



## Rowan University Office of the University Registrar

### WINTER 2025 DATES & DEADLINES ♦ REGISTRATION-RELATED DATES WINTER 2025

*All dates, times, costs, and policies in this schedule are subject to change, consistent with University policy, without notice to individual students.*

**Winter 2025 Dates & Deadlines** for Rowan University undergraduate and graduate students including Rowan Global, but excluding SOM and CMSRU students.

o **Graduate Students:** if you have a question that is not addressed here, contact Rowan Global Learning and Partnerships at [globalstudent@rowan.edu](mailto:globalstudent@rowan.edu).

Primary Parts of Term (Name in Section Tally)	Name/ Length of Session or Part of Term	START DATE for Part of Term	END DATE for Part of Term	Regular Drop/Add Dates** Students may drop/add courses online anytime through these dates  After all drop/add dates, you are financially responsible for your courses  Perform online in Self Service ( <a href="http://www.rowan.edu/selfservice">www.rowan.edu/selfservice</a> )	Late Drop/Add Dates Professor approval required to add a class during this period. Drops may be performed online with no permissions. After all drop/add dates, you are financially responsible for your courses. Late adds can be sent via email to <a href="mailto:registrar@rowan.edu">registrar@rowan.edu</a> and must include information listed on the Registrar's website at <a href="http://www.rowan.edu/registrar">www.rowan.edu/registrar</a>	Regular Course Withdrawal Dates *** (after Regular Drop/Add and up to the 75% point of the Part of Term in which the course appears) Perform online in Self Service ( <a href="http://www.rowan.edu/selfservice">www.rowan.edu/selfservice</a> ) during the withdrawal period
I2- Winter Session 2 Week	2-Week Session (12 days)	Monday 1/6/25	Friday 1/17/25	<b>1/6/25-1/7/25</b>	<b>1/8/25-1/9/25</b>	<b>1/10/25-1/14/25</b>
I3-Winter Session 3 Week	3-Week Session (21 days)	Tuesday 12/31/24	Monday 1/20/25	<b>12/31/24-1/2/25</b>	<b>1/3/25-1/6/25</b>	<b>1/7/25-1/15/25</b>

\* After the withdrawal period, if you need to withdraw for reasons of significant or sudden hardship, please visit our website [here](#).

### Winter 2025 Class List Verifications & Grade Due Dates for Instructors

*Due dates for class verifications and grades are associated with the length of your course and the official Part of Term in which it falls.*

**IMPORTANT:** End-of-term processing (repeat course process, academic standing, GPA calculation and any degree conferrals) are not possible for students until all grades are officially submitted.

Primary Parts of Term (Name in Section Tally)	START DATE for Part of Term	END DATE for Part of Term	Class verifications by instructor due: Instructors are required to perform class list verifications for <u>each and every one of their sections</u> throughout the term. Verifications should take place right after Late Drop/Add for the Part of Term in which the course appears. Instructions and tips for class verifications can be found under the "Faculty & Staff" link at <a href="http://www.rowan.edu/registrar">www.rowan.edu/registrar</a> . If you need to update a class verification and run into any problems, please email <a href="mailto:registrar-records@rowan.edu">registrar-records@rowan.edu</a> for assistance.	Final grades entered by instructor due: Instructors are required to submit their final grades for each and every one of their classes throughout the term. Grades are due within five (5) business days after the end of the Part of Term in which the course appears. Instructions and tips for entering final grades can be found under the "Faculty & Staff" link at <a href="http://www.rowan.edu/registrar">www.rowan.edu/registrar</a> . If you need to update a grade and run into any problems, please email <a href="mailto:registrar-records@rowan.edu">registrar-records@rowan.edu</a> for assistance.
I2- Winter Session 2 Week	Monday 1/6/25	Friday 1/17/25	<b>1/10/25</b>	<b>1/24/25</b>
I3-Winter Session 3 Week	Tuesday 12/31/24	Monday 1/20/25	<b>1/7/25</b>	<b>1/27/25</b>