

Online Course Withdrawal Form

The course withdrawal form is now fully automated. Once the student submits the form, the course will be automatically withdrawn, and a last date of attendance will be recorded as the form submission date. Although the withdrawn course will be immediately updated on the student's record, it will not be visible on the academic transcript until the following day.

Students may access the course(s) withdrawal form through Self Service Banner, by clicking on the link "Withdraw from a course":

Student & Financial Aid

Admissions

[Apply for Admission or Review Existing Applications](#)

Registration

[Manage your registration using new web interface](#)

[Instructional Videos for New Registration Interface and Conditional Add/Drop](#)

[Withdraw from a course](#)

[Withdraw from all courses](#)

Please note, this form cannot be used by SOM, Cooper, and also NOT for all enrollment withdraws. All enrollment withdrawals can be processed by the link "Withdraw from all courses" (pictured above), which still go through Maxient, and is NOT automated.

Below is a screenshot of the form.

Course Withdrawal Form

[Policy & process summary](#): (click to expand/collapse)

Before submitting this form, please consider the following:

- It is recommended that you have a discussion with your advisor and/or instructor regarding other options beside withdrawal.
- Upon withdrawal, the course will remain on your transcript, with no impact on gpa, but you will be responsible to pay for all tuition and fees associated with the course.
- As an athlete, international student, military, University Housing resident or financial aid recipient, there may be financial consequences to your decision to withdraw. It is recommended that you discuss your decision with the appropriate offices.
- If you are withdrawing from all of your courses and are not sure you will return to the University, you may consider taking a leave of absence. Visit go.rowan.edu/leaveofabsence.
- **If your courses are highlighted in Red, they are not within the withdrawal period.**
- **School of Osteopathic Medicine and Cooper Medical Schools are not eligible to use withdraw through this form.**

Student Information:

ID - Name

Email

Registered Courses:



CAREER PLAN & DEVELOPMENT - INTR-01488

CRN: 41346, Instructor: Pipitone, Rosaria, Days: MW

Withdrawal dates not set



INFO SYSTEMS FOR MANAGERS - MIS-02501

CRN: 45397, Instructor: Shen, Yide, Days:

Withdrawal dates from 09-03-2021 to 12-06-2021

- I have reviewed the registration adjustment process options and deadlines at: www.rowan.edu/registration.
- I have discussed with my advisor (recommended) and instructor (required) any options available to me other than a withdrawal.
- I understand that by submitting this request, the course will remain on my transcript, my GPA will not be affected, but I will still be responsible to pay for all tuition and fees associated with the course.
- If I am an athlete, international student, military, or in University Housing, I have discussed the consequences with the appropriate office.
- If I am receiving any type of federal aid, I have discussed the consequences of this withdrawal with the Financial Aid Office.
- I certify that the information supplied above is factually true and honestly presented to the best of my knowledge.

Acknowledgement of understanding as listed above

Withdraw from selected course(s)

The top section provides information text, and displays student name and ID:

The student simply fills out the second section by clicking the checkboxes:

- Student clicks the box next to the course from which they wish to withdraw.
- Student clicks on “Acknowledgement of understanding as listed above”.
- Student clicks on “Withdraw from selected courses(s)”.

Registered Courses:

<input type="checkbox"/>	CAREER PLAN & DEVELOPMENT - INTR-01488 CRN: 41346, Instructor: Pipitone, Rosaria, Days: MW	Withdrawal dates not set
<input checked="" type="checkbox"/>	INFO SYSTEMS FOR MANAGERS - MIS-02501 CRN: 45398, Instructor: Shen, Yide, Days: T	Withdrawal dates from 09-14-2021 to 10-13-2021

- I have reviewed the registration adjustment process options and deadlines at: www.rowan.edu/registration.
- I have discussed with my advisor (recommended) and instructor (required) any options available to me other than a withdrawal.
- I understand that by submitting this request, the course will remain on my transcript, my GPA will not be affected, but I will still be responsible to pay for all tuition and fees associated with the course.
- If I am an athlete, international student, military, or in University Housing, I have discussed the consequences with the appropriate office.
- If I am receiving any type of federal aid, I have discussed the consequences of this withdrawal with the Financial Aid Office.
- I certify that the information supplied above is factually true and honestly presented to the best of my knowledge.

Acknowledgement of understanding as listed above

Withdraw from selected course(s)

Should you have any questions about this form, please contact registrar@rowan.edu

- Student is asked to confirm their selection

Confirmation ✕

I confirm that I want to withdraw from the listed course(s).

45398: INFO SYSTEMS FOR MANAGERS - MIS-02501

- Student receives a confirmation on the screen, and an email confirmation is immediately sent

Confirmation ✕

Your request is completed successfully!