

University Senate Meeting Minutes December 12, 2014, 2:00-3:15 in Rowan Auditorium

ATTENDEES: Mayra Arroyo, Nathan Bauer, Robert Bullard, Allison Carter, Tom Dinzeo, Tom Doddy, Jess Everett, John Feaster, Barbara Fralinger, Bill Freind, Diane Garyantes, Michael Grove, Steve Hartley, Erin Herberg, Ane Johnson, Joseph Johnson, Valarie Lee, Roberto Madero, Julie Mallory-Church, Deb Martin, Lorenzo Matthews, Tom Merrill, DeMond Miller, Marge Morris, Jennifer Nicholson, Marie Perez-Colon, Kelley Perkins, Bruce Plourde, Ravi Ramachandran, Robert Rawlins, Beth Rey, Chanelle Rose, Lane Savadove, Mariano Savelski, Ted Schoen, Molly Sheppard, Alan Shienbaum, Christopher Simons, Michele Soreth, Dawn Specht, McKenzie Suber-Robinson, Uma Thayasivam, Chris Thomas, Skeff Thomas, Ozge Uygur, Marilena Vilceanu, Tingting Wang, Charlene Williams, Shari Willis

NOT IN ATTENDANCE: (Represented by Alternates) Mayra Arroyo represented by Marcus Wright, Lori Block represented by Laurie Haines, Lori Getler represented by Christine Larsen-Britt, Michael Lim represented by Nathaniel Nucci, Jon Olshefski represented by Keith Brand.

NOT IN ATTENDANCE: Terri Allen, Herb Appelson, Jon Foglein, Sean Hendricks, Kit Holder, Karlton Hughes, Charles Linderman, JT Mills, Eric Milou, Sheri Rodriguez, James Roh, Laura Shinn, Harold Thompson, Tim Vaden.

GUESTS: Holly Willett (Rowan Core Committee)

1. Approval of agenda – moved, seconded, approved
2. Introduction of visitors – Steve Chin and John Schmalzel, College of Engineering
3. Approval of minutes from November meeting – approved with following amendment (Zachary Christman was represented by Jordan Howell during the November meeting and a request to add to Mira Lalovic-Hand's presentation – Drop Box is no longer being supported by the University)
4. Scott Muir, Associate Provost of Library Information Services presented information regarding the use and needs of our library. In the past materials were brought into library to make available to the public - this has been the way for numerous years. However, now the internet has made information much more accessible and people have access to most generalized information (books, etc). However, local work is becoming unique (specific information), Pre-1990's Time was plentiful - Information was scarce but in 2014 - Information is Plentiful - time is scarce.

“University libraries are at crossroads and must either reinvent themselves or face extinction.” - Gordon Gee - President Ohio State

Libraries are a neutral place and are the holder of information. Faculty do not use the library as often but students do. Most common reasons are to get help from staff, research, quiet place to study, etc.

With regard to collections - The library is not throwing away books - Not everything can be scanned and put on computer - some formats need to stay in printed format.

Rowan University Library Projects –

ROAR - Rowan Open Access Repository - Research Data Curation and Research Storage - looking to upgrade repository. Directions for Technology - libraries typically embrace new technology very quickly working to help faculty.

Role of the Library - Higher percentage of understanding when students work with a librarian as they have a better understanding of the library and collections

Reference Librarians - The new librarian is a digital archivist, savvy with searches, keywords, and helpful websites.

Q: What are we going to see new next spring or next year?

A: Progress will be made on repository, conversations with how we are going to manage research and the tools that will help. Repository - all 100% available. The music library from Wilson is being relocated to Campbell. Continue to strengthen research collections and databases. Need to increase the budget for electronic resources. Medical online resources - from our medical school enhances the ability to conduct research at the undergraduate level.

Q: History department is facing 2 problems: resources and transparency - we were not informed VHS tapes would be removed from library.

A: Removal of VHS tapes was a mistake stemming from a lack of communication. Second point: many majors in history program need to do interlibrary loan, since our library just doesn't have enough. There is a shift to eBooks. We don't have the same access to eBooks as other libraries do. A: Rowan University underestimated needs of the students but will work to address these needs. VHS - if there is a specific video you want we will make every effort to find it in a different format, since VHS is no longer being supported. With regards to our collection size, there is a limited amount of funding available. RU will never match what Rutgers has.

Q: Why are we unable to donate print books?

A: Making donations is not as cheap and it's just easier for library to purchase it new.

Q: Since the writing center was moved from the 4th to the 1st floor, the tax center has become a problem with an influx of people.

A: A meeting is scheduled to speak with Lorin Arnold and Sharada Krishnamurthy to strategize options.

5. Curriculum Review – Erin Herberg - Four new proposals to change Mechanical, Chemical, Electrical and Computer, and Civil Engineering Programs to Departments. Steve Chinn articulated the rationale. College of Education already has a Department of Biomedical Engineering. The change will give consistency. No questions. Motion made, seconded and approved.

New Degree Program Proposals - Bachelor of Science in Music Industry. Motion made, seconded and approved.

Master's in Histopathology - Motion made, seconded and approved.

Master of Science in Finance - Motion made, seconded and approved.

Education – Certificate of Graduate Study - to start in January 2015 - Motion made, seconded and approved.

6. President's report

- a. Update on background checks – Adjuncts will also need background checks. Committee is being formed to determine at what level of offense can still be considered eligible for employment. Unsure at this time how long this process will take.

Q: What is a criminal background check if no longer fingerprinting?

A: Consists of a Social Security check.

Q: If time has passed and they return to employment at RU do they need to be checked again?

A: Unsure but will look into this.

Q: What about contractors?

A: They need to be fingerprinted now. Bill will look into this.

b. Program Review and Revitalization Task Force (page 2) – Committee formed to review under enrolled programs with historically fewer than 150 students. This is not a chopping block for programs but a way to review. DeMond Miller is serving on the committee. Committee is a recommending body only and all programs will eventually go through some for of review process.

Q: Why were individuals given only a small amount of time to report to the committee meeting?

A: Notification was made on the 1st and report is due on March 2nd. Roberta requested an extension as it was originally due in mid-January.

Q: Do you have a sense of motivation for what this is all about?

A: Don't know at this point but will talk more with Jim Newell during upcoming meeting.

c. Many departments do not have recontracting criteria approved by the dean. Keep requesting this. If no response let Bill know ASAP. There is a need to be able to differentiate between standards and criteria. Criteria are determined by the department; standards are the means the administration uses for interpreting those criteria.

Recontracting - if you are serving on a department T&R committee please write your letter carefully.

Comment - We as the University Senate should step up to help shape this vision. What it means to be a researcher or faculty member may change over time and there is a need to articulate this clearly to the administration.

Q: Current rumor that faculty would be required to be on campus 5 days per week.

A: - Bill will check.

d. In the near future - electronic time sheets will be tested. This process will start with professional staff and then move to faculty.

Q: Will there be new ID cards with a swipe system for classroom access?

A: This is unknown at this time.

e. Robinson Hall - HVAC updates - Because of the integration of SOM there was a need to upgrade network security. Bill will be asking for funding during the February board meeting but work on this project will not start until 2016.

Q: When will the moving of the College of Communication take place?

A: Some offices are moving to the Bank Building over winter break.

Discussion of proposed Rowan Core (page 8) Mike Grove -

One of the tasks of the committee was to keep these numbers low, and the hope has always been that faculty will include a collaborative approach.

A vote on the Rowan Core will be held during the February meeting.

7. New Business - none
8. Meeting adjourned: 3:13pm