

ATTENDEES: Herb Appelson, Lori Block, Kate Boland, Keith Brand, Joe Cassidy, Bruce Caswell, Hanmei Chen, David Clowney, Jennifer Courtney, Patrick Crumrine, Ron Czochor, Denis DiBlasio, Tom Doddy, Carol Eigenbrot, Jess Everett, Jon Foglein, Bill Freind, Michael Grove, Eddie Guerra, Steve Hartley, Erin Herberg, Sandy Jones, Monica Kerrigan, Valarie Lee, Yuhui Li, Michael Lim, Janet Lindman, Douglas Mapp, Lawrence Markowitz, Deb Martin, Jacqueline McCafferty, Rory McElwee, Corinne Meredith, Thomas Merrill, Eric Milou, Amos Mugweru, Darren Nicholson, Susan O'Rourke, Keeley Powell, Kathryn Quigley, Ravi Ramachandran, Peter Rattigan, Dan Reigel, Beth Rey, Connie Rosenberger, Christine Saum, Lane Savadove, Mariano Savelski, Nick Schmelz, Edward Schoen, Christopher Simons, Mickey Smith, Eileen Stutzbach, Uma Thayasivam, Skeff Thomas, Jennie Thwing, Sandy Tweedie, Mary Beth Walpole, Barbara Williams, Tricia Yurak.

NOT IN ATTENDANCE: (Represented by Alternates) Robert Bullard represented by Lori Getler, Gerald Hough represented by Greg Hecht, Midge Shuff represented by Joy Xin.

NOT IN ATTENDANCE: Gina Audio (2nd consecutive absence), Julie Haynes, Donna Jorgensen, Douglas Mann.

Open Period: A conversation with President Houshmand regarding the challenges and opportunities that a merged Rowan and Rutgers-Camden presents to us. This open period/university assembled was attended by many Rowan students, faculty, administrators and staff plus others from the general public.

1. Approval of Agenda – moved, seconded, approved
2. Introductions of Visitors – none, after guests from the open period left the room
3. Approval of Minutes from December 9, 2011 (separate file) – moved, seconded, approved
4. President's Report
 - a. LAS-Engineering Task Force Update – Compromise proposed by Provost has not yet been received in writing. Proposed compromise is that the College of Engineering will remain as is – a separate college with Dr. Steve Chin continuing as interim dean until a national search is completed for a new dean. A College of Sciences will be created for Math, Physics, Biology, Chemistry and Computer Science, with Dr. Parviz Ansari as Dean. A School of Health Science will be created that will operate between the two colleges and will report to the Dean of the College of Science and Math. The rest of the College of Liberal Arts and Science will become the College of Liberal Arts & Social Sciences, headed by a new Dean to be named from within the university. Further conditions of this compromise include: meaningful communication of all faculty in the establishment of programs linked to the School of Health Science, the Math department moves to the College of Sciences, no hassles over the creation of another administrative/dean position, the establishment of a Liberal Studies/Health Science degree program and the establishment of a Senate/Administrative joint task force to discuss the creation of a General Studies degree. This committee would be established after publication of a white paper regarding the proposed need for a General Studies degree program at Rowan.
 - b. Art Department move to College of communication – task force is still discussing details. The move is still going forward. Some questions about what money will go with Art to the College of Communication.
 - c. Formation of Joint Senate & Administration Task Force on Student Evaluations – Should the student evaluations done on Banner be part of MOU or not? A task force will be appointed shortly. Let Eric know if you would like to be on this task force.
 - d. New Board of Trustees Members Keith Campbell, 2 Norcross appointees and 1 Sweeney appointee.

- e. Student arrested in class. Need for a policy (referred to Student Relations committee). Professor was not happy when student was arrested in the middle of an exam. Sue Hersh, Chair of Student Relations Committee reports that Mike Kantner and the professor will both attend their next committee meeting as they begin work on establishing a policy to address this type of situation.
5. Presidential Search Committee Update – Board met in private last week. Eric and Rory felt there were two excellent finalists.
6. Standing Committees & Task Forces
 - f. Academic Policy & Procedures
 - i. Changes to RAIV (pages 3- 4) – Provost had spotted some problems with the policy as earlier adopted so minor changes are being proposed including restoring the recording of hearings and the student’s right to appeal. Note that in Level 3 and 4 violations, final decisions are made by the Provost which is for legal purposes. This is the first reading of these revisions, to be taken back to departments for feedback and to be voted on next meeting.
 - ii. Graduate School Policies Barbara Williams will serve as the Graduate School rep to the committee.
 - g. Research: Provost has directed The Office of Research to update the policy on responsible conduct of research in order to bring us into compliance with NSF and NIH statutes (pages 5-6) Corinne Meredith, Committee Chair, presented this policy draft for a first reading to be taken back to departments for feedback and final vote next meeting.
7. Curriculum Committee (pages 7-8) – Erin Herberg, Committee Chair presented three level C proposals and each were moved, seconded and approved. Erin reports progress is being made on development of an electronic submission process for curriculum changes which should simplify the process and decrease the number of mistakes made that then take time to be corrected. Proposed implementation date is spring 2013.
8. Old Business – Eddie Guerra reposted that Rowan Day Care program is being taken over by Student Life and is no longer in financial problems.
9. New Business
 - h. Herman James Resolution (page 9) Motion made, seconded and approved to wave senate rules and vote on this resolution today. Resolution for the Education building to henceforth be known as Herman D. James Hall was moved, seconded and approved.
10. Adjournment

Proposed Changes to Academic Integrity Policy, 1/9/11

Orange font indicates new language; blue font indicates language that had been present in the Academic Integrity Policy prior to May, 2011.

Page 3

Current language, May 2011:

Level 2 violations involve incidents of a more serious nature and affect a significant aspect or portion of the course. Any violation that involves repeat offenses at Level 1 is considered a Level 2 violation. A sanction for a Level 2 violation will not exceed a failing grade in the course.

Proposed changes:

Level 2 violations involve incidents of a more serious nature and affect a significant aspect or portion of the course. ~~Any violation that involves repeat offenses at Level 1 is considered a Level 2 violation.~~ A second Level 1 violation will automatically become a Level 2 violation. A sanction for a Level 2 violation will not exceed a failing grade in the course.

Rationale: Current language is unclear about the penalties for repeat offenses.

Page 4

Current language, May 2011:

Level 3 offenses are even more serious in nature and involve dishonesty on a more significant portion of course work, such as a major paper, hourly or final examination. Any violation that is premeditated or involves repeat offenses below Level 3 is considered a Level 3 violation. A sanction for a level 3 violation will not exceed suspension from the University.

Proposed changes:

Level 3 offenses are even more serious in nature and involve dishonesty on a more significant portion of course work, such as a major paper, hourly or final examination. Any violation that is premeditated ~~or involves repeat offenses below Level 3~~ is considered a Level 3 violation. If the student had previously been found guilty either of one or more violations at Level 2 or higher, or of two Level 1 violations, an additional violation will automatically become at least a Level 3 violation.

Rationale: Current language is unclear about the penalties for repeat offenses.

Page 4

Current language, May 2011:

Reporting Mechanisms: Matters involving Level 3 violations are adjudicated by the Academic Integrity Review Board. A record of this violation will be retained in the Office of the Provost in accordance with State record retention guidelines.

Proposed changes:

Reporting Mechanisms: Matters involving Level 3 violations are adjudicated by the Academic Integrity Review Board and the hearings will be recorded. A record of this violation will be retained in the Office of the Provost in accordance with State record retention guidelines. The student can appeal the determination and/or the sanction in accordance with policy.

Rationale: Counsel suggests this is necessary. Earlier versions of the RAIV had stipulated that hearings would be recorded and that the student had the right to appeal.

