

University Senate Meeting Minutes  
October 10, 2014, CSMRU Auditorium, Camden

**ATTENDEES:** Terri Allen, Mayra Arroyo, Nathan Bauer, Robert Bullard, Allison Carter, Joe Cassidy, Zachary Christman, Tom Dinzeo, Carol Eigenbrot, Jess Everett, John Feaster, Jon Foglein, Barbara Fralinger, Bill Friend, Diane Garyantes, Lori Getler, Michael Grove, Sean Hendricks, Erin Herberg, Kit Holder, Ane Johnson, Joseph Johnson, Michael Lim, Charles Linderman, Roberto Madero, Deb Martin, DeMond Miller, Marge Morris, Johnathan Olshefski, Ravi Ramachandran, Beth Rey, Sheri Rodriguez, Chanelle Rose, Lane Savadove, Mariano Savelski, Ted Schoen, Molly Sheppard, Laura Shinn, Christopher Simons, Uma Thayasivam, Skeff Thomas, Harold Thompson, Olguta Vilceanu, Charlene Williams, Shari Willis, Alan Shienbaum (non-voting member - SOM)

**GUESTS:** Kathy Behling (CSMRU), Osvaldo Lopez (CSMRU), and Michael DiSaito (CSMRU)

**NOT IN ATTENDANCE: (Represented by Alternates)** Lori Block represented by Laurie Haines, Timothy Vaden represented by Lei Yu, McKenzie Suber-Robinson represented by John T. Mills, Dawn Specht represented by Matt Kaspar, Herb Appelson represented by Mary Salvante, Michele Soreth represented by Lisa Adams.

**NOT IN ATTENDANCE:** Nasrine Bendjilalli, Kate Boland, Tom Doddy, Steve Hartley, Karlton Hughes, Valarie Lee, Julie Mallory-Church, Thomas Merrill, Eric Milou Jennifer Nicholson, Marie Perez-Colon, Kelley Perkins, Bruce Plourde, Robert Rawlins, James Roh, Chris Thomas, Ozge Uygur, Marilena Vilceanu, Tingting Wang

1. Approval of agenda: moved, seconded, approved
2. Introduction of visitors: Alan J. Shienbaum, (SOM), Kathy Behling (CSMRU), Osvaldo Lopez (CSMRU), and Michael DiSaito (CSMRU)
3. Approval of minutes from September meeting: motion made, Joe Cassidy requested to strike the wording “~~80% of those who tripled this year requested this type of housing, other 20% reluctantly~~” as part of Dr. Ali Houshmand’s report from the minutes. Additionally requested to add “Deplorable” to housing comment. Motion moved, seconded, approved as amended.
4. Open Period – Donald Moore, Sr. Vice President Facilities Planning & Operations

Donald Moore provided a Power Point presentation to describe the numerous building projects underway. The Facilities website outlines many projects underway including Residence Hall Renovations, New Faculty Offices, Adjunct Faculty Spaces, Carpet Replacement, Lighting Enhancements and Parking Restoration.

***College of Business Building*** – Plan is to break ground December 2014 in Parking Lot A. The new College of Business and College of Engineering buildings will serve as the new gateway to the institution.

***College of Engineering Building*** – Power Point slides gave artist rendering of building. This will include a gateway across the road to join new building.

**Parking** – 600-700 new parking spaces will be created with the relocation of the practice fields. Practice fields will be moved to West Campus. Once a person exits off of Rt. 55 Rowan University campus will begin.

**South Jersey Technology Park Expansion** – Three companies are potential occupants in the expansion to existing building.

**301 West High Street** – Downtown Glassboro, goal is to transform this building and will include an art gallery on the 1<sup>st</sup> floor, classrooms, faculty offices, and meeting rooms on 2<sup>nd</sup> and 3<sup>rd</sup> floors. Bid for construction will start late in November.

**Housing** – Additional 1200-1400 beds are anticipated to be needed. Freshman and sophomore levels will be given consideration. Location to be the intersection of Main and Rt. 322 (currently Lot X), RFP is underway and will be a Developer Project (same as West Campus).

**6 East High Street** – Leasing as of November. This building will house a portion of the Art department, student publications, and Public Relations department.

**Rowan Hall facade repairs** – currently underway to remove the facade on front to waterproof exterior.

**Pfleeger Auditorium Renovation** – Completed. Replace seats, upgraded walls, lighting, etc.

**Storm water and Landscape enhancement projects** – mitigate storm water flooding between Memorial and Linden Hall and includes regarding, landscaping, and protecting buildings from future damage.

**Memorial/Bunce Halls** – creating a park-like setting to fix water problems.

**Campbell Library 4<sup>th</sup> floor** – new flooring upgrade

**Camden Bank Building** - Addition will allow Rowan University to completely evacuate Camden County College building.

**Rowan-Rutgers Joint Health Science Building** – This will not use Rowan University funding.

**Camden** – 400 Broadway location – Student housing for CSMRU students. Plan is to be completed by 2015.

#### **Additional upcoming projects:**

301 High Street renovations

Outdoor recreation facilities

Bole Hall Administrative renovations (poor air quality conditions)

Central Plant upgrades coinciding with facilities expansion

Food Service – new vendor this year. Gourmet Dining - New “box” located next to Bunce Hall parking lot - opening soon.

