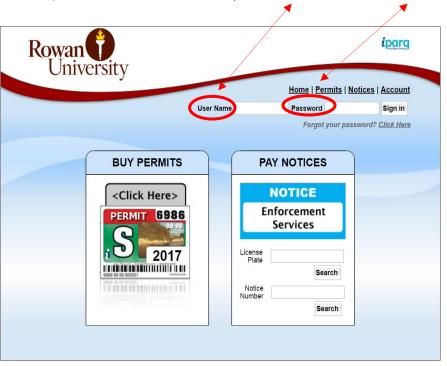# Instructions on How to Activate the Parking Permit at

RowanU.thepermitstore.com
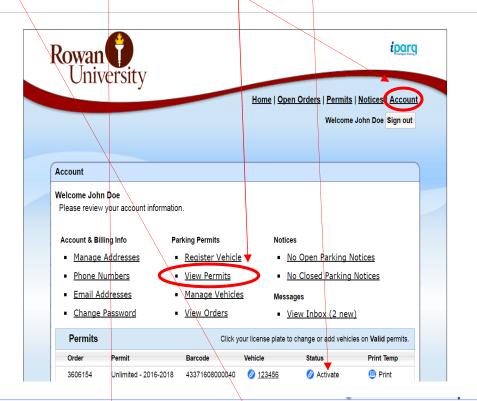
**Step 1:** Access Rowanu.thepermitstore.com and enter your "User Name" and "Password".

**Step 2:** Click on "Account", then click on "View Permits" and a history of your permits will appear. The recent permit ordered will be at the status of "Activate".

Click on "Activate" and the "Manage Your Permit" box will appear. Click on the "Select Action" drop down arrow, select "Activate" and click on "Save".

Your permit is now activated.