

# CHAMBERLAIN STUDENT CENTER FEES & CHARGES

## Fees & Charges Breakdown:

- Reset of Ballroom or Pit during event: \$50
- Reset of any other space during event: \$25 per space
- Early access/after hours/weekend event staffing: starts at \$25
- Additional cleaning: starts at \$25
- Facility damage: to be determined
- Late/"day of event" tech equipment request: \$25
- Late request/Late room diagram submission: \$25
- No show for reserved space:
  - 1st - Warning
  - 2nd - \$10 or meeting with the Student Center Events Services team
  - 3<sup>rd</sup> - \$25 and/or loss of reservation privileges for the remainder of the academic year.
- Cancellation less than 5 business days before your event:
  - 1<sup>st</sup> & 2<sup>nd</sup> Warning
  - 3<sup>rd</sup> - \$10 or meeting with the Student Center Events Services team
  - 4<sup>th</sup> - \$25 and/or loss of reservation privileges for the remainder of the academic year

## Ballroom Fees Breakdown:

The following includes a basic room set-up/breakdown inclusive of, tables, chairs, podium and basic tech.

Group	< 4 hrs	4 hrs to < 8 hrs	8 hrs to < 12 hrs	12+ hrs
<b>Student Clubs &amp; Organizations</b>				
1/2 Ballroom and/or Full Ballroom	n/c	n/c	n/c	n/c
Stage and/or Dance Floor and/or Combo	n/c	n/c	n/c	n/c
<b>University Departments</b>				
1/2 Ballroom	n/c	\$50	\$75	Call for pricing
Full Ballroom	n/c	\$100	\$150	Call for pricing
Stage OR Dance Floor	\$100	\$100	\$100	\$100
Stage AND Dance Floor Combo	\$150	\$150	\$150	\$150
<b>External Organizations (no univ. affiliation)</b>				
1/2 Ballroom	\$300	\$500	\$700	Call for pricing
Full Ballroom	\$600	\$1,000	\$1,400	Call for pricing
Stage OR Dance Floor	\$100	\$100	\$100	\$100
Stage AND Dance Floor Combo	\$150	\$150	\$150	\$150