

University Senate Meeting

MINUTES

March 28, 2005

Science Hall - 126

In Attendance: Jim Abbott, Herb Appelson, David Applebaum, Bryan Appleby-Wineberg, Lorin Arnold, Joe Bierman, Greg Biren, Kate Boland, Larry Butler, William Carrigan, Bruce Caswell, Jay Chaskes, Joe Coulombe, Richard Earl, John Gallagher, Kathy Ganske, Dorie Gilchrist, Judy Holmes, Gabriela Hristescu, Karlton Hughes, Cristina Iftode, Ihsan Isik, Martin Itzkowitz, Frances Johnson, David Klassen, Lee Kress, Denyse Lemaire, Phillip Lewis, Mary Marino, Robin McBee, Ellen Miller, Eric Milou, Janet Moss, Esther Mummert James Newell, Joe Orkins, Anne Phillips, Robi Polikar, Kathryn Quigley, Natalie Reaves, Tanya Schmidt, Charles Schultz, Karen Siefing, Christopher Simons, Kathleen Small, Edward Smith, Rob Sterner, Eileen Stutzbach, Lizziel Sullivan, Skeffington Thomas, Sandy Tweedie, Mary Beth Walpole, Michael Weiss, Hong Zhang, Tricia Yurak

Not in Attendance/Represented by Alternate: Barbara Williams represented by Mian Wang

Not in Attendance: Pat Alexy-Stoll, Lori Block, Roberta DiHoff, Robert Fleming (due to illness), Thomas Fusco, Kristyn Kuhlman, Mark Matalucci, Bob Newland, Don Stoll

- I. Motion to approve agenda, seconded and carried.
- II. Motion to approve minutes, seconded and carried.
- III. Open Forum: no requests

IV. COMMITTEE REPORTS:

Academic Policies & Procedures: Lorin Arnold

A revised resolution for the Pass/No Credit Option was discussed. Correction noted for paragraph six, line six-seven: *Students wishing to take an approved course (as listed in the schedule of classes) with a pass/no credit designation will fill out the form, have it signed by the teaching faculty member, and submit it to the Office of the Registrar.*

The resolution was tabled until the next meeting

Committee on Committees: Frances Johnson

The electronic version of selecting committees to serve on will not be operational this semester. It is expected to be organized for Spring 2006. Everyone is urged to complete the forms when received through inter-office mail, and return to the Senate office in a timely manner.

Curriculum: Eric Milou

General Education Curriculum Proposals (vote necessary):

Motion to approve the following Gen Ed proposals, seconded and carried.

BS Accounting: 04-05-132

Chemical Engineering: 04-05-408

Civil Engineering: 04-05-414

English: 04-05-607

Psychology: 04-05-711

BS Mathematics: 04-05-828

BA Mathematics: 04-05-829

Biology: 04-05-827

Chemistry: 04-05-824

Biochemistry: 04-05-825

Computer Science: 04-05-848

Physics: 04-05-822

Physical Science: 04-05-823

Liberal Studies Math/Science Specialization: 04-05-819

Environmental Studies: 04-05-831

BS Nursing: 04-05-826

Curriculum Proposals (to be voted on):

Motion to approve the following curriculum proposals, SCC#04-05-106 and SCC#04-05-702 seconded and carried. SCC#04-05-210 tabled by majority vote (12 opposed, 4 abstained)

SCC#04-05-106	Management/MIS	MIS Specialization within Business Major	C U change required courses
SCC#04-05-210	Public Relations/Adver	Public Affairs Track Specialization-MA-PR	C G new track
SCC#04-05-702	Law/Justice	Law-Justice Studies	C U reduce required student hrs

Curriculum Announcements (No vote necessary):