Gateway entrance – SGA wanted to give as a gift to RU – should be installed in November

Knowledge is Power – Bronze Sculpture – will be located next to James Hall and will be delivered sometime in October.

Rose Garden – completed and located next to Bole Hall

Dr. Creamer Tribute – will be located near Library – arriving soon.

Cooling Tower – located near student center – considering options for redeveloping area.

*Question:* To what degree have faculty been consulted (especially those with offices in these new buildings) and how has their positioning of placement and locations match classes with the needs?

*Answer:* With each of the new buildings under construction we relied on the Dean's Associate Deans and Faculty chairs to lead discussions. Select faculty members have been in meetings. Presentations have been made to Engineering/Business faculty and staff. This is a coordinated effort and made through the dean's offices. *Comment:* No faculty input has been asked from the College of Creative Arts.

*Question:* As the College of Engineering grows, our majors need supporting classes in math and the sciences, so how we are going to advance without general classroom space? *Answer:* You are correct. We are currently looking to build a general purpose classroom (Linden Hall site) possible with a

projection of 3-4 years. This would include demolishing Linden and building a new general purpose classroom building. There is no funding right now to support this initiative.

*Question:* How will the parking situation be affected by losing the parking in the temporary lot by James Hall. *Answer:* Our goal is to not disturb the synergy of campus and during the break most of construction will be completed.

#### 5. President's report

- Fixed tuition degree - Dr. Houshmand is considering a fixed tuition degree. Students will sign up during the first semester at Rowan University and tuition will remain the same throughout the next four years. There will also be an option to pay by credit to finish the original degree plan past the 4 year period.
- Correct Senate Schedule - now posted online
- Problems with Cloud-Based applications - Acrobat Pro - SBS - not reliable as part of the cloud. If experiencing problems utilizing these Cloud-Based applications please create a list and send to Bill as there is a need to give IR a clear number of issues so they can be resolved.
- Academic Advising update – The University will hire 12 new advisors this year. There is a serious problem with students not being advised on campus. Most of these new advisors will be embedded with individual departments for easier student access.
- Committee Updates

General Education Committee update - Mike Grove - Assessment pieces are being reviewed and Open Forums are being scheduled.

Curriculum Committee updates - Erin Herberg - Changes to curriculum proposal process – New, streamlined process. Please double check curriculum proposals - 50% are returned due to errors.

Sabbatical Committee - Mariano Savelski - All personnel MOAs are late this year.

*Question:* Is it advisable for senate to make recommendations as to how degree completion can be completed rather than told by administration? *Answer:* A large number of students have high numbers of credits. Some of these students have external circumstances that have led to problems. Bill has conferred with Rory McElwee - hard numbers are being compiled.

- Second reading: Resolution to Reauthorize University Scheduling System (page 3)

Steven Farney provided details on the scheduling system. Sunset provision requires this process. Motion made to reauthorize scheduling system, moved, seconded and approved.

*Question:* Who in the administration is in charge for giving and taking rooms? *Answer:* No deans have the authority to remove rooms. There is a process for this and from an administrative point of view this should not be happening.

*Question:* Who controls the keys and unlocking of rooms? *Answer:* This is currently being reviewed for a permanent fix so classrooms are available to everyone. There is an email address which is a better way to communicate with those individuals on the committee. [scheduling@rowan.edu](mailto:scheduling@rowan.edu)

*Question:* How are students supposed to travel from one side of campus to other (New buildings on High Street to Rowan Hall) in 15 minutes? *Answer:* A shuttle service being considered for main campus travel.

*Question:* Who is responsible for classroom conditions? i.e. temperature of classrooms, not enough/too many tables? *Answer:* Send information to Bill Friend.

- First reading: Laboratory Safety Policy

Uma Thayasivam reviewed the lab safety policy. First draft almost all responsibilities went to the individuals who run the labs and this needed to be changed.

Old Business: As reported by Bill Freind. Glassboro police, to increase pedestrian safety have been stopping people who are not in crosswalk with warnings and also serving as plain cloths pedestrians to make sure cars stop.

Bike MS: City to Shore Ride - Need people to sign up for next year. Cost (through fundraising) per participant is \$300 to ride.

New Business - History department has concerns with the library. There is no ability to donate books.

*Comment:* The library has become unruly and used as a social space rather than for quiet research/homework purposes.

*Comment:* The library is understaffed. Librarians are there to provide assistance - not to serve as police.

*Comment:* Services are not the same as 3 years ago and the University Library committee needs move forward. *Comment:* Is security stationed in the library?

Old business – None

Adjourned - 3:11pm