



Rowan University Internal Appeals Process for the NJ Statewide Transfer Agreement

Students who transfer credits to Rowan from another regionally accredited higher education institution will receive a transfer credit evaluation from the Office of the Registrar. Students should consult with their academic advisors regarding their transfer credit evaluation upon their matriculation at Rowan.

If students believe that their transfer credit has not been evaluated in a manner consistent with the NJ Statewide Transfer Agreement or otherwise disagree with their transfer credit evaluation, they may appeal to the office of the Assistant Vice President for Student Retention in the Division of Strategic Enrollment Management. Appeals that cannot be resolved via a fact finding review will be referred as necessary to the Office of Academic Affairs for review by the Provost (or designee) and consultation with the appropriate Department Chair and/or Dean. The decision of the Provost (or designee) shall be considered final.

Students should submit their appeal as soon as a perceived discrepancy arises. The appeal should specify the student's name, Banner ID, the course in question, and the rationale for the appeal. The appeal should be sent via email to creditappeal@rowan.edu for initial review.

All decisions will be communicated to the student via the student's Rowan University email address.

Updated March 2014