COLLEGE OF COMMUNICATION

SCC#04-05-204	Journalism	Web Layout & Production	A U new non gen-ed
SCC#04-05-208	Public Relations/Adver	On-Line Public Relations	A G major
SCC#04-05-209	Public Relations/Adver	Public Relations Practicum	A U minor curricular change
SCC#04-05-211	Public Relations/Adver	Advertising Practicum	A U minor curricular change
SCC#04-05-213	Public Relations/Adver	Impact of Public Relations on the News	A U Major
SCC#04-05-214	Public Relations/Adver	Special Topics in Public Relations -1 cr	A U Major
SCC#04-05-215	Public Relations/Adver	Special Topics in Public Relations -3 cr	A G Major
SCC#04-05-216	Public Relations/Adver	Public Relations/Advertising Field Exp I	A U new non gen-ed
SCC#04-05-217	Public Relations/Adver	Public Relations/Advertising Field Exp II	A U new non gen-ed
SCC#04-05-218	Public Relations/Adver	Public Relations/Advertising Field Exp III	A U new non gen-ed
SCC#04-05-219	Public Relations/Adver	Global Public Relations	A G Major
SCC#04-05-220	Public Relations/Adver	Basic Public Relations Writing	A U minor curricular change
SCC#04-05-221	Public Relations/Adver	Advanced Public Relations Writing	A U minor curricular change
SCC#04-05-222	Public Relations/Adver	Legislative Liaison	A U minor curricular change
SCC#04-05-224	Communication Studies	Intercultural Communication	A U new non gen-ed
SCC#04-05-225	Communication Studies	International Media Communication	A U move from Journ to Comm Stud
SCC#04-05-226	Communication Studies	Communication Law Course	A U move from Comm Stud to Journ
SCC#04-05-228	Journalism	Online Newswriting	A U new non gen-ed

COLLEGE OF BUSINESS

SCC#04-05-103	Management/MIS	Human Resource Management	A U change electives
SCC#04-05-104	Management/MIS	Strategic Human Resource Management	A G new non gen-ed
SCC#04-05-107	Management/MIS	Seminar in MIS	A U change prerequisites
SCC#04-05-108	Management/MIS	Management Information Systems	A U change prerequisites
SCC#04-05-109	Management/MIS	Business Systems	A U new non gen-ed
SCC#04-05-110	Management/MIS	Information Systems Dimensions of E-Bus	A U chng prerequisites-hegis#desp
SCC#04-05-111	Management/MIS	Project Management	A U new non gen-ed
SCC#04-05-112	Management/MIS	Information Systems Planning/Network Mgt	A U chng prerequisites-hegis#decp
SCC#04-05-113	Management/MIS	MIS Capstone Experience	A U new non gen-ed
SCC#04-05-114	Management/MIS	Advanced Database Management	A U change prerequisites-hegis#
SCC#04-05-115	Management/MIS	Design of Database Systems	A U change prerequisites
SCC#04-05-116	Management/MIS	Business Web Applications	A U new non gen-ed
SCC#04-05-105	Management/MIS	Math/Science Gen Ed for Business Major	B U change Gen Ed requirements
SCC#04-05-127	Management/MIS	Legal Aspects of HR	A U change prerequisites
SCC#04-05-130	Accounting/Finance	Selected Topics in Finance	A U new non gen-ed
SCC#04-05-131	Accounting/Finance	Seminar in Finance	A U change course description

CLAS: Math/Science

SCC#04-05-816	Computer Science	Enterprise Computing I	B U new Gen Ed
SCC#04-05-842	Biological Sciences	Nursing Pharmacology	A U increase credit hrs
SCC#04-05-843	Biological Sciences	Nursing Theory & Practice	A U change to elective course
SCC#04-05-844	Biological Sciences	Nursing Care Delivery Systems	A U reduce credit hrs

SCC#04-05-845	Biological Sciences	Nursing Epidemiology	A U	increase credit hrs
SCC#04-05-846	Biological Sciences	Environmental & Occupational Health	A U	change to elective course
SCC#04-05-849	Computer Science	Enterprise Computing II	A U	new non gen-ed
SCC#04-05-853	Physics/Astronomy	Physics	A U	change required courses
SCC#04-05-854	Physics/Astronomy	Specialization in Physical Science-Gen Sci	A U	change required courses
SCC#04-05-855	Physics/Astronomy	Physical Science	A U	change required courses
SCC#04-05-856	Physics/Astronomy	Specialization in Physical Science Special	A U	change required courses

