Committee: The chair expressed concerns regarding departmental or college members making decisions about colleagues that are not being supported by the administration

-Recruitment, Admissions & Retention: no report

-Research & Technological Resources: next meeting November 22, 2001

-Sabbatical Leave: letters to eligible candidates will be disseminated in the near future

-Student Relations: meeting was held in September 2001

-Tenure & Recontracting: deliberations begin on Monday, October 22, 2001

-University Budget & Planning: meeting was held on October 4, 2001; a hearing is scheduled for October 18, 2001 and will be the final discussion before the plan is put into effect; it is reported that the

upcoming year may see a substantial increase in SBR grants and technology upgrades.

-Intercollegiate Athletics: no report

-Scheduling Committee: details regarding this committee can be located on the web. Meeting

Adjourned: 12:30 PM Respectfully Submitted,

Pat Mosto, University Senate Secretary