Page 4

Current language, May 2011:

Matters involving Level 4 violations are adjudicated by the Academic Integrity Review Board. A record of this violation will be retained in the Office of the Provost in accordance with State record retention guidelines.

Proposed changes:

Reporting Mechanisms: Matters involving Level 4 violations are adjudicated by the Academic Integrity Review Board and the hearings will be recorded. A record of this violation will be retained in the Office of the Provost in accordance with State record retention guidelines. The student can appeal the determination and/or the sanction in accordance with policy.

Rationale: Counsel suggests this is necessary. Earlier versions of the RAIV had stipulated that hearings would be recorded and that the student had the right to appeal.

Page 6

Current language, May 2011:

Level 3 and 4 violations: The Office of the Provost will refer the matter to the Academic Integrity Review Board for adjudication at a hearing. Final decisions are made by the Provost.

Proposed changes:

Level 3 and 4 violations: The Office of the Provost will refer the matter to the Academic Integrity Review Board for adjudication at a hearing. The Board will issue a ruling to the Office of the Provost, which will make the final decisions on both rulings and appeals.

Rationale:

The revised language presents a more accurate description of the Board's role.

Policy on Ensuring Compliance with Responsible Conduct of Research (RCR) Requirements by Federal Funding Agencies

Background

As part of the implementation of Section 7009 of the *America Creating Opportunities to Meaningfully Promote Excellence in Technology, Education, and Science* (COMPETES) Act, the National Science Foundation (NSF) and National Institutes of Health (NIH) have enacted policies requiring faculty, staff and students (both undergraduate and graduate) who are engaged in sponsored research undergo training in the Responsible Conduct of Research (RCR). Furthermore, these funding agencies require the University to monitor and track that all such researchers have received RCR training.

In April 2007, the Rowan University Senate has passed a resolution entitled “Resolution on Establishment of a Training Program for Ethical & Responsible Conduct of Research.” The resolution requires faculty and graduate students (only) to undergo RCR training, as established by the Office of Research and Sponsored Programs, and that necessary checkpoints shall be implemented so that the training requirements can be enforced.

In accordance with the University senate resolution the Research Office webpage provided a link to a web-based training in RCR, hosted by the Collaborative Institutional Training Initiative (CITI) for faculty and students. As of February 1, 2008, faculty receiving research awards were required to complete the training as a condition of their award.

However, a review of current practice in the University indicates that the Office of Research and Sponsored Programs cannot track whether faculty and students have completed the required RCR training, nor does it address the issue of undergraduate students supported on research projects.

In summary, we are currently not in full compliance with NSF and NIH statutes for the Responsible Conduct of Research, which can jeopardize sponsored research at the University.

Proposed Amendments to Senate Resolution

The following policy is proposed for ensuring compliance, effective January 1, 2012:

1. The Research Office website www.rowan.edu/research will host the CITI training module for the Responsible Conduct of Research, which will allow an electronic certificate to be generated on completion and e-mailed to the Office of Sponsored Programs (OSP).
2. All faculty, prior to submitting grant proposals will be required to complete RCR training. OSP will not submit a proposal if they do not have RCR training completion certificates from the PI, Co-PI and any other named investigators.
3. All students (graduate or undergraduate) will be required to complete RCR training prior to appointment as research assistants supported by grant funds. If RCR training completion certificates are not available from the student research assistant before the end of their first pay-period, their appointment will be placed on hold, until RCR training is completed.
4. All new faculty that are hired at the University will be required to complete RCR training during Summer Orientation conducted by the Faculty Center.
5. Faculty and students (undergraduate and graduate) currently supported on research grants will be required to complete RCR training by April 30, 2012. Following that date, expenditures from grants funds will not be allowed until RCR certificates from the respective faculty and students are available in OSP.

Additional Information

The NSF statutory requirement is "The Director shall require that each institution that applies for financial assistance from the Foundation for science and engineering research or education describe in its grant proposal a plan to provide appropriate training and oversight in the responsible and ethical conduct of research to undergraduate students, graduate students, and postdoctoral researchers participating in the proposed research project."