CLAS: Humanities

SCC#04-05-606	English	Reading in Shakespeare	B U	new literature course
SCC#04-05-608	English	Literary Studies	A U	change prerequisite
SCC#04-05-609	Foreign Languages	Intro to Anthropological Linguistics	A U	new non gen-ed
SCC#04-05-610	Foreign Languages	Intro to Spanish Translation	A U	new non gen-ed
SCC#04-05-611	Foreign Languages	Special Topics in Foreign Language & Lit	A U	new non gen-ed
SCC#04-05-614	Philosophy/Religion	Aesthetics	B U	reclassify as literature course

CLAS: SBS

SCC#04-0703	Law/Justice	Law-Justice Courses	A U	change hegis #'s for 3 crs
SCC#04-05-704	Law/Justice	Law-Justice Senior Seminar	A U	change prerequisite
SCC#04-05-705	Law/Justice	Police Procedure & the Supreme Court	A U	minor chng to legal proc
SCC#04-05-706	Law/Justice	Trial Procedure & the Supreme Court	A U	minor chng to legal proc
SCC#04-05-707	Geography/Anthropology	Forensic Anthropology	A U	new non gen-ed
SCC#04-05-708	Psychology	Social Psychology	A U	delete as prereq-Conflice Resol
SCC#04-05-709	Law/Justice	Survey of Criminal Justice	B U	change course description

College of FPA

SCC#04-05-518	Music	Jazz Improvisation (I-VIII)	A U	minor change to non gen-ed crs
SCC#04-05-520	Theatre/Dance	Senior Project	A U	remove prerequisite
SCC#04-05-524	Music	Graduate Applied Conducting	A G	change credit hrs
SCC#04-05-525	Music	Graduate Applied Voice	A G	change credit hrs
SCC#04-05-526	Music	Major Ensembles	A G	change hegis #'s
SCC#04-05-527	Music	Graduate Applied Instrumental I-IV	A G	change course title
SCC#04-05-528	Music	Graduate Applied Conducting I-IV	A G	change course title

Interdisciplinary – Rowan Seminars

SCC#04-05-902	Rowan Seminar		B U	team taught courses
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David Klassen, Chair of the General Education Committee was asked to clarify the correct definition of General Education non-program electives: *“courses outside the major of a student”*

Student Relations: Lori Block was not in attendance, but it was reported that the committee is reviewing a policy for disability services on campus.

Ad Hoc Background Checks/Fingerprinting: David Applebaum

The resolution for Background Checks and Fingerprinting is nearing completion.

Constitution: Karen Sieftring

The Constitution Committee has drafted a revised document for review, and requests feedback be given regarding changes with wording, and deletions.

Master Planning Committee: Joe Orlins

The Sasaki architects will be on campus May 18th and May 19th. They will conduct an open forum for recommendations regarding the physical layout of the campus. For recommendations, a link has been added to the Rowan web site. Architect and engineer preliminary operations are underway for plans at the site of the Technological Park to be located at the West campus.

Calendar Committee:

The committee has scheduled a meeting for March 28th.

Rowan Day: Frances Johnson

Rowan Day will be held on April 22nd and to be considered a day of learning. There will be fifteen events throughout the day, but classes will not be canceled. Class schedules will be at the discretion of the faculty.

V. Old Business:

Military Recruitment Resolution-Discrimination Resolution: David Applebaum **#050328-1**

Whereas, the State of New Jersey is committed to providing every employee with a workplace free from unlawful discrimination. All forms of unlawful sex discrimination based on race, creed, color, national origin, ancestry, age, sex, marital status, familial status, affectional or sexual orientation, atypical hereditary cellular or blood trait, genetic information, liability for service in the armed forces, or disability are prohibited and will not be tolerated. Sexual harassment is a form of unlawful gender discrimination and, likewise will not be tolerated.

http://www.rowan.edu/open/affirm/nj_discrimination_policy.htm)

Whereas, we are obligated to “maintain a work environment that is free from any form of prohibited discrimination/harassment.”

http://www.rowan.edu/open/affirm/nj_discrimination_policy.htm)

Whereas, military recruitment practices are discriminatory as well as prejudicial and violate State of New Jersey Policy and our local obligations.

