

**University Senate Minutes**  
September 12, 2004

- I. Agenda approved.
- II. Minutes of May 10, 2005, amended and approved.
- III. Nomination of Parliamentarian, Anne Phillips, Secondary Education, approved.
- IV. Open Period: Kalyn Spellman, Pres SGA, and Matt Morgan, Exec. VP SGA. Matt spoke about the need to staff senate committees with student members. He will be responsible to see that students receive appropriate committee assignments and attend meetings.
- V. Committee on Committees, Frances Johnson
  - A. Election for Chair of the Academic Policies and Procedures Committee  
As a result of the appointment of Anne Phillips as Parliamentarian, she will be unable to assume the chair position of Academic Policies and Procedures. Susan Taber was nominated to become chair of this committee and elected unanimously.
  - B. Committee memberships were approved with minor amendments.
    - 1. Note inclusion of Non-Salary Research Grant members (2005-2006)
    - 2. Non-Salary Committee will be reconstituted in spring for 2006-2007
  - C. Notes to committees
    - 1. Special initiative on student participation
    - 2. Senate web page available for committee use. The Senate President is overseeing and improving its development and usability.
  - D. Reminder of Senate supervision of all-university committees. It appears that about 30 new members have been assigned to Senate Committees this year.
- VII. Committee reports
  - A. Curriculum, Eric Milou  
Eric reported that October 11, 2005 is the deadline for the receipt of fall proposals and February 14, 2006 is the deadline for spring proposals.  
  
The Senate Executive Committee made the following decisions on Sept. 7th:
    - (1) On-line curriculum database – The Senate Executive Committee supports the notion of transparency of curricular decisions, and that the comments written by the Curriculum Committee and the Provost on the proposals will be viewable by all in the university community on the senate web site.

- (2) College of Business Assessment plan - a quasi curricular proposal will be submitted to the University Senate Curriculum committee for review.
- (3) Rowan Seminar move to the Provost's Office- a quasi curriculum proposal recommending that the Seminar be moved to the Provost's purview will be submitted to the full University Senate for review.

B. Other committee reports as needed.

VII. Senate President's Report, Bruce Caswell (separate page)

VIII. New business

A. Senate's role in Provost search. The President requested feedback in what kind of a role was appropriate for the Senate to take in the Provost's search. Since this position is arguably one of the most important positions vis-à-vis the Senate, the strongest role possible was advocated by Senate members. D. Applebaum and J. Chaskes also advocated a more transparent process for selecting Senate search committee members in administrative searches.

B. A resolution on reaching out to the victims of the Katrina Hurricane Disaster was passed unanimously. (see attached resolution)

IX. Old business

A. K. Siefing reported that the Senate Constitution Revision Committee met in June. Two Open Hearings are scheduled for review of the draft:  
Wed., September 21, 2005 from 11 – 1 pm in S.C. Room 221  
Wed., October 12, 2005 from 11 – 1 pm in S.C. Room 221

X. Open Period Extended (11:45 AM): President Farish  
President Farish reported that the institution is attempting to accommodate requests for classes and other needs of students who have attended colleges in the New Orleans area and as a result of the hurricane, Katrina, are without classes this semester. - Searches for the Provost, Dean of the Library and Director of Human Resources are gearing up this fall. The search for VP of Administration and Finance will begin in two years. - A "Dollar Based Budgeting" model is being phased into the academic colleges permitting the Deans to have more control of their college's budgets. - The Master Plan Committee will review the preliminary recommendations which will be presented this fall by the Zasaki consultants. - A major facilities bond is being discussed in New Jersey right now. It could come up for a vote in 2006. – Mrs. Farish will serve as a volunteer on campus working in fund raising in a Bole Annex Office. – A number of campus officers are now armed, however the NJ Pension office does not like the temporary sound of the Board of Trustees resolution regarding arming campus officers and has not included these officers in the appropriate pension plan. The Board of Trustees will need to reexamine its resolution.

XI. Motion made to adjourn, seconded and passed.