

Obtaining Enrollment Verification through the National Student Clearinghouse via Self-Service Banner (No Fee)

Students will need to log in to Self-Service Banner at <https://www.rowan.edu/selfservice>.

Rowan University

Welcome to Self-Service Banner

Single Sign-On Login

Log in using Rowan NetID

Banner ID/PIN Login

This login option has been retired. If you do not have a Rowan NetID and require access to Self-Service Banner, please contact the Technology Support Center at 856-256-4400.

Below are links to a variety of Rowan web services.

Rowan Alert
Emergency notification system for students and employees only

Request a Transcript (current and former students)
General Financial Aid
Class Schedule
Course Inventory

Rowan Success Network powered by Starfish

Proxy Login
Secure Area - Proxy Login Required

RELEASE: 8.9.1.5

Once logged in, click **Student**, followed by **Student Records**.

Rowan University

Main Personal Information Student Financial Aid Faculty & Advisors Employee Proxy Access Bursar

Search Go

Main Menu

Rowan Alert (Emergency Notification System)
Subscribe or modify your subscription to Rowan Alert.
This service is for students and employees only.

General Dashboard
Manage Action Items, Direct Deposit, and Personal Information

IT Reporting and Services Menu
IT Acquisitions, Bugzilla Management Reporting, Software Inventory

Banner Access Request Menu
Banner Access Requests, Report, and Security Options.

Personal Information
Update addresses, contact information or marital status; review name or social security number change information; Change your PIN; Customize your directory profile.

Student & Financial Aid
Apply for Admission, Register, View your academic records and Financial Aid

Student

Apply for Admission, Register, View your academic records.

Bursar Services
View your account summary, make a payment, Rowancard/debit dollars

Faculty & Advisors
Enter Grades and Registration Overrides, View Class Lists and Student Information

Student Health Insurance Waiver
Add an Insurance Waiver

Employee
Time sheets, time off, benefits, leave or job data, paystubs, W2 and T4 forms, W4 data, Rowan Announcer submission.

Glossy Catalog Menu
Changes to the Glossy Catalog

Registrar Tools
Custom Functions and utilities for the Registrar

Clinical Practice Teacher Candidate Performance Evaluation
Enter new evaluations, and view previously entered ones

CMSRU Institutional (Scholarship Application) Form
CMSRU Scholarship application

Online Active Shooter Training
Public Safety

Proxy Access Menu

RELEASE: 8.9.1.5

Search Go

Student & Financial Aid

Registration

Manage your registration using new web interface

[Instructional Videos for New Registration Interface and Conditional Add/Drop](#)

[Withdraw from individual or all courses for semester](#)

[Withdraw from the University](#)

Student Records

View your holds, grades, transcripts, DegreeWorks/GRAD report

Financial Aid

Apply for Financial Aid, review status and loans

[Commencement Attendance Confirmation](#)

University Events

[NJ Transit Student Pass Discount](#)

Rowan University full-time students are eligible to receive a monthly pass at 25% percent off the regular monthly pass price

Parking Services

Parking permit application, rules, general information

[Parent/Guardian Demographics Information](#)

Student Affairs

[Submit Electronic Forms](#)

Submit Electronic Forms for Students

[Search Rowan Announcer Submissions](#)

Search through Rowan Announcer archives.

[Apply to graduate](#)

Apply online for your degree conferral.

IMPORTANT - Graduation, Degree Conferral, and Outstanding INCOMPLETE Grades - The policy concerning incomplete grades is frequently misunderstood. No grade of incomplete (IN) may be recorded by the deadline date for degree clearance, it is the student's responsibility to check with appropriate faculty to determine his/her status. A GRADE OF IN CAN

[View pending graduation application \(online applications online\)](#)

[Clinical Practice Teacher Candidate Performance Evaluation](#)

Enter new evaluations, and view previously entered ones

[My Housing](#)

[My Meal Plan](#)

Add, change, or cancel your meal plan

[OWL \(Online Wellness Link\)](#)

Complete Mandatory Pre-Entrance Health Forms and access secure messages

[Recommendation Form for Rowan Global Admissions](#)

Request and view current status of requested recommendations

[Check the Status of Your Application \(Rowan Global Applicants Only\)](#)

Check the status of your Rowan Global program application

[Course Inventory](#)

[Proxy Management](#)

Manage your Proxy Management using Banner Global CSR new web interface

On the **Student Records** menu, click **Request enrollment and/or degree verification**.

Search Go

Student Records

Degree Works (Responsive)

Graduation Requirements Advising Database: Currently Degree Works is available for undergraduate students only. You can review major program requirement guides on our website. Rowan Registrar's Office Website

[View Holds](#)

[Midterm Grades](#)

[Final Grades](#)

[Academic Transcript](#)

[Order transcripts and/or view transcript order](#)

[Request enrollment and/or degree verification](#)

[Course Inventory](#)

[View Student Information](#)

[Class Schedule](#)

[1098-T Form](#)

[Transfer Credit Report](#)

Transfer credit evaluations may take 8 weeks to complete. Out of state credentials may require more time to complete.

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This will load the National Student Clearinghouse menu. From here, you will use the first option listed to generate the type of enrollment verification you are seeking.

RowanUniversity

Main Personal Information Student Financial Aid Faculty & Advisors Employee Proxy Access Bursar

Search Go

RETURN TO MAIN MENU SITE MAP HELP EXIT

National Student Clearinghouse

WARNING: When you log out of the Clearinghouse site, you will NOT be logged out of Self-Service Banner.

Student Self-Service Site

RowanUniversity

Help Log Out

Welcome. This service is offered by the National Student Clearinghouse in cooperation with **ROWAN UNIVERSITY**.
IMPORTANT: Do NOT use the browser forward/back buttons. Log Out when you are done to protect the privacy of your records.

Please select from the following options:

- Obtain an enrollment certificate to print and mail to a health insurer or other company that requests proof of my enrollment.
- View the enrollment information on file with the Clearinghouse.
- Advanced registration

Current enrollment All enrollment

Choose the option for either **Current enrollment** or **All enrollment**. (Rowan does not use the **Advanced registration** feature currently.) Then, once you've selected the button next to your selection, click the blue **Obtain an enrollment certificate** link (located *above* the selection button you just chose).

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- Advanced registration

Current enrollment All enrollment

This will generate a PDF file of the enrollment verification file that you can download. (It will download the PDF to your browser's normal download folder, so once downloaded, you will need to access it there.)

(You can also click the **enrollment information on file** link in the second bullet point to look at a comprehensive list of the enrollment statuses that have been reported for you to the National Student Clearinghouse.)