Be it resolved:

We register a standing complaint with regard to the discrimination practiced in our workplace.

Until such time as the discrimination ends, the University will post a clearly visible sign at all locations where military recruiters appear on campus.

The sign will include State policy and unequivocal campus endorsement of the policy.

The sign will include an up to date list of groups facing discrimination and exclusion from military service that are in violation of public policy and campus standards.

Definitions of Discrimination & Prejudice:

1. Unfair treatment of a person or group on the basis of prejudice.

www.cogsci.princeton.edu/cqi-bin/webwn

2. Discrimination is “one form of behavior that shows prejudice, but not the only form.” Discrimination is the failure to treat people in the same way because of a bias toward some of them because of some characteristic, such as race, religion, sex, national origin, sexual orientation, and disability, which is irrelevant to their suitability for something, (e.g., to occupy housing, or to perform a job).

www.onlineethics.org/glossary.html www.unmc.edu/ethics/words.html

3. Discrimination is the restrictive treatment of a person or group based on prejudiced assumptions of group characteristics, rather than on individual judgment. It is the denial of justice prompted by prejudice.

www.adl.org/children_holocaust/more_resources.asp

Question called, approved by majority. 35 in favor, 13 opposed, 4 abstained.

Military Recruiters-Informed and Rational Decisions: David Applebaum **#050328-2**

Whereas, the goal of our University is to equip students to make informed and rational decisions.

Whereas, the principles of intellectual honesty and integrity-inside and outside the classroom are the cornerstone of academic freedom.

Whereas, military recruiters offer students financial support for higher education.

Whereas, the information provided to students about the interplay between financial aid and contractual obligations to the military is partial (in several senses of the word).

Be it Resolved:

1. University will prepare large posters for display at all locations where military recruiters are on our campus that read *BEFORE YOU SIGN ON THE DOTTED LINE*.
2. The poster will include a. Clarification of the meaning and significance of obscure, incomplete and deceptive contract language, b. Updated information on legal challenges to applications and interpretations of the contract by the employer and their impact upon veterans currently enrolled on campus.
3. The poster will include the names of organizations that can provide key critical information regarding the terms and conditions of contracts offered to students.

Be it Resolved:

1. The University will offer workshops for all staff members who counsel students on 1. Financial Aid, 2. Employment, 3. Mental Health, and 4. Special Services for Veterans, so they can provide the most accurate, reliable and complete analysis of individual contracts offered by the armed services.
2. The University will establish a schedule of workshops for students by staff members who have been trained to assist students in decision-making.
3. The University will prepare a pamphlet that will be available as well as prominently displayed in a. the Student Center, b. Campbell Library, and c. Savitz Hall. The pamphlet shall include the schedule of workshops, regularly updated information on interpretations and applications of contractual obligations and, c. the names of groups and organizations that engage in full-time counseling regarding military service.

Be it Resolved:

1. The Vice-President for Student Affairs will be responsible of implementation of this resolution and establishing a schedule for compliance.
2. The work shall be completed no later than May of 2005.
3. The Senate Executive Committee will receive reports on implementation of the resolution and be responsible for the division of labor within the Senate structure for monitoring compliance.

Motion to approve the resolutions carried by majority vote: 32 in favor, 12 opposed, 5 abstained

VI. Senate President Report

A. Committee Reports:

Committees need to finalize their reports and proposals for the end-of-the year meeting. If your committee has proposals, they can be submitted at any time.

B. Officers Meetings:

Officers have a regular schedule of meetings with the President, Interim-Provost, and other University administrators. If your committee has a matter to bring to the attention of administration, please inform Bruce Caswell.

C. Meetings with University President and Others:

1. President Farish requested the use of May 2nd for University Assembled, and we agreed to re-schedule the Executive Committee meeting for that day. The University's new logo will be introduced that day.
2. We brought to the President's attention an issue of a supervisor programming activities during the open period, and requiring staff to seek permission to attend Senate meetings. This issue has been brewing for months, and there have been multiple informal communications regarding the issue. The problem took a new turn last week when the supervisor asked to have a professional staff member remove their name from the professional staff ballot. President Farish has indicated that this issue will be resolved within two weeks when all parties are available.

3. The searches for Provost, Library Dean, and VP/Institutional Advancement will begin in fall of 2005.
4. The reports of the University's consultant on cleaning services have clearly indicated that the University's employees perform consistently better than the contracted services. The President indicated his willingness to return the cleaning of some buildings to the employees if certain details can be worked out.
5. At the President's Advisory Group, as well as in meetings with University officers, there have been discussions of the security of employee records. The University is reviewing its policies and training.

D. Faculty Diversity Panel:

Bruce Caswell participated in a panel discussion, "Does the Faculty Represent You: The Lack of minority Faculty at Rowan university" sponsored by the Council for African American Studies in the Student Center Pit, Thursday, March 24, 2005, from 6:00 PM to 9:30 PM. The panel was composed of three faculty, one professional staff, and three student leaders. Attending from the Senate were Natalie Reaves (Economics), Anne Phillips (Secondary Education), Lizziel Sullivan (Career and Academic Planning), Phillip Lewis (Marketing), and Karen Siefring (College of Business). Also attending were Dan McFarland, Chair, and other members of the Diversity Task Force, faculty, professional staff, and students.

E. Web-Based Committee Sign-Up:

We continue to test the web-based committee sign-up system for the Senate designed by Computer Science students of Gabriela Hristescu last spring. Another test will be conducted this Thursday, but it is not anticipated that the system will not be ready for this year's committee selections. Copies of the memo and committee selection form will be sent as per the old system.

F. Proposed Constitutional Revisions:

The Senate Executive Committee will conduct a meeting on April 4th to discuss the proposed changes in the Senate Constitution. This will be an open meeting, however, if you plan to attend and are not a member of the Executive Committee, please RSVP to the Senate office so we know who will be attending. The regularly scheduled April meeting will be re-scheduled.

Meeting adjourned at 12:10 PM.

ADDITIONAL COMMITTEE REPORTS: March 2005

Scholarship: Pat Alexy-Stoll

The Scholarship Committee reviewed scholarship application recommendations during the week of February 22. Final scholarship deliberations took place at committee meetings on March 8 and March 23, 2005. The Scholarship Banquet for donors and recipients will be held in the Eynon Ballroom on April 8. The chair would also like to recognize and acknowledge the work of Marguerite Stubbs and Kathy Deal in the Division of Student Affairs.

Career Development: Lee Kress

Summary: All Career Development evaluations have been completed by the candidates, their department or program committees, and their deans. Materials were submitted to the Senate by March 21, 2005, as stipulated in the Administration/AFT Agreement. There are 32 folders from faculty and librarians and three submissions by members of the professional staff. The University Career Development Committee met that same day to review criteria for evaluation and to distribute the folders to Committee members for review. The Committee will reassemble on Friday, April 1 to begin the process to rank the candidates and make recommendations about funding. The Administration has allocated a total of \$30,000 for approved funding requests.

Technological Resources: Gabriela Hristescu

The committee's second Spring meeting was on Friday, March 4, 2005.

The committee further discussed the issue of the Computer Competency Exam with Mark Matalucci from the Center for Academic Success and the issue of the Rowan dial-up. The committee is meeting again on Monday,

March 28 with Liz Preston, the representative of "PROVE IT!", the company that provides Rowan with the Computer Competency Exam. She will present the testing tools that her company offers.