NIH requires that all trainees, fellows, participants, and scholars receiving support through any NIH training, career development award (individual or institutional), research education grant, and dissertation research grant must receive instruction in responsible conduct of research.

Approved Curriculum Proposals

January 18, 2012

Process B Proposals Approved by Senate Curriculum Committee

SCC#	College	Department	Proposal title	U/G	Change requested
11-12-606	LAS	Foreign Languages	Masterpieces of French Literature in Translation	U	New Gen Ed
11-12-603	LAS	Philosophy/Religion	Philosophy of Medicine	U	New Gen Ed M/G, WI
11-12-602	LAS	Philosophy/Religion	Spirituality and Healing	U	New Gen Ed M/G

Process C Proposals Approved by Senate Curriculum Committee

SCC#	College	Department	Proposal title	U/G	Change requested
11-12-500	FPA	Music	Eliminating Repeating and Multi Credit Course Numbers	U	Changes to Undergraduate Program
11-12-401	Engineering	Mechanical	Prerequisite changes to ME courses/new curriculum	U	Major changes for degree requirements
11-12-804	LAS	Biology	MS in Nursing (Core) w/Clinical Leadership Track	G	New Degree Program

Process A Proposals Approved by College Curriculum Committees and Chair of the Senate Curriculum Committee

SCC#	College	Department	Proposal title	U/G	Change requested
11-12-101	Business	Accounting/ Finance	Insurance and Risk Management	U	New Non-Gen Ed
11-12-104	Business	Management/ Entrepreneurship	Entrepreneurial Growth	U	Minor Curriculum Changes
11-12-105	Business	Management/ Entrepreneurship	Entrepreneurial Experiences	U	New Non-Gen Ed
11-12-313	Education	Health/Exercise	Senior Seminar in Athletic Training	U	Minor Curriculum Changes
11-12-314	Education	Health/Exercise	Residency in Athletic Training IV	U	Minor curricular changes
11-12-315	Education	Health/Exercise	Residency in Athletic Training III	U	Minor curricular changes
11-12-316	Education	Health/Exercise	Residency in Athletic Training II	U	Minor curricular changes
11-12-317	Education	Health/Exercise	Residency in Athletic Training I	U	Minor curricular changes
11-12-318	Education	Health/Exercise	Clinical Techniques in Athletic Training IV	U	Minor curricular changes
11-12-319	Education	Health/Exercise	Clinical Techniques in Athletic Training III	U	Minor curricular changes

11-12-320	Education	Health/Exercise	Clinical Techniques in Athletic Training II		
11-12-321	Education	Health/Exercise	Clinical Techniques in Athletic Training I	U	Minor curricular changes
11-12-702	LAS	SBS	Basic Principles of Behavior	G	Minor curricular changes
11-12-704	LAS	SBS	Behavioral Assessment & Functional Analysis	G	Minor curricular changes
11-12-705	LAS	SBS	Ethics in Applied Behavior Analysis	G	Minor curricular changes
11-12-707	LAS	Geography/ Environ Studies	Land Use and Resource Development	U	Minor curricular changes

HERMAN JAMES RESOLUTION

WHEREAS, Dr. Herman D. James served with distinction from 1984 to 1998 as the 5th President of Glassboro State College/Rowan University and later as a member of its faculty, and

WHEREAS, Under his leadership, the institution accepted the \$100 million gift from Henry and Betty Rowan, and was transformed into a major regional university, and

WHEREEAS, Dr. James strongly believed in the mission of the College of Education, and was instrumental in establishing the institution's first doctoral program within that college, and

WHEREAS, The Rowan University Senate wishes to recognize Dr. James for his extraordinary dedication and service to the university, and

WHEREAS, Glassboro State/Rowan has a rich tradition of honoring its former presidents by naming buildings in their memory

THEREFORE BE IT RESOLVED that the Rowan University Senate endorses the Rowan University Foundation's recommendation that the Education building will henceforth be known as the "Herman D. James Hall."