SUMMER 2020 COURSE WITHDRAW FORM

Please refer to the Semester Dates & Deadlines chart for specific deadlines.

How to use this form:
1. *Students* copy and paste the information below into a new email.
2. *Students* must complete the “Student & Course Information”
3. *Students* must send the email to the PROFESSOR of the course.
4. The professor will complete the “Professor Information & Approval” details and then send the email to registrar@rowan.edu.
5. The email must be received within posted deadlines and the Registrar Team will honor the date it is received.
6. When the withdrawal is processed both the student and the faculty member will receive a confirmation email.

**STUDENT & COURSE INFORMATION**

Student Name (Last, First):

Rowan ID#:

Start & End Dates of Course:

CRN:

TITLE OF COURSE:

SUBJ:

CRSE #:

SECTION:

REASON FOR WITHDRAWAL:

**PROFESSOR INFORMATION & APPROVAL**

Professor Name (Last, First):

LAST DATE student attended/